

राष्ट्रीय राजमार्ग एवं अवसंरचना विकास निगम लिमिटेड

सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार

तीसरी मंजिल, पीटीआई बिल्डिंग, 4-संसद मार्ग, नई दिल्ली-110 001

National Highways & Infrastructure Development Corporation Limited

Ministry of Road Transport & Highways Govt. of India

Branch Office : Ground Floor A.P.W.D. Complex, Port Blair, A & N Islands - 744 101

Phone: 03192-240517, Email: andaman.nhidcl@gmail.com



सर्वजनिक क्षेत्र का उपक्रम

A PUBLIC SECTOR UNDERTAKING

NHIDCL/B.O/A&N/Vehicle/2018-19/1242

Date: 18/10/2018

To,

General Manager (HR)  
NHIDCL, HQ  
3<sup>rd</sup> Floor, PTI Building  
4, Parliament Street,  
New Delhi-110001

**Sub:** RFP for hiring of vehicle on monthly basis for Branch Office, Port Blair and Site Office, Mayabunder, National Highways Infrastructure & Development Corporation Limited.

Sir,

Please find herewith the RFP documents for hiring of 02 nos. of vehicle i.e. Ertiga or equivalent on monthly basis for Branch Office at Port Blair and Site Office at Mayabunder.

Last date of submission of bid documents is 29.10.2018 up to 1500 hrs, it is requested to kindly instruct the concern to host RFP on NHIDCL web portal for invitation to bidders.

Yours sincerely,

(Manoj Kumar Verma)  
General Manager (P)

Encl: RFP documents

Copy to: Office copy Notice Board

We may find it to IT DW  
in n/a lot.

DM (CA)

26/10/18

DM (DT)

Upasana (IT)  
for necessary action

29/10

DM (SM)  
26/10/18

26/10  
JM (HR)

SM (IT)  
26/10

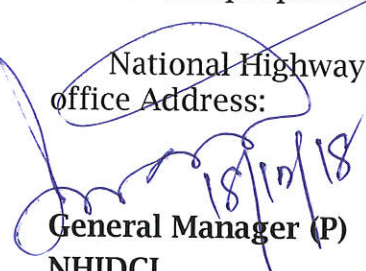
**QUOTATION NOTICE**

**Name of work:** RFP for hiring of vehicle on Monthly Basis for NHIDCL, Branch Office Port Blair & Site Office Mayabander (A & N Islands)

Bid Security : Rs. 10,000/-  
Cost of Bid documents : Rs.500/-  
Time period : One year

1. Sealed quotations are invited from established, experienced & reputed agencies having adequate experience in the work mentioned above.
2. The blank BoQ with Terms & Conditions for the above may be obtained from the office of the undersigned from 20/10/2018 (0900 Hours) to 27/10/2018. (up 1800 Hours) and can be downloaded from web [www.nhidcl.com](http://www.nhidcl.com). The cost of Bid Documents will Rs.500/- (Rs Five Hundred only) and will be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Port Blair (A&N Islands).
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned up to 1500 Hrs on 29/10/2018 with Bid Security of Rs. 10,000/- in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Port Blair (A&N Islands), in separate envelope. The Bid Security of unsuccessful bidders shall be returned within 30 days of receipt of Bids. The Bids Security of lowest successful bidder shall be considered as Performance Security and to be released after successful services provided for one year. The quotation will be opened on 29.10.2018 at 1600 hrs by Bid Evaluation Committee constituted for this purpose in the presence of intending bidders.

National Highways Infrastructure & Development Corporation Limited Branch  
office Address:

  
General Manager (P)  
NHIDCL,

Branch office Port Blair  
Nirman Bhawan  
CE Office, APWD  
Port Blair  
Pin Code: 744101

## BID SECURITY

The bidders shall furnish, as part of quotation Bid Security of Rs10,000/- in the form of Demand Draft in favor of National Highways Infrastructure & Development Corporation Limited payable at Port Blair, Andaman & Nicobar Islands. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of the successful Bidder shall be converted into Performance Security upon signing of the Agreement. The Bid shall remain valid for 30days from date of opening.

The Bid Security will be forfeited:

- (a) If the Bidder withdraws the Bid after its submission: or
- (b) If the Bidder does not accept the arithmetic correction of the Bid price:  
or
- (c) In the case of a Successful Bidder if the Bidder fails to sign the Agreement

The Performance Security shall be refunded one month after the successful completion of the contract.

I accept the terms and conditions attached at Annexure-I.

**Name, Signature & Seal of Bidder**

  
18/10/10

### Bill of Quantity

**Name of work** : Hiring of Vehicle on Monthly Basis for NHIDCL, Branch Office, Port Blair and Site office, Mayabunder (A&N Islands).

**Bid Security** : Rs. 10,000/-

**Cost of Bid documents:** Rs.500/-

S. No.	Name of Item	Qty.	Amount/ Rate quoted by bidder for Vehicle per Month & Per Km	
			In Figure	In Words
1.	Providing, running & maintenance of vehicle on monthly basis, Ertiga (Maruti Make) or equivalent for -			
	<b>A. B.O. Port Blair</b>	<b>1 No.</b>		
	i) For total run upto 3000 Km in a month		Rs .....	Rs..... .....
	ii) For additional run beyond 3000 Km in a month		Rs. .... /- P Km	Rs..... ..... per Km
	<b>B. Site Office, Mayabunder</b>	<b>1 No.</b>		
	i) For total run upto 3000 Km in a month		Rs .....	Rs .....
	ii) For additional run beyond 3000 Km in a month		Rs ...../- P Km	Rs .....

**Note:**

1. The Total amount quoted in words for total run upto 3000 Km shall be only factor in the financial evaluation of Bids.
2. Annexure 'A' for terms & condition shall be the part of Bid and hence.
3. Vehicle shall be operating with valid permit to travel in South Andaman, Middle Andaman and North Andaman.
4. GST will be paid by NHIDCL as applicable.

**Name, Signature & Seal of Bidder**



## Annexure - I

### TERMS AND CONDITIONS

1. The vehicles should be new or less than one year old and driven not more than 10,000 km..
2. The vehicles should be in good running condition.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly including Sundays and Holidays during the contract period.
5. The drivers should be possess valid driving license.
6. Extra night charge of Rs.300/- will be paid to the service provider in case the vehicle is night halted at any place other than designated headquarter.
7. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
8. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2000/-per day for each vehicle shall be affected from the monthly bill of the Agency.
9. The Agency should quote their rates on monthly basis for running upto 3000 Km. The Bidder shall also quote the rate in Rs./Km for additional run beyond 3000 Km in a month..
10. The Agency should ensure that sufficient fuel is always available for travel.
11. The quoted rates shall be inclusive of all taxes, if any.
12. Vehicle can be withdrawn from usage within 30 days of advance notice by either party i.e. Agency or NHIDCL.
13. The Agency should submit their bills in duplicate along with logbook within 1<sup>st</sup> week of every month for payment.

Above conditions are accepted

Name, Signature & Seal of Bidder



10/10/18

14. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid for period of one year from the date of acceptance. No variation /revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
15. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.
16. The supply of vehicles is initially for duration of one year only from the date of issue of letter of Acceptance Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
17. That while on long tour, agency should provide sufficient amount of money to driver for POL and other minor repair (if required). If he fails to do so, same will be carried out by NHIDCL and amount shall be deducted from his bill with 10% extra as penalty.
18. The Jurisdiction of vehicle moving is South, Middle and North Andaman.

**Above conditions are accepted**

**Name, Signature & Seal of Bidder**

Handwritten signature and date: 18/12/18