

Circular No: NHIDCL/Circular/Technical/2023/178751/2259

Dated:22.01.2024

Technical Empanelment of Special Project Monitors (SPMs) for ongoing NHIDCL Projects- Regd.

1. The Following applicants have been empanelled as SPM for monitoring of projects of NHIDCL. The services of the empanelled SPM shall be availed on "As and When Required Basis" in accordance with enclosed Terms & Conditions at **Appendix-A**.

A. Roads, Building & other Infrastructure Projects :-

S. No.	Name of the Candidate	Designation at the time of retirement and Organization	Period of Engagement
1	Sh. Akhilesh Kumar	Special Director General / CPWD	21.01.2026
2	Sh. Ramesh Kumar Gandhi	Engineer-in-chief / Haryana PWD B&R	21.01.2026
3	Sh. Jagdish Rai Garg	DG (PERS) / MES	21.01.2026
4	Sh. Rajiv Ranjan Sharma	Chief Engineer-I CUM Secretary (TECHNICAL) TO Chief Engineer-III / RWD, Bihar	21.01.2026
5	Sh. Anil Kumar	Chief Engineer-2 RWD/Bihar	21.01.2026
6	Sh. Shamim Ahmad	Chief Engineer /RCD Bihar	21.01.2026
7	Sh. Pradeep Kumar Jain	Chief Engineer /UPPWD	21.01.2026
8	Sh. Rajendra Singh	Superintending Engineer/ CPWD	21.01.2026
9	Sh. Parshotam Lal Bhushan	Secretary Technical Development Commissioner (Works) /PWD J & K	21.01.2026
10	Sh. Umesh Chandra Mehta	Additional Director General /BRO	21.01.2026
11	Sh. Rafiq Ahmad Rafiq	Chief Engineer / PWD J&K	21.01.2026
12	Sh. Satish Nag	Superintending Engineer /HPPWD	21.01.2026

13	Sh. Ayaz Ahmad	Engineer-in-chief /PWD, Uttarakhand	21.01.2026
14	Sh. Madhab Chandra Mondal	Superintending Engineer /PWD, Govt of West Bengal	21.01.2026
15	Sh. Ranjit Singh	Special Director General (SDG) /CPWD	21.01.2026
16	Sh. Rakesh Kumar Verma	Chief Engineer /Haryana PWD B&R	21.01.2026

B. Building & other Infrastructure Projects only :-

S. No.	Name of the Candidate	Designation at the time of retirement and Organization	Period of Engagement
1	Sh. Darshan Kumar Singhal	Chief Engineer Civil / Punjab State Power Corp. Ltd	21.01.2026
2	Sh. Sunil Kumar Garg	Director General /CPWD	21.01.2026

2. The SPMs shall be detailed by HQ, NHIDCL as per requirement projected by the Concerned Technical Division/RO

Encl. : Appendix-A (3 pages)



(Balwan Singh Khokhar)
General Manager (Tech)

Copy to:

- i. PS to MD/Dir (A&F)/ Dir (T)
- ii. All EDs(T/P)
- iii. All GMs(T/P/Finance)
- iv. All DGMs(T/P/Finance/Monitoring)
- v. IT Cell For uploading on E-Access
- vi. Assistant Director (Rajasabha)
- vii. Anirban Acharyya EE (MoRTH) For Information & necessary action

SPM : TERMS AND CONDITIONS OF ENGAGEMENT

1. SCOPE OF WORK

The SPM shall be required to examine any or all of the following aspects, for one or more projects on “As and when Required” basis, which shall be mentioned in the letter to proceed and submit a report after the site inspection to concerned DGM/GM (T) & ED (T) of HQ, NHIDCL with a copy to DGM/GM (P) ED (P), NHIDCL of the concerned project :

- i. Assessment of Quality of works and services provided by the Contractor and Authority Engineer.
- ii. Identification of bottlenecks in the ongoing project and suggest measures for timely completion.
- iii. Preparing a list of work activities to be crashed to mitigate delays and the additional resources to be mobilized for crashing the activities.
- iv. Reviewing the performance of “new materials” and “Innovative technologies” and making specific comments about the adequacy of the framework for monitoring performance with recommendations for improvement, if any.
- v. Preparing a list of non-conforming works, holding coordination meeting with Contractor, Project Manager, Supervision Consultant/Authority’s Engineer, to discuss and arrive at an agreed list of non-conforming works, formulate remedial measures and work out timelines. The report should contain the record of discussion and specific recommendations of the SPM.
- vi. Reviewing the Office Set up of Authority’s Engineer including the competence of Technical Personnel Deployed.
- vii. Identifying best practices and documenting them clearly in a separate section in the report.
- viii. Identification of system flaws in the quality assurance process and ways to improve them.
- ix. Inquiry into the complaints/allegations, specifically entrusted by the Authority, related to work, services or any other matter pertaining to Contractor, Authority’s Engineer (AE) or any related party.
- x. Checking of slope protection measures, if any considered in the project and adequacy w.r.t the actual requirement a site.
- xi. Suggest measures to improve road safety by identification of accident spots and faults due to geometric design along the Highways and suggest their remedial measures.
- xii. Checking of the DPR prepared by the DPR consultant with respect to the provision taken and their adequacy at the site.
- xiii. Inadequacies, if any in the technical provisions made for the project.
- xiv. Any other special task assigned by competent authority of NHIDCL from time to time.

2. IMPLEMENTATION ARRANGEMENTS:

(a) The SPM shall be required to undertake inspection of the assigned project(s) as per the timelines mentioned in the letter to proceed. The SPM will be assisted in his independent evaluation of the project by the concerned officers of NHIDCL. The tests for quality control shall be carried out in either of the following :

(i) Field laboratories established by the contractor.

(ii) For specific tests: Testing to be done in District/Regional/State level laboratories of the employer/NABL accredited labs/Government Engineering Colleges.

(b) NHIDCL shall provide full support in performing task assigned to SPM, including support in taking samples, transportation of samples to the laboratory and testing in presence of representative of implanting authority. NHIDCL shall also bear all associated expenses. The SPM shall have complete access to the documents pertaining to the project and for this purpose he shall be assisted in his independent evaluation by concerned GM (P)/DGM(P) of NHIDCL.

3. REPORTING :

The SPM is expected to submit his report for necessary action of NHIDCL. The report shall cover status/action on any or all the (i) to (xiv) aspects described in Para 1 above. The report is to be submitted within 10 days of completion of visit.

4. FACILITIES :

SPM inter alia, shall make his own arrangement for travel, accommodation, transportation etc. The expenditure incurred on travel and accommodation will be reimbursed as per the guidelines mentioned in the financial aspect, below. The SPM shall not avail of any hospitality or services from the Contractor or AE, save and except specifically, permitted by NHIDCL. Transport from nearest Airport/Station to project site and back shall be provided and paid for by the concerned PMU of NHIDCL, for which no travelling expenses shall be payable to the SPM.

5. NUMBER OF INSPECTIONS :

SPM shall be required to inspect three to four works in a quarter and maximum number of days of site visit shall not exceed 15 days per quarter. Further, SPM shall inspect one project only once and second inspection shall not be carried out without prior clearance from NHIDCL. If, inadvertently the SPM is detailing authority.

6. FINANCIAL ASPECTS :

The SPM shall submit bill to the concerned RO of NHIDCL along with the Report, who shall release the payment out of the contingency of the project.

S. No.	Particulars	Amount
(a)	Per day Fee during site inspection	Rs. 15,000/- (Honorarium)
(b)	Lodging & Boarding charges per day	Rs. 7,500/- (Metro cities), Exclusive of GST.

		Rs. 5,000/- (other cities), Exclusive of GST. The aforesaid amount shall be paid on production of Hotel bills. Otherwise, Rs. 1000/- Per day shall be paid as Lodging charges. Fooding / Boarding / DA (in addition to Lodging) : Rs. 2,000/- per day
(c)	Travelling Expenses	<ul style="list-style-type: none"> i. Economy class air fare/first class AC railway fare. ii. If the Travel from residence to project site & back is by road then the fare payable will be Rs. 20 per Km. <p>Note - The tickets is to be purchased from the website of the Airline or Balmer Lawrie and Company, Ashok Tours and Travels or IRCTC. A copy of the ticket indicating the amount paid along with boarding pass is required to be submitted along with TA Bill.</p>
(d)	Travel by AC Taxi/by own car from residence to Airport/nearest station for performance of assignment and from Airport/Nearest Station to residence on completion of assignment.	Rs. 20/- Per Km. (Idle travel of own car after drop/for pickup is not payable).
(e)	DA during journey period	Rs 2000/- (DA) per day
(f)	Miscellaneous	No additional fee shall be payable for Secretarial assistance/work for preparing the report, nor any honorarium is payable for the days taken to write the report after site visit.

7. EVALUATION OF PERFORMANCE : Periodic feedback of the performance of SPM shall be pursued by NHIDCL. The Reports/Performance of the SPM shall be periodically reviewed by NHIDCL. In case of unsatisfactory performance/actions prejudicial to fair and transparent conduct or violation of terms of engagement, NHIDCL may consider debarment/blacklisting of the SPM.