

National Highways & Infrastructure Development Corporation Limited



Expression of Interest (EoI)

for

Empanelment of Legal Consultancy/ Solicitor Firms

EOI DETAILS / APPLICATION FORMS AND REQUISITE DETAILS

Date: 16th Mar 2024

National Highways & Infrastructure Development Corporation Limited (NHIDCL),

PTI Building, 4 Parliament Street,

New Delhi, Delhi 110001

Phone: 011-23461600

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DISCLAIMER

1. Though adequate care has been taken in the preparation of this document, henceforth referred to as the Expression of Interest document or the EoI document, the Applicants should satisfy themselves that the document is complete in all respects. Intimation of discrepancy, if any, should be given to the address mentioned below latest by date mentioned in Clause No. 3 (Schedule of EOI Process) of this EOI. In case no such intimation is received by the said deadline, it shall be deemed that the applicant is satisfied that the document is complete in all respects.

National Highway & Infrastructure Development Corporation Ltd. (NHIDCL)

3rd Floor, PTI Building, 4- Parliament Street,

New Delhi-110001

Ph. No.: 011- 23461600

E-mail: info@nhidcl.com

2. Neither NHIDCL nor their employees make any representation or warranty as to the accuracy, reliability, or completeness of the information in this EoI document. Each prospective Applicant should conduct their own investigations and analysis and check the accuracy, reliability, and completeness of the information in this EOI document and obtain independent advice from appropriate source(s) before submission of their EOI.

3. Neither NHIDCL nor their employees will have any liability to any prospective Applicant or any other person under any law for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document.

4. NHIDCL reserves the right, without any obligation or liability, to accept or reject any or all of the EOIs, and at any stage of the process, to cancel or modify this solicitation process, or any part thereof, or to vary any of the terms and conditions, or to cancel this solicitation process to initiate a new process without assigning any reason whatsoever.

5. Neither NHIDCL nor their employees will have any liability in case of non-receipt of any correspondence from them to the applicants due to the postal delays.

6. The applicable laws for the purpose are the laws of India. Courts of Delhi will have jurisdiction concerning or arising out of this EOI document.

7. The applicants are expected to know the relevant rules and regulations of the respective authorities concerning this project.

8. This EOI is not an offer by NHIDCL, but an invitation to receive responses from eligible interested agencies to provide Legal Consultancy & Solicitor Firm services to NHIDCL. NHIDCL will empanel limited agencies who fulfill the eligibility criteria successfully. No contractual obligation whatsoever shall arise from this process.

9. The evaluation shall be strictly based on the information and supporting documents provided by the agencies in the application submitted by them. It is the responsibility of the agencies to provide all supporting documents necessary to fulfill the mandatory eligibility criteria. In case, information required by NHIDCL is not provided by agency, NHIDCL may choose to proceed with evaluation based on information provided and shall not request the agency for further information. Hence, responsibility for providing information as required in this form lies solely with the agency.

DEFINITIONS AND INTERPRETATIONS

In this volume of the EOI, unless the context otherwise requires capitalized terms shall have the meaning given below.

“Addendum or Addenda”	Means an addendum or addenda to the EOI
“Annexure”	Means an annexure to this Volume of the EOI
“Authority”	Means the National Highway & Infrastructure Development Corporation Ltd. (NHIDCL) or its authorized representatives who has invited Applications from competent and interested parties for Expression of Interest of or Empanelment of Legal/Solicitor Firms for NHIDCL.
“Applicable Law”	Means all the laws, acts, ordinances, rules, regulations, notifications, guidelines or bye-laws, in force and effect, as of the date hereof and which may be promulgated or brought into force and effect hereinafter in India, including judgments, decrees, injunctions, writs or orders of any court of record, as may be in force and effect during the subsistence of this Contract, and applicable to the Project.
“Applicant”	Means a partnership firm or a limited liability partnership firm or a company, who submits an application for empanelment/ eligibility and qualification submission along with EOI Document fees under this EOI within the stipulated Due Date and Time of submission.
“Authorized Signatory”	Means the Person Authorized by the Applicant to sign the Application, correspond with the Authority, make representation to the Authority as part of EOI / bidding process and sign the contract on behalf of the Applicant/ Bidding firm through valid Authorization document in his/her favour.
“EOI Process/ Empanelment Process”	Means the process adopted by NHIDCL for empanelment of the Selected Applicants on the terms and conditions set out in the EOI, which has commenced with the issuance of the EOI and which will end on the date of final short listing of Selected applicants is over.

1. Introduction: -

National Highway & Infrastructure Development Corporation Ltd. (NHIDCL) was incorporated on 18.07.2014 as a Public Sector Undertaking under Companies Act, 2013. It is a Government Company fully owned by Ministry of Road Transport & Highways, Govt. of India. NHIDCL is dedicated exclusively to the task of constructing / upgrading / widening of National Highways in the North Eastern Region, near border and strategic areas like Jammu and Kashmir, Ladakh and also in the state of Uttarakhand and UT of Andaman & Nicobar Islands. The main objectives of NHIDCL are: -

- Charge of building infrastructure that involves roads, and highways and tunnels, inter- state and international connectivity mainly in North Eastern Region (NER), Himalayan region and Andaman & Nicobar Islands
- Maintenance of Bridges
- Implementation of Government's action plan in bringing 'Act East Policy' on the ground
- Minimum 2-Lane connectivity to each district of NER.
- Implementation of SARDP-NE.
- to act as a Nodal agency for development of NH in the NER.
- Implementation of BharatMala Pariyojana (BMP) to develop Border roads, Economic corridors, Feeder roads for inland waterways, Improvement of choke/congestion points and international connectivity roads
- Planning and construction of tunnels in Himalayan region.
- Development of automated parking, multi-modal logistics parks and bus ports
- Other infra works assigned by the Ministry including Project Management Consultancies
- Preparation of detailed project Reports

2. Brief Description of the Empanelment Process: -

- a) NHIDCL intends to empanel professionally managed Legal Consultancy & Solicitor Firms to assist NHIDCL in various legal matters relating to its PPP Project, non-PPP projects or other projects. This empanelment of firms shall be valid for a period of 2 (Two) years.
- b) Agencies (henceforth "Firms") with experience in this domain are invited to submit their application for the same. Any further information on the project could be availed from the official website of NHIDCL (www.nhidcl.com) or by communications to the address mentioned below: -

General Manager (Legal)

National Highway & Infrastructure Development Corporation Ltd. (NHIDCL)

3rd Floor, PTI Building, 4- Parliament Street

New Delhi- 110001

Ph. No.: 011- 23461600

E-mail:info@nhidcl.com

3. Schedule of EOI process

The Authority shall endeavor to adhere to the following schedule:

Issue of Advertisement & Uploading of EOI	16.03.2024
Last Date of Submission	15.04.2024, 1700hrs

4. Indicative Scope of Services

An indicative list of services which would be expected to be offered by the empaneled Legal Consultancy & Solicitor Firms are as follows:

- To provide Consulting in drafting of Rules/ Regulations/ Policy documents for NHIDCL relating to implementation of various construction works.
- To provide consultancy service for Legal Vetting of EOI documents, Request for Qualification Document, Request for Proposal Documents for selection of contractor, developer, financier, investor or any other document relevant for this purpose depending upon actual requirement.
- To provide consultancy service for Legal Vetting of various contract agreement which inter alia includes Development Agreement, Lease Agreement, Contract Agreement, Concession Agreement, Joint Venture Agreement, Foreclosure Agreement or any other agreement relevant for this purpose depending upon actual requirement.
- To provide oral and/ or written legal consultancy on issues raised by NHIDCL relating to structuring of various PPP, non-PPP projects and any other projects of NHIDCL.
- To provide oral and/ or written legal consultancy on issues raised by NHIDCL relating to other legal issues relating to Act, Rules, Regulation of various Indian and/ or State Act or any policy related issues as proposed by NHIDCL from time to time.

- To provide consultancy services to NHIDCL in any litigation or arbitration cases before the High Court or Supreme Court of India and all related work in such Litigation/ Arbitration and any other Tribunal.
- Any other specialist legal services.

5. Eligibility Criteria: -

The Legal Consultancy & Solicitor Firm (the Applicant) fulfilling the following criteria may be eligible for submission of the Expression of Interest in the specified format and along with relevant documents. Any form of Joint Venture/ Consortium of Firms will not be allowed for participation in the empanelment process.

5.1. General Eligibility: -

5.1.1 The Firm should be a Legal Consultancy & Solicitor Firm having a minimum of 10 years of post-registration operational experience.

5.1.2 The firm should have at least 5 Partners with at least 3 partners with minimum 10 years of experience in civil law and in dealing with similar services as mentioned in Clause No 4 above. Detailed CV of the said Partners is required to be attached with the EOI

5.1.3 The Firm should have provided as consulting firm, in similar services for both PPP and/or non-PPP projects to any central government department/ state government department/ government authority/ government body/ central PSU/ state PSU/ government institution.

5.1.4 Firms having experience in NER (North Eastern Region) in PPP/Non-PPP projects during the last 5 years shall be given preference in the selection process.

5.1.5 The legal Consultancy and Solicitor firms shall be well acquainted with the statutory and regulatory contract laws, Contract Management and Alternative Dispute Resolution guidelines and possess relevant experience.

5.1.6 The proposal so received from the Legal Consultancy Solicitor firms shall be evaluated on the following criteria. Firms that score a minimum of 15 marks out of 50 marks of the following criteria shall only be considered for empanelment and any subsequent action towards their engagement-

Sr. no.	Parameters	Marks
1.	Length of Relevant Experience of providing Legal Consultancy & Solicitor services.	Maximum 20 marks as follows: i. Above 18 years = 20 marks ii. 15 – 18 years = 15 marks iii. 12 – 15 years = 10 marks iv. 10 – 12 years = 5 marks

Sr. no.	Parameters	Marks
		v. Below 10 years = 0
2.	Sound Financial standing of the Applicant in terms of Annual Turnover during the last 3 financial years i.e. 2020-21, 2021-22, 2022-23.	<p>Maximum 20 marks as follows:</p> <p>i. Above 250 Cr = 20 marks</p> <p>ii. 200 – 250 Cr = 15 marks</p> <p>iii. 150 – 200 Cr = 10 marks</p> <p>iv. 100 – 150 Cr = 5 marks</p> <p>v. Below 100 Cr. = 0</p>
3.	No. of Partners of the Legal Consultancy & Solicitor Firm	<p>Maximum 10 marks as follows:</p> <p>The firm with more than 5 partners including more than 3 partners with minimum 10 years of experience in civil law and in dealing with similar services as per Clause no.4 = 10 marks</p> <p>The firm with at least 5 Partners including 3 partners with minimum 10 years of experience in civil law and in dealing with similar services as per Clause no.4 = 5 marks</p>

5.2. Conflict of Interest:

5.2.1 An Applicant shall not have any conflict of interest that affects the Empanelment Process. Any Applicant found to have any Conflict of Interest shall be disqualified. An Applicant may be considered to have a Conflict of Interest that affects the Empanelment Process, if the relationship between any two Applicants is established through common holding, either directly or through Associates, of at least 25% holding of equity/profit sharing in another company/firm, or in each other.

5.2.2 The Applicant or Associate (or any constituent thereof) and any other Applicant or Associate (or any constituent thereof) have common controlling ownership interest. Common controlling ownership interest for Company and Partnership Firm is defined as follows.

- a) **If Applicant is a Company:** In such case, if the Applicant (including its Associate or any share holder thereof of Applicant and/or its Associates possessing over 25% of the paid up and subscribed capital in the Applicant or Associate as the case may be), also holds:
 - i. more than 25% of the paid up and subscribed equity capital in the other Applicant or Associate of such other Applicant; and/ or

- ii. more than 25% of profit sharing in other Applicant or Associates of such other Applicant.
- b) **If Applicant is a Partnership Firm:** In such case, the Applicant (or its Partners or Associate having a profit sharing of more than 25% of such Applicant or its Partners or Associate as the case may be) also holds:
 - i. More than 25% of the paid up and subscribed equity capital in the other Applicant or Associate of such other Applicant, and/or
 - ii. more than 25% of profit sharing in another Applicant or Associates such other Applicant.

It is to be noted that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in Section 2 of the Companies Act 2013.

5.2.3 An Applicant will also be deemed to have a Conflict of Interest if:

- a) A constituent of such Applicant is also a constituent of another Applicant; or.
- b) Such an Applicant receives or has received any direct or indirect subsidy from any other Applicant/s, or has provided any such subsidy to any other Applicants; or
- c) Such an Applicant has a relationship with another Applicants, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Application of either or each of the other Applicants.

5.3. Fraud and Corrupt Practices:

5.3.1 Applicants and their respective officers, employees, agents, and advisors are required to observe the highest standards of ethics during the Empanelment Process. Notwithstanding anything to the contrary contained in the EOI, Authority may reject an application without being liable in any manner whatsoever to the Applicant, if it determines that Applicant has, directly or indirectly or through an agent, engaged in a corrupt, fraudulent, coercive, undesirable or restrictive practice in or affecting the Empanelment Process.

5.3.2 Without prejudice to the rights of Authority under Clause above, in the event that an Applicant is found by Authority to have directly or indirectly or through an officer, employee, agent or advisor engaged or indulged in any corrupt, fraudulent, coercive, undesirable or restrictive practice during the Empanelment Process, such Applicant will not be eligible to participate in any tender or request for proposal issued by Authority either indefinitely or for a period of time specified by Authority, from the date such Applicant is found by Authority to have directly or indirectly or through an officer, employee, agent or advisor engaged or indulged in any of the activities mentioned above.

5.3.3 For the purposes of this Clause, the following terms will have the meaning given to them below:

a) **Corrupt practice** means:

- Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Empanelment Process (for the avoidance of doubt, offering of employment to, or employing, or engaging in any manner whatsoever, directly or indirectly, any official of Authority who is or has been associated in any manner, directly or indirectly, with the Empanelment Process or has dealt with matters concerning the agreement or arising from it, before or after its execution, at any time prior to the expiry of 1(one) year from the date that such official resigns or retires from or otherwise ceases to be in the service of Authority, will be deemed to constitute influencing the actions of a person connected with the Empanelment Process); or
- Appointing or engaging in any manner whatsoever, without Authority's prior approval, whether during or after the Empanelment Process or after the execution of the agreement, as the case may be, any person in respect of any matter relating to the Project, the Empanelment Process or the agreement, who at any time has been or is a legal, financial or technical advisor of Authority on any matter concerning the Project. For the avoidance of doubt, this restriction shall not apply where such adviser was engaged by the Applicant or any of its Associates in the past, but his assignment expired or was terminated at least 12 (twelve) months prior to the date of issue of the EOI, nor will this restriction apply where such adviser is engaged after the expiry of the term of the Agreement.

- b) Fraudulent practice means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a person to obtain a financial or any other benefit or to avoid an obligation.
- c) Coercive practice means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or the property of the person to influence improperly the actions of a person.
- d) Undesirable practice means: (A) establishing contact with any person connected or employed or engaged by Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Empanelment Process; or (B) having a Conflict of Interest (as set out in above Clause); and
- e) Restrictive practice means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating full and fair competition in the Empanelment Process.

6. Submission of EOI

- 6.1** The EOI application (As per format given in **Annexure 1**) shall be submitted in hard copy having the title as “Empanelment of Legal Consultancy & Solicitor Firm for NHIDCL Limited.” The applicant shall send the documents by post to the address mentioned herein below before the submission due date as mentioned in this EOI document.
- 6.2** The applications should be submitted prior to the due date of submission in hard copy bound properly to the address mentioned in Clause 11 below.
- 6.3** The application shall include following document (including but not limited to):
- i. Letter of Application (**Annexure 1**)
 - ii. Organizational detail (**Annexure 2**)
 - iii. Financial Capability of Applicants for fulfillment of conditions in accordance with Clause 5.1. (**Annexure-4**)
 - iv. Technical capacity of Applicants for fulfillment of conditions in accordance with Clause 5.1 (**Annexure 3**)
- 6.4** Besides above documents, following supporting documents also need to be submitted along with the bid:
- i. Certificate of incorporation/ Partnership Deed
 - ii. Letter of Authority for EOI submission, in favor of Authorized Signatory
 - iii. Latest firm credentials/ capabilities statement
 - iv. Certificate from auditor demonstrating that the Applicant meets the Minimum Annual Turnover requirement of 100 Cr in the last three financial years in the prescribed format (**Annexure-4**).
- 6.5** Applicants shall submit the EOI in the prescribed format (**Annexure 1**) in English language only and in case of documents and certificate in other language the same shall be supported with translation in English language.
- 6.6** The EOI shall be submitted along with a covering letter together with the desired supporting documents and proof on the letter head of the Applicant and each page of the Document should be duly signed by the head or Authorized signatory of the Applicant under a common seal.
- 6.7** The EOI shall be submitted along with the details of the professionals proposed to be providing consultancy services to NHIDCL and it shall be provided as per bidder’s standard format. (**Annexure 5**)
- 6.8** The EOI shall be submitted along with the undertaking of the applicant as per **Annexure-6**.

6.7 The page numbering of each page of the EOI application should be done correctly.

7. Amendments to EOI: -

- a) At any time prior to the Application Due Date, the authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify terms and conditions of EOI through issuance of corrigendum and addendum.
- b) Any Addendum or Corrigendum of reply to queries thus issued will be available only on the website of the authority.
- c) In order to afford the applicants a reasonable time for taking an Addendum into account or for any other reason the Authority may, in its sole discretion, extend the Application Due Date.

8. Fraudulent and Corrupt Practices: -

If an Applicant is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the EOI Process, such Applicant shall not be eligible to participate in any tender or EOI issued by the Authority. Broad detail for fraud and corrupt practices can be referred from Clause 5.3.

9. Right to accept or reject: -

The Authority reserves right to accept or reject any/all application without assigning any reason or incurring any liability to the applicants.

10. Submission of EOI - Packing, Sealing and Marking:

10.1 The EOI must be inserted in sealed envelopes, along with applicant's name and address in the left-hand corner of the envelope and super scribed in:

“Empanelment of Agencies for Providing Facility Management Services to NHIDCL.”

10.2 The EOI shall be addressed to NHIDCL at the following address:

General Manager (Legal),
National Highway & Infrastructure Development Corporation Ltd. (NHIDCL)
3rd Floor, PTI Building
4, Parliament Street
New Delhi-110001
Ph. No.: 011- 23461600
E-mail: info@nhidcl.com

11. Number of EOIs:

An Applicant is eligible to submit only one EOI.

12. Validity of EOI:

EOI shall remain valid for 120 days after the date of opening of technical proposal. An EOI valid for a shorter period shall be rejected as non-responsive.

13. Disputes:

All legal disputes are subject to the jurisdiction of courts at Delhi only.

14. Acknowledgement by Applicant:

It shall be deemed that by submitting the EOI, the applicant has:

- a) Made a complete and careful examination of the EOI, general conditions of contract, submission formalities and evaluation mechanism.
- b) Received all relevant information requested from NHIDCL.
- c) Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in this invitation document or furnished by or on behalf of NHIDCL.
- d) Satisfied with all matters, things and information necessary and required for submitting the proposal and performance of all of its obligations there under.
- e) Acknowledged that it does not have a conflict of interest with any other Legal Firm/ consultant; and
- f) Agreed to be bound by the undertaking provided by it under and in terms hereof. NHIDCL shall not be liable for any omission, mistake or error on the part of the firm in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to this invitation document or the selection process, including any error or mistake therein or in any information or data given by the NHIDCL.

15. Right to Reject any or all EOIs:

Notwithstanding anything contained in this invitation document, the NHIDCL reserves the right to accept or reject any EOI and to annul this Empanelment Process and reject all EOIs, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof. NHIDCL, also, reserves the right to reject any EOI if:

- a) At any time, a material misrepresentation is made or uncovered, or
- b) The applicant does not submit sufficient information as being asked for.

16. Language:

The EOI and all communications in relation to or concerning the Empanelment Process shall be in English language and strictly on the formats provided in this invitation document.

17. EOI Submission Due Date:

Duly sealed EOI proposal from the applicant filled in all respect must reach NHIDCL at the address, time and date specified in the invitation letter through Speed / Regd. Post or courier. If the specified date for the submission of EOI proposal is declared as a holiday for NHIDCL, the EOI proposal will be received up to the appointed time on next working day.

18. Late Submission:

EOIs received after the deadline for submission prescribed by NHIDCL will not be entertained and will be rejected.

19. Modifications and Withdrawal of EOI Proposal:

No modifications to the EOI proposal shall be allowed once it is received by NHIDCL.

20. Empanelment Procedure:

The broad procedure for empanelment of consultants constitutes as below.

- a) Invitation of Expression of Interest (EoI): NHIDCL invites the application from eligible legal consultants/ solicitor firms to submit their expression of interest to participate in the empanelment procedure.
- b) Submission of EOI: The participants will submit the EOI to NHIDCL along with the details as required in the prescribed manner.
- c) Scrutiny by the NHIDCL – NHIDCL will scrutinize all the EoI proposals received as per the eligibility criteria mentioned in this document.
- d) Empanelment: The eligible applicants would be selected for the Empanelment on the basis of their credentials, competence and previous work records.

21. Award of Empanelment:

After selection, the name of qualified applicants shall be uploaded on www.nhidcl.com

22. Termination of Empanelment:

If in the view of NHIDCL, the performance of empaneled agency is not satisfactory or, if the said agency has failed to safeguard the interest of NHIDCL, NHIDCL may at its sole discretion, terminate the engagement of the said agency, for particular project as well as terminate the agency's empanelment with NHIDCL. NHIDCL, in doing so, shall intimate the agency in a written termination letter. The decision of NHIDCL in this matter shall be final and binding.

ANNEXURE-1: FORM – 1

FORMAT FOR COVERING LETTER

(On the Letterhead of the Applicant)

To

National Highway & Infrastructure Development Corporation Ltd.,

3rd Floor, PTI
Building, 4-
Parliament
Street, New
Delhi- 110001

Dear Sir:

Ref: **Expression of Interest for Empanelment of Selection of Legal/Solicitor Firms for NHIDCL**

1. Being duly authorized to represent and act on behalf of.....(hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the information provided in the document provided by the Authority in respect of the captioned EoI, the undersigned hereby submits the Applications in response to the EOI.
2. I/We have studied the EOI document carefully and understand that we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or concerning or relating to the shortlisting Process.
3. This statement is made for the express purpose of qualifying as an Applicant for the aforesaid EoI.
4. I/We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the qualification statement.
5. I/We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority or have had any contract terminated by any public authority or breach on our part.

6. I/We understand that you may cancel the Process at any time and that you are neither bound to accept any application that you may receive nor to invite the Applicants, without incurring any liability to the Applicants.
7. My/ Our Application is consistent with all requirements of submission as stated in the EoI Document or in any of the subsequent communication issued by the Authority. I/ We would be solely responsible for any errors or omissions in our application.
8. I/We understand that any omission, commission or mis-statement in facts provided by us will make our application invalid at any time during the shortlisting Process and also after the empanelment; the Authority reserves the right to take appropriate action accordingly.
9. I/We understand that the Authority reserves the right to accept or reject any or all the Applications and reserves the right to withhold and/or cancel the shortlisting Process without assigning any reason or otherwise.
10. I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the empanelment of Agencies, or in connection with the shortlisting Process itself, in respect of the above-mentioned activities and the terms and implementation thereof.
11. I/We agree and undertake to abide by all the terms and conditions of the EoI Document.
12. Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in my/our Application, i/we hereby represent and confirm that my/our Application is unqualified and unconditional in all respects.

.....

Signature of the Authorized Person

.....

Name of the Authorized Person

Date

ANNEXURE-2: FORM - 2

Applicant profile and status

Sr.No.	Description	Particulars
1.	Name of the firm	
2.	Status (Legal entity)	
3.	Address with pin code	
4.	Contact person (Management)	
5.	Contact number	
6.	Fax No.	
7.	Mobile No.	
8.	Email Id.	
9.	Web address	
10.	Details of PAN (Copy of PAN Card to be furnished)	
11.	Details of GST Registration No. (Copy of GST Registration number to be furnished)	
12.	Contact person (Name & Address)	
13.	Contact person Mobile / telephone no.	
14.	Contact person email ID	
15.	Details of employees of the applicant (refer 5.1.2 for details)	
16.	Any other relevant information	

.....

Signature of the Authorized Person

.....

Name of the Authorized Person

Date

ANNEXURE-3: FORM - 3

Summary of General Experience

Sr. No.	Name of the Activity	Beneficiary	Year	Beneficiary State / Location	Remarks
1					
2					
3					
4					
5					

Note:

1. Firm credentials, including the transactions specified above, to be furnished by the applicants.

.....

Signature of the Authorized Person

.....

Name of the Authorized
Person Date

.....

ANNEXURE-4: FORM - 4

SUMMARY OF FINANCIAL STRENGTH

Sr. No.	Financial Year	Confirm that the Annual Turnover for Last 3 Financial Years is higher than INR 100.00 crores. [Yes/No]
1	2020-21	
2	2021-22	
3	2022-23	

.....

Signature of the Authorised Person

.....

Name of the Authorized Person

Date

Note: Auditor certificate confirming the Annual Turnover for last three years is higher than INR 100.00 crores to be submitted by the applicants.

ANNEXURE-5: FORM - 5

The details of professionals proposed to be providing consultancy services to NHIDCL shall be provided as per bidder's standard format.

ANNEXURE-6

UNDERTAKING BY APPLICANT

1. Is the applicant currently involved

Yes / No in any litigation relating to the works.

If yes: give details:

2. Has the applicant or any of its constituent partners
been blacklisted/ deregistered by any agency in
India during the last 3 years from the last date of
submission of applications. If yes, give details: Yes / No

3. Has the applicant or any of its constituent partners

Yes / No failed to perform on any contract work in India
during the last 3 years from the last date of submission
of applications. If yes, give details:

Note: If any information in this schedule is found to be incorrect or concealed, qualification application will summarily be rejected.

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Signature of the Authorized Person

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Name of the Authorized
Person Date

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