

No. NHIDCL/GM (HR)/engagement of consultants/2017/122

Dated: 01.09.2017

CIRCULAR

Sub: Engagement of Retired Revenue Officials as Consultant (Land Acquisition) in Branch Offices of NHIDCL for expeditious acquisition of land for NH projects

Ministry of Road Transport & Highways has mandated that at least 90% of land required for the project must be acquired before award of projects under EPC mode. However it has been observed that delay in land acquisition is adversely affecting target fixed by the Ministry for award of projects.

2. In order to ensure rigorous monitoring and follow up of land acquisition for various projects, it has been decided that retired revenue officers (not below the rank of SDM/ RDO/ LAO or Equivalent) may be considered for engagement as consultant (Land Acquisition) in Branch Offices of NHIDCL.

3. The Terms & Conditions for engagement of Consultant (Land Acquisition) are as under:

Level of Officer to be engaged	Monthly Remuneration
Retired Revenue Officer (not below the rank of SDM/ RDO/ LAO or Equivalent)	The remuneration payable shall be equal to the amount of pay last drawn by the officer minus pension being received.

A. Profile of Consultant (Land Acquisition)

1. Should be Retired Revenue Officer of the relevant State Government, who has retired not below the rank of SDM/ RDO/ or Equivalent.
2. Should have 10 year's minimum experience in the relevant State Revenue Department and have an in-depth understanding of the current Land Acquisition process.
3. Prior experience as a Land Acquisition Official for a State or National Highways project is preferred.
4. Considering the requirement for frequent field visit, the officials should be below 65 years of age at the time of engagement or any extension of contract.

B. Key Roles of Consultant (Land Acquisition)


1. Monitoring
 - 1.1 Assist the Branch Office in liaising with the State Government Officials.
 - 1.2 Monitor the progress of LA targets across projects.
 - 1.3 Collate monthly report in a pre-determined format.
2. Co-ordination
 - 2.1 Must visit each CALA within his jurisdiction at least once every month.
 - 2.2 Co-ordinate with Branch Office and CALAs through regular site-visits.

C. Engagement Structure

1. To be engaged on a contractual basis for a period of 12 months. During the term of his engagement the Consultant shall not take up any other assignment.
2. In addition, the Consultant would be eligible for reimbursement of expenditure on local (within city) transport/ mobile-phone/ internet facilities/ food etc on production of bills subject to a maximum of Rs.5,000 per month. No separate Travelling/ Daily Allowance shall be admissible.
3. Lodging boarding and intra-State travel during site-visits to CALAs will be provided by NHIDCL as per entitlement of the Official at the time of retirement.
4. The Consultant will not be entitled to any other allowances/ facilities such as Dearness Allowance, HRA, Transport Allowance, Leave Travel Concession, Medical Attention, Government Accommodation etc.

D. Process of Engagement

1. The eligible candidates will be identified by Branch Offices through an open advertisement, interviewed and selected in consultation with NHIDCL HQ.
 2. Maximum 02 extensions may be granted, contingent on periodic performance reviews subject to the satisfaction of the Competent Authority in NHIDCL HQ.
 3. The Contract may be terminated by either of the parties immediately without notice at any point of time during the subsistence of the contract.
 4. A performance review of the Consultant (LA) must be undertaken by the Branch Office every 06 months describing in detail the impact of the work undertaken by the Consultant, the work expected to be undertaken over the next 06 months as well as clear rationale for retaining the Consultant. This report should be submitted to NHIDCL HQ.
- E. Application format for engagement of Consultant Land Acquisition on contract basis is enclosed.


(SANJAY JAJU)
Director (A&F)

Distribution:

1. All Executive Directors/ Executive Director (P)
2. All GM/ DGM (T/P)
3. General Manager (HR)
4. GM/ DGM (Finance)
5. DGM (HR)/ PC
6. All Branch Offices
7. IT cell for uploading on e-access and on the website of NHIDCL
8. DM (Rajbhasa) - For hindi version

Copy to:

1. PS to Chairman/ MD NHIDCL

Application form for the position of Consultant (Land Acquisition) on contract

Sr. No.	Description	Details (this Column is to be filled up by the candidate)
1.	Name	
2.	Mobile Number	
3.	Date of Birth	
4.	Educational Qualification	
5.	Residential Address	
6.	Address of Communication	
7.	(a) Number of Years of Experience in Land Acquisition as a Revenue Officer (SDM/ RDO/ LAO) in a State Government/ Union Territory (also, please specify the State Government/ Union Territory)	
	(B) Whether the posts under the State Government/Union Territory were held on regular basis or ad-hoc or temporary basis, Please specify	
	(C) Posts held under the State Government/ Union Territory during the period of 10 years prior to date of retirement (in chronological sequence)	
	(d) (i) Last Pay in the pay band and Grade Pay drawn at the time of retirement (Basis pay in INR) (ii) Last Gross Pay drawn in INR (iii) Gross Pension (Basic Pension+ DA) being received in INR (iv) Basic pension in INR	
	(e) Whether the Candidate possesses experience in acquiring land? If so, specify the land acquisition Act(s) under which the land was acquired	
	(f) T.A/D.A entitlement at the time of retirement*	
8	Age in Years/months, as on the last date of submission of application	

* Proof in support may please be attached.

9. I, certify that the information given above are true and correct and if any part of the information is found to be false in future action may be taken by the National Highways Infrastructure Development Corporation Limited as deemed fit. I hereby agree to serve NHIDCL on contract as per mutually agreed terms and conditions.

Date:

Name (with signature)