

National Highways & Infrastructure Development Corporation limited



REQUEST FOR PROPOSAL (RFP)

FOR

EMPANELMENT OF BANKS FOR IMPLEMENTING

“CENTRAL LAND ACQUISITION COMPENSATION FUND

MANAGEMENT SYSTEM”

3rd MAY, 2021

National Highways & Infrastructure Development Corporation Limited
3rd floor, PTI Building, 4-Parliament Street,
New Delhi – 110001.

**REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT OF BANKS FOR
IMPLEMENTING “CENTRAL LAND ACQUISITION COMPENSATION FUND
MANAGEMENT SYSTEM”**

1. Introduction

- a. National Highways and Infrastructure Development Corporation Limited (NHIDCL), incorporated under the Companies Act, 2013, having its registered office at 3rd Floor, PTI Building, 4, Parliament Street, New Delhi -110001, herein referred as ‘NHIDCL’, invites Request for Proposal (RFP) from Schedule Commercial Banks in India for Centralized Land Compensation Fund Management System - Escrow Bank Account for payment of Land Acquisition as per the terms and conditions contained in this document.
- b. NHIDCL has been entrusted with the development of the selected stretches/corridors of National Highways in the country and for matters connected or incidental thereto.
- c. NHIDCL has to acquire land for projects against which compensation is paid to the land owners. Payment for which at present is being made from accounts jointly operated by **Competent Authority for land Acquisition (CALA)**, i.e DC/ADC of the concerned District and GM/DGM(P), NHIDCL. The approximate deposit is more than Rs 2000 crore spread over 75 CALAs.
- d. For this purpose, NHIDCL intends to make a panel of scheduled commercial bankers¹ (preferably at least two bankers with mix of a public sector bank and a private sector bank). NHIDCL may empanel more than two banks, if required and if they match the rate of interest quoted by the empanelled banks.

2. Centralized Land Compensation Fund Management System

NHIDCL has decided to implement a Centralized Land Compensation Fund Management System- for deposit of land acquisition money in a Centralized Escrow Bank Account at NHIDCL, Hqrs, New Delhi. For each project /CALA, a zero balance bank Account shall be opened by each CALA, who would be authorized to draw amount from the Centralized bank account upto the specified drawing rights entrusted to them. The highlights of the system are as follows:

- i. The Entire deposit for land acquisition shall be kept in a Centralized Escrow Bank Account at NHIDCL, Hqrs, New Delhi at an agreed rate of

¹ *The small, cooperative and rural banks may not be considered due to constraints of their reach, technical and financial capabilities.*

- interest. The interest shall be computed on the daily outstanding balance at the rates determined based on the quoted rate of interest.
- ii. For each project/ CALA, a zero balance bank accounts shall be opened by each CALA. Such a bank account shall be operated by the concerned CALAs, who will be given authorization for using deposit up to approved limits as required for making payment to the beneficiaries.
 - iii. The selected bank shall give an undertaking that the selected bank shall open a branch near the location of the CALA within a period of two months from the date of communication by the concerned CALA, if the bank is chosen by the concerned CALA for implementation of CALA Fund Management in NHIDCL.
 - iv. The Competent Authority for Land Acquisition (CALA) i.e DC of the concerned District will be able to make payment to the beneficiaries upto the specified limits from their bank account.
 - v. The Bank shall provide a software application, which shall provide data of the following in the specified formats:
 - Date-wise and CALA wise all deposits;
 - Total allocation limits, utilized limits, unutilized limits, accrued interest, pending adjustments, if any.
 - Project-wise and date wise, allocation to CALA(project wise allocated limits), payment/ disbursement from CALA account to the beneficiaries made by CALA, TDS, paid for administration expenses, contingency, other authorized debits (utilized limits) and balance limits;
 - Project wise- beneficiary wise deduction of tax, if any, and deposit wise tax authorities.
 - Return credits, other exceptional credits, if any
 - vi. Such data can be sorted for given dates and other parameters and shall be accessible by the CALA, NHIDCL Hqrs office and ROs/PMUs through a dashboard to be provided by the selected bank. The Interest so earned on the bank deposits shall be credited to a separate bank account on monthly basis after applicable TDS.
 - vii. The Bank shall facilitate preparation of Utilization Certificates by CALAs.
 - viii. The Bank shall arrange for transfer of all existing bank accounts of CALAs to the new bank accounts and record their data in a period of one to two months from the date of the award of work to them.
 - ix. This arrangement shall facilitate proper accounting, MIS on real –time basis of available funds at the disposal of CALA and their actual utilization. The bank shall also facilitate MIS of interest, TDS, money

used for Establishment and Contingencies and preparation of Utilization Certificates.

3. Scope of Work

The Main Deliverable expected from the Banks would be as under:

- i. Opening of Escrow Account within 24 hours of request submitted by authorized officer.
- ii. Provide internet identification and passwords for viewing rights and SMS alerts, and other deliverables like Cheque Book, immediately upon opening of the Account.
- iii. The quoted rate shall be valid for one year and NHIDCL can extend for one year at the same terms and conditions.
- iv. Allocating the Relationship Manager, immediately upon opening the account.
- v. Promptly remit the fund through transfer/NEFT/RTGS to the beneficiaries for the payment of compensation amount (maximum by T+1) and to the Statutory Authorities for the statutory payments, as the case may be, immediately upon receiving the instructions from the Authorised Signatories.
- vi. Provide the Statement of account on weekly basis and also on demand to the designated officers at NHIDCL Hqrs and CALAs.
- vii. Provide Real time dashboard showing summary of all accounts including summary of interest accrued/paid to be accessed/viewed by authorized officials at Hqrs through internet id and password for monitoring purpose. It is to be noted that only viewing rights are to be provided, no transaction rights would be provided on the Internet banking platform.
- viii. Provide suitable return, as agreed with NHIDCL as interest, calculated on the daily balances of the Account(s). The amount of interest earned on the deposit may be credited to an account specified by NHIDCL on monthly basis.
- ix. The banker who fail to complete the migration of accounts or fail to transfer the balance to the designated beneficiaries shall be liable to pay interest at the rates agree upon for deposit in the Escrow Account.
- x. The banker shall also provide an undertaking in lieu of bid security that the bidder once shortlisted shall render the requisite services and any failure to do shall be treated as failure of the performance. The bank shall give an undertaking that failure of the bank to honour its bid would make the ineligible for bidding in NHIDCL for a period of two years as per General Financial Rules.

4. Minimum Eligibility Criteria

The minimum qualification criteria are given below:

- a. Net worth more than Rs. 20,000/- crore,
- b. Capital Adequacy Ratio TIER-1- Minimum 7.0 as on 31.03.2020 or 30.6.2020,
- c. Capital Adequacy Ratio-TIER-2- Minimum 9.0 as on 31.03.2020 or 30.6.2020,
- d. Gross NPA Ratio not more than 15 ,
- e. Net NPA not more than 5, and
- f. The bank should have minimum 02 branches in each of the States (Andaman & Nicobar Island, Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura & Gorkha Hill region in West Bengal.) and a network of minimum 50 branches in these States; The Banks be Indian Bank only and has not been put under caution list by the Reserve Bank of India.

The selected bank shall give an undertaking that the selected bank shall open a branch near the location of the CALA within a period of two months from the date of communication by the concerned CALA, if the bank is chosen by the concerned CALA for implementation of CALA Fund Management in NHIDCL.

The banks not fulfilling the minimum qualification criteria shall not be eligible and their offers shall not be considered for evaluation.

5. Evaluation Criteria

The Evaluation Committee shall evaluate the Technical proposals on the basis of their responsiveness to the RFP, applying the evaluation criteria, point (marks) system specified in the Data Sheet.

5.1 Technical evaluation

- i. Each Technical proposal will be evaluated by the Technical evaluation Committee (TEC) based on the technical proposal submitted by the banker and presentation made by the banker before the Committee. The TEC shall give the technical score (St) against the maximum score of 50.
- ii. The technical proposal shall be considered only if it meets the minimum eligibility criteria.
- iii. Bankers fulfilling eligibility Criteria would be invited to make a presentation to the Tender Committee of NHIDCL.
- iv. After technical evaluation is completed and the Tender Committee has provided the approval, the technical score shall be intimated to all the bidders.

- v. The Financial proposal of only technically qualified bidders whose score a minimum of 70% marks in Technical Score shall be opened for Financial evaluation.

The opening date of Financial proposal will be intimated to the bidders for attending the opening. Bidder attendance at the opening of financial proposal is optional.

5.2 Financial Evaluation

Financial Proposal shall be opened publicly in the presence of the bidders, who choose to attend. Financial proposal of the shortlisted bidder will then be inspected to confirm that they have remained sealed and unopened. These Financial proposals shall be then opened, and the quoted rate of interest shall be read aloud and recorded. In case of discrepancy between a partial amount and the total amount or between word and figures the formers will prevail. The Highest evaluated Financial Proposal will be given the maximum financial score (Sf) of 50 points. The Financial Scores (Sf) of the other Financial proposals will be computed proportionately against the financial score of 50.

- 5.3 **Selection of the bank for empanelment:** Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights. The bidder achieving the highest combined technical and financial score will be invited for empanelment and signing of agreement.

5.4 Marking Scheme-Data sheet

S. No	Description	Maximum Points
TECHNICAL		
1.	Number of Branches in North Eastern states(NE)	15
1.1	For 100 Branches	10
1.2	One Additional mark for each twenty branches subject to maximum of 15 marks	5
2.	Software- Technical Capability- Software Development based on demonstration of software capability to the Committee about the capacity to handle the assignment, MIS and switching of the existing bank accounts to the new system	35
FINANCIAL		
3.	Return in terms of percentage of RBI Bank rate(per annum)	50
TOTAL(1+2+3)		100

6. Process of Empanelment

Based on response of RFP, pre-bid Conference was held on **09.04.2021**. Based on pre-bid response, Clarifications have provided and tender document have been uploaded on the website of NHIDCL & Central Procurement Portal (CPP). The bankers fulfilling eligibility criteria shall be called for a presentation before tender Committee. On the basis of Technical Score the shortlisted bidders will be eligible for opening of financial proposal.

Bidders who meet minimum 70% technical score shall be shortlisted for empanelment.

7. **Commencement of Assignment:** The Bidder/Bidders are expected to commence the assignment on the date and at the location of various CALAs specified.

8. General instructions

- a) The Bids are to be submitted on or before 03rd May, 2021 (by 03:00p.m). The physical sealed copy in respect of technical documents super scribed “Technical Bid and Financial Bids subscribed as Financial Bids both separately may be kept in a another envelope subscribed as Bids for empanelment & Bankers For CALA Deposits at NHIDCL HQ at its office at 3RD Floor, PTI Building, 4-Parliament Street, New Delhi- 110001” should be dropped in the Tender Box Kept for the purpose at reception of NHIDCL at 3RD Floor, PTI Building, 4-Parliament Street, New Delhi- 110001 on or before the prescribed time and date.
- b) The Complete Tender Document can be downloaded from the website of NHIDCL www.nhidcl.com.
- c) Conditional bids shall not be considered and will be summarily rejected in the very first instance.
- d) NHIDCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the NHIDCL in this regard shall be final and binding on all the bidders.
- e) Any Corrigendum/addendum shall be issued only on the Website of NHIDCL.
- f) Details of various crucial dates related to tender are as under:-

i.	Pre-Bid Conference	9 th April, 2021
ii.	Clarification on Pre-Bid Conference	16 th April 2021
iii.	Last date and time for submission of Tender Documents	03 rd May, 2021 (by 03:00 p.m)
iv.	Date and time of opening of Technical Bids	04 th May, 2021 (by 04:00p.m)
v.	Date and time of opening of Financial Bids	20 th May, 2021

- g) Interested bidders seeking any clarification about any aspect of the tender may participate in Pre-Bid Conference. The written reply, if any, to these clarifications posted on the Company Website. No communication/request for clarification in this respect shall be entertained thereafter.

9. Documents to be submitted

The Technical bids in the prescribed format shall be accompanied with the following documents:

- i. Annual Report of the Bank for 2019-20, in case of merger of banks as on 31.3.2020, the bank shall provide any financial statements subsequent to the merger may be provided;
- ii. Certified copy of the various ratios mentioned in the technical proposal;
- iii. Undertaking for not blacklisted and EMD;
- iv. Experience Certificate of providing similar services in other Organizations;
- v. List of branches in the NE States; and
- vi. A write up on the technical capacity to provide requisite software.

(The ratios should be certified by the Auditor, company secretary or CFO of the bank)

10. Submission of proposals to NHIDCL.

Interested Banks may submit an application on their letter head, duly signed and stamped by their Authorized officer, clearly mentioning the following:-

- i. The Proposed nodal Branch and the name, designation, contact number and email id of the person authorized to deal with NHIDCL regarding the RFP.
- ii. An undertaking that they have read, understood and agree to all the terms and conditions of this Invitation of Request for Proposal (RFP) and they have available all the infrastructure and software required to meet the

requirement as mentioned in the Invitation of RFP or if not they will acquire the same within 7 days of NHIDCL letter of selection of their bank. A copy of this invitation of RFP duly signed and stamped on each page by the authorized signatory need to be attached with application as the token of confirmation.

- iii. It shall be noted that any conditional offer may lead to non-acceptance of the RFP.

The RFP as above should be submitted to NHIDCL Hqrs in a sealed envelope by the stipulated date and time.

- 11. Forms for submission of Technical, Financial Proposal and undertaking are placed at Annex-I, II & III respectively.

Annexure-I**Technical Proposal**

Sl. No	Particulars	Details to be filled	Document/ Certificate Page No.
1.	Name of the Tendering Bank – attach certificate of registration		
2.	Name of /Director of Tendering Bank		
3.	Corporate Office/Head Office/ Registered office/business address		
4.	Telephone/Mobile number, Fax numbers, Email		
5.	Name of Contact Person with Mobile No. & Email ID		
6.	Year of Incorporation/Constitution /attach certificate of corporation		
7.	Date of Registration (Attach copy of Registration Certificate)		
8.	Income Tax - PAN No. (Attach attested copy of PAN & indicate pg no.)		
9.	GST No. (Attach attested copy of GST No. & indicate pg no.))		
10.	Number of Branches in North Eastern states (NE).		
11.	Net worth of the Bank		
12.	Capital Adequacy Ratio as on 31.03.2020/30.6.2021 in case of merger of banks		
13.	Gross NPA Ratio		
14.	Net NPA Ratio		
15.	Net worth of Branches at least 100 branches in NE Region (A list of branches may be attached)		
16.	Any adverse remarks/caution by the Regulators		
17.	Years of Experience of providing similar services in other Organizations.		
18.	Software- Technical Capability- Present or would be acquired within 30 days of empanelment.		

(Signed by the Authorized Representative of the bank with stamp)

Annexure-II

Financial Proposal

S. No	Particulars	Details to be filled
I. General Information		
1.	Title of the Proposed Assignment	
2.	Name and Address of the Bank	
3.	Name & Designation of the Authorised person	
4.	Contact address of the Team Leader(e-mail/fax/telephone)	
5.	Certificate of authorization	
6.	<p>Rate of Interest that would be payable on daily credit balance. (The quoted rate shall be valid for a period of one year. However, in case of any change in Bank rate, rate of interest given to the NHIDCL on deposit shall be modified to that extent. For example, if quoted rate is 5.25% when bank rate is 4.25% and bank rate changes to 4.00% rate of interest given to NHIDCL shall be revised to 5.00%. Conversely, if bank rate is revised upwards to 4.50%, rate of interest shall be revised to 5.50%)</p>	<p>(in figures) In words..... </p>

(Signed by the Authorized Representative of the bank with stamp)

Annexure-III

On a stamp paper of Rs.100 and duly notified

Undertaking

1. We, _____ (Name of the banker), do hereby certify that all the statements made in the enclosed attachments are true and correct. It is understood that if this declaration is found to be false in any particular, NHIDCL shall have the right to reject my / our bid, and if the bid has resulted in a contract, the contract is liable to be terminated without prejudice to any other right or remedy (including black listing or holiday listing) available to NHIDCL.
2. The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the NHIDCL and within the prescribed time.
3. We confirm that we have quoted the rates in the RFP considering Inter-alia the
 - i. RFP Document(s)
 - ii. Additional Document(s) (if any)
 - iii. Corrigendum (if any)
 - iv. Pre Bid Meeting Minutes (if any)
4. We _____ (Name of the banker) hereby certify that we have fully read and thoroughly understood the RFP requirements and accept all terms and conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the RFP including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event of our empanelment, the complete RFP document shall be considered as part & parcel of the Contract Agreement and also as & wherever applicable & required by NHIDCL.
5. The undersigned also certify that the bank has neither been blacklisted nor debarred by any Government department/PSU from award of such/similar work, nor it is under liquidation proceedings.
6. We _____ (Name of the banker) undertake that if they withdraw or modify their bids during period of validity etc., we will be suspended for a period of two years.

(Signed by the Authorized Representative of the bank with stamp)

Annexure-IV

On a stamp paper of Rs.100 and duly notified

Undertaking

We, _____ (Name of the banker), do hereby undertake that we shall open a branch near the location of the CALA within a period of two months from the date of communication by the concerned CALA, if the bank is chosen by the concerned CALA for implementation of CALA Fund Management in NHIDCL, if we do not have a branch near concerned CALA

(Signed by the Authorized Representative of the bank with stamp)

Annexure-V

Format of Utilization certificate

S. No.	Letter No. and date	Amount (in Rs.)	Certified that out of Rs.....of grants/limits sanctioned during the year.....in favour ofunder the Ministry/Department/NHIDCL Letter No. given in the margin and Rs.....on account of unspent balance/limit of the previous year, a sum of Rs.....has been utilized for the propose offor which it was sanctioned and that the balance of Rs.....remaining unutilized at the end of the year has been surrendered to NHIDCL (vide No.dated.....)/will be adjusted towards the grants/amount payable during the next year.....

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the propose for which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.

Signature.....

Designation.....

Date.....