

No.RO-NE/L&C/Emp/365

Date: 22.06.2017

EXPRESSION OF INTEREST (EOI)

**FOR EMPANELMENT OF LEGAL COUNSEL(S)/ CONSULTANTS FOR BRANCH
OFFICES IN NORTH EASTERN REGION OF NHIDCL**

National Highways & Infrastructure Development Corporation Limited (NHIDCL) is a fully owned PSU of the Ministry of Road Transport & Highways, Government of India. NHIDCL's Corporate Office is located in Delhi at 3rd Floor, 4-Parliament Street, New Delhi-110001. NHIDCL has Branch Offices in North Eastern Region. Further, details of the organization can be obtained from our website www.nhidcl.com. This organization has been mandated to take up large number of projects of strategic and National importance and is staffed by senior functionaries from government and outside all over the country.

2. The Regional Office of NHIDCL is located at Guwahati and the Branch Offices are located in different states in the North Eastern Region (NER), to look after the activities of implementation of projects relating to construction of roads and bridges across states of NER. The Regional Office/Branch Offices of NER have to attend various court related matters/cases on notices issued by Hon'ble High Courts and other courts in the NER. The work relating to the court cases would be most confined to the Courts located in the NER only.

3. RO, NHIDCL invites "Expression of Interest" from Advocates/ Law Firms for District Courts and High Courts being members of respective state BAR Councils, for *empanelment as consultants/ consulting firms for serving 'Show Cause Notices', 'Legal Notice', 'Drafting of Petitions', 'Drafting of Replies', 'Written Statement', 'Application for Direction', 'Stay', etc., 'Rejoinder'/ 'Replication', 'Conference'/ 'Meeting with Senior Advocate'/ 'Client(s)', Appearance and allied legal matters.*

4. The fixed schedules of charges for the said services are as under:-

Sl. No.	Particulars	HC	DC
1	Show Cause Notice	-	2500
2	Legal Notice	-	5000
3	Drafting of Petition	8800	7500
4	Drafting of Replies/Written Statement	6000	5000
5	Application for Direction, Stay etc.	4000	2500
6	Rejoinder/Replication	4000	2500

7	Conference/Meeting with Senior Advocate/Client	4000	2500
8	Appearance (Advocate up to 15 years of practice)	7200	2500

5. Please note that schedules of charges as has been indicated are fixed. Applicants/Firms are required to give their proposals in writing providing their credentials and requests for empanelment with NHIDCL on the above mentioned schedule of charges.

6. The proposals so received from the applicants/ firms shall be evaluated on the following criteria. Please note that only those applicant/ firms shall be considered for empanelment that would score a minimum of 70 marks out of 100 marks of the following criteria;

7. **(A) Qualification criteria for empanelment of firms:**

The Firms must possess minimum qualifying criteria of having 5 years' of experience in providing legal services in Highways/ Infrastructure Sector, atleast three (3) qualified Lawyers (who are enrolled in respective State Bar Council) are engaged in the firm and having annual turnover of more than one crore. Preference will be given to the applicants/ firms who have engaged professional(s) with B. Tech (Civil)/ Diploma in Civil engineering.

S. No.	Parameters	Marks
1.	Length of experience of providing legal services in Highway/ Infrastructure Sector of Govt. of India/State Govt./ Autonomous Bodies. (The applicants/ firms have to submit documentary proof thereof and a list of clients)	Maximum 30 marks as follows: i. Above 15 years = 30 marks ii. From 10 to 15 years = 25 marks iii. From 08 to 10 years = 15 marks iv. From 06 to 08 years = 10 marks v. From 05 to 06 years = 05 marks vi. Below 05 years zero (0)marks
2. (a)	Number of qualified Lawyers enrolled in respective State Bar Council <u>(Please indicate enrolled number and enclosed a copy of the same)</u> engaged in the firm, having experience of more than 10 years in providing legal services in Highways/ Infrastructure sector of Govt. of India/State Govt./ Autonomous Bodies. (The applicants/ firms have to furnish CV's of the Lawyers/ Law consultant firm engaged	Maximum 20 marks as follows: i. 11 and above persons – 20 Marks ii. Upto 10 persons – 15 marks iii. Upto 08 persons – 10 marks iv. Upto 06 persons – 08 marks v. Upto 03persons – 05 marks

	Autonomous Bodies. (The applicants/ firms have to furnish CV's of the Lawyers/ Law consultant firm engaged in the firm).	
2 (b)	Number of professional(s) having B. Tech (Civil)/ Diploma in Civil engineering engaged in the firm. (The applicants/ firms must submit proof thereof alongwith their proposals and enclose CV's of such professional).	Maximum 10 marks as follows: <ul style="list-style-type: none"> i. 03 persons – 10 Marks ii. 02 persons – 08 marks iii. 01 persons – 05 marks
3.	Level of Client Satisfaction (Certificate from client's organization to be attached)	Maximum 20 marks as follows: (Only First 4 Certificates shall be taken into consideration). <ul style="list-style-type: none"> i. 5 marks for each client Certificate with Outstanding/ Excellent, ii. 3 marks for Very Good, and iii. 2 marks for satisfactory service. <i>Applicants/ Firms are advised to place their best certificate's only</i>
4.	Sound Financial standing of the Applicants/ Firms in terms of annual turnover, during the last three years i.e. 2014-15, 2015-16, 2016-17 (relevant certificate from CA must be appended).	Maximum 20 marks as follows: <ul style="list-style-type: none"> i. More than 05 Crore = 20Marks ii. Upto 05 Crore = 15 Marks iii. Upto 04 Crore = 10 Marks iv. Upto 03 Crore = 05 Marks v. Upto 02 Crore= 03 Marks vi. Below 01 Crore zero (0) Marks

7. (B) Qualification criteria for empanelment of individual Advocates/ counsels having minimum counsel practice of 10 years in High Courts/District Courts:

Sl. No.	Parameters	Marks
1	Length of counsel practice in High Court/District Court	Maximum 30 marks as follows: <ul style="list-style-type: none"> i. Upto 10 years= 0 Marks ii. Above 10 years= 10 Marks iii. Above 15 years = 30 Marks (4 marks for each year from 10 years upto 15 years)
2.	Length of experience of providing legal services in Highway/ Infrastructure	Maximum 30 marks as follows: <ul style="list-style-type: none"> i. Above 15 years = 30 marks

	thereof and a list of clients)	v. From 04 to 06 years = 05 marks vi. Below 4 years = 0 marks
3.	Length of experience of providing legal services in Land Acquisition matters on behalf of Govt. of India/State Govt./ Autonomous Bodies. (The applicants have to submit documentary proof thereof and a list of clients)	Maximum 20 marks as follows: i. Above 10 years = 20 marks ii. From 08 to 10 years = 15 marks iii. From 06 to 08 years = 10 marks iv. From 04 to 06 years = 05 marks v. Below 4 years = 0 marks
4.	Advocates/counsels having B. Tech (Civil) / Diploma in Civil Engineering (The applicants must submit proof thereof alongwith their CV).	Maximum 10 marks
5.	Level of Client Satisfaction (Certificate from client's organization to be attached)	Maximum 10 marks as follows: (Only First 4 Certificates shall be taken into consideration). i. 5 marks for each client Certificate with Outstanding/ Excellent, ii. 3 marks for Very Good, and iii. 2 marks for satisfactory service. <i>Applicants are advised to place their best certificate's only</i>

8. The complete proposals may be addressed and sent to Executive Director (P), Regional Office-North East, National Highways & Infrastructure Development Corporation Limited (Ministry of Road Transport & Highways, Government of India), 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati, Pin- 781001. **The last date of receipt of proposal is 17 July, 2017 (upto 6:00 PM).**

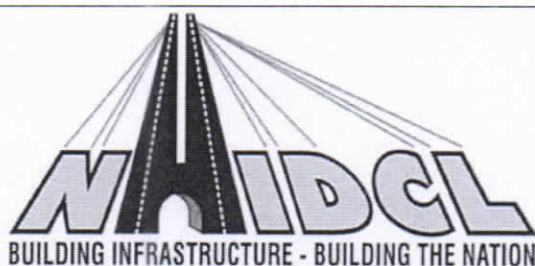
9. **The Pre Bid Meeting shall be held on 07 July, 2017 (3:00 PM)** at NHIDCL, RO-NE, 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati, Pin- 781001.

10. National Highways & Infrastructure Development Corporation Limited, reserves all rights to reject one or all the proposals without assigning any reason thereof.

(A. Ahluwalia)
Executive Director (P)

Copy to:

PS to MD & Director (A&F), NHIDCL
IT Cell – for display in NHIDCL website
GM (HR & Admin), HQ, NHIDCL



National Highways & Infrastructure
Development Corporation Limited
(A Govt. of India Undertaking)

REGIONAL OFFICE: 2nd Floor, Agnishanti Business Park, Opp. AGP Office,
GNB Road, Ambari, Guwahati -781001
Email: edpnhidclghy@gmail.com

EXPRESSION OF INTEREST FOR EMPANELMENT OF LEGAL COUNSEL(S)
CONSULTANTS FOR NHIDCL-NORTH EAST REGION

The Executive Director (P), National Highways & Infrastructure Development Corporation Limited, Regional Office, 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati-781001 invites Expression of interest from Advocate on Record/Law Firms for High Courts and members of BAR Association of India, for empanelment for North East Region for serving Show Cause Notices, Legal Notice, Drafting of Petitions, Drafting of Replies / Written Statement, Application of Direction, Stay etc., Rejoinder / Replication, Conference / Meeting with Senior Advocate /Client(s), Appearance (advocate with 15 years of practice) and allied legal matters. The details can be obtained from our website www.nhidcl.com. The AOR/Firm/Agencies fulfilling the required criteria should send their proposal in Sealed Cover (hard copies) with all the supporting documents duly attested, as detailed in the EOI document, to the "Executive Director (P), RO-NE, NHIDCL", The last date of receipt of proposal is 17 July 2017.

For further details please visit -www.nhidcl.com

NOTE: Any change or amendment to this notice will be posted on the above website only.

BUILDING INFRASTRUCTURE, BUILDING THE NATION

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The Executive Director (P), RO-NE, National Highways & Infrastructure Development Corporation Limited, 2nd Floor, Agnishanti Business Park, Opp. AGP Office, GNB Road, Ambari, Guwahati, PIN-781001 invites Expression of Interest from Advocate on record/ Law Firms for Courts and High Court and member of BAR Association of India, for empanelment for North East Region for serving Show Cause Notices, Legal Notice, Drafting of Petitions, Drafting of Replies/Written Statement, Application of Direction, Stay etc., Rejoinder/Replication, Conference/Meeting with Senior Advocate/Client(s), Appearance (advocate with 15 years of practice) and allied legal matters. The details can be obtained from our website www.nhidcl.com. The AOR/Firm/Agencies fulfilling the required criteria should send their proposal in **Sealed Cover** (hard copies) with all the supporting documents duly attested, as detailed in the EOI document, to the "Executive Director (P), RO-NE, NHIDCL", **The last date of receipt of proposal is 17 July 2017.**

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