



**National Highways & Infrastructure Development Corporation Ltd. (Under Ministry  
of Road, Transport & Highways, Govt. of India)**

**Request for Proposal (RFP)**

**Invitation of Tender**

**For**

**Hiring of Vehicles on Monthly Basis for NHIDCL,  
Regional Office (R.O.) - Itanagar in Arunachal Pradesh**

**Contract No. NHIDCL/RO-ITA/07/Veh./GC/2022-23**

**National Highways & Infrastructure Development Corporation Ltd.**  
(A Public Sector Undertaking under the Ministry of Road Transport and Highways,  
Govt. of India)

**Section - I**

**Notice Inviting Tender (NIT)**

**(National Competitive Bidding through e-Tendering mode only)**

**Date: 03 .10.2022**

1. NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (Ministry of Road, Transport & Highways, Government of India), invites bids [Two Stage tendering process for simultaneous submission of Technical and Financial Bids] from Firms/Tour & Travel Agents/Individuals for Hiring of Vehicles on Monthly Basis for NHDICL, RO-Itanagar in the state of Arunachal Pradesh w.e.f. 17.01.2023 with the following details:

Vehicle Requirement	Vehicle Make	Qty.	Bids Security (Rs. in Lakh) 'EMD'	Duration	Monthly Running Limit	Remarks
Innova Crysta	Top Model	01Nos.	<b>2.02</b>	24 Months (Extendable by 12 months based on satisfactory performance)	3000 Km for each vehicle	The vehicle should not be more than 6 months old and should not have run more than 10,000 Kms.
Mahindra Scorpio/ Tata Harrier/ Tata Safari	Top Model	01Nos.				
Mahindra Bolero	Top Model	02Nos.				

2. Date of Publishing is from 03.10.2022.

3. The complete BID document can be viewed / downloaded from web portal <https://eprocure.gov.in> till 25.10.2022 (upto 15:00 Hrs. IST)

4. Bidder must submit its Financial Bid and Technical Bid at <https://eprocure.gov.in> on or before 25.10.2022 upto 15:00 hours IST. Bids received online shall be opened on 26.10.2022 (at 15:00 hours IST).

5. Bid documents can be seen at and downloaded from the website [www.nhidcl.com](http://www.nhidcl.com) and <https://eprocure.gov.in>. Bid documents contain qualifying criteria for bidder, conditions and other details.

6. Bidder shall submit the following documents in physical form and scanned copy to be uploaded.

- i) Copy of PAN/ TAN Card.
- ii) Demand Draft for Cost of documents or receipt of Bank Transaction (Original).
- iii) Bid Security (EMD) in the form of Fixed Deposit Receipt (FDR)/Demand Draft/NEFT/RTGS in favour of ED (P), RO, Itanagar, NHIDCL. (Original Copy)
- iv) Notarized undertaking on Rs.100/- stamp paper (Original).
- v) Power of Attorney, if applicable

7. To participate in bidding process, bidder have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidder can get above mentioned digital certificate from any approved vendors. The Bidder, who already possess valid (DSC) "Digital Signature Certificate" need not to procure new Digital Signature Certificate.

8. The bidders have to submit their bids online in electronic format with Digital Signature. The bid cannot be uploaded without Digital Signature. No proposal (Except the documents as mentioned in point 6

above) will be accepted in physical form.

9. Bids will be opened online as per time schedule mentioned at Sr. No. 16.
10. Before submission of online bids, bidder must ensure that scanned copy of all the necessary documents have been attached with bid. A prospective Bidder requiring any clarification on the bid documents may notify NHIDCL in writing through e-mail, at the e-mail ID specified in NIT and/or through a letter addressed to the Tender Inviting Authority, indicated in NIT.
11. The department will not be responsible for delay in online submission of bids whatsoever reasons may be.
12. All the required information for bid must be filled and submitted online.
13. Bidders should get ready with the scanned copies of Bid Security as specified in the tender documents. The original instruments in respect of Bid Security and relevant documents will be submitted to the Tenders Inviting Authority by Registered post/courier/by hand as per time schedule specified.
14. The details of Bid Security specified in the tender documents should be the same, as submitted online (Scanned copies) otherwise bid will not be accepted.
15. Bidders can contact the undersigned for any guidance for getting DSC or any other relevant details in respect of e-tendering process
16. The Company shall endeavor to adhere to the following schedule for bidding process:

<b>i.</b>	<b>Date of issue of NIT</b>	<b>03.10.2022</b>
<b>ii.</b>	<b>Start Date for submission of documents</b>	<b>04.10.2022</b>
<b>iii.</b>	<b>Date of close of sale of Tender Documents (through online)</b>	<b>25.10.2022 15:00 Hrs</b>
<b>iv.</b>	<b>Date of submission of Tender/Bid (online&amp; hard copy)</b>	<b>25.10.2022 15:00 Hrs</b>
<b>v.</b>	<b>Opening of Technical BIDs at venue</b>	<b>26.10.2022 15:00 Hrs</b>
<b>vi.</b>	<b>Date of Uploading of list of Technically Qualified Applicants</b>	<b>To be intimated later</b>
<b>vii.</b>	<b>Date of Opening of Financial Bids of Qualified Applicants</b>	<b>To be intimated later</b>

17. Date and time for opening of Financial Bid of the tender document shall be intimated separately after finding successful bidders in Technical Bid.
18. Conditional bids would be rejected.
19. Any corrigendum or information with regard to this NIT shall only be uploaded online on website <https://eprocure.gov.in>.

**Executive Director (P)**  
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