

National Highways & Infrastructure Development Corporation Ltd.

An Organisation of Ministry of Road Transport & Highways
(Govt of India)

1st Floor, 5th Mile, M.P.Golai, Tadong, Opp. Mount Zion School Kidzee, Gangtok, Sikkim-737102

No.:- NHIDCL/BO-SKM/Estt.-1/2015-16/34

27.11.2015

NOTICE INVITING LIMITED TENDERS

Name of work: Notice Inviting Limited Tender for supply of various Furniture items for its Branch Office, Gangtok, Sikkim.

1. The General Manager (Projects), NHIDCL, Gangtok, Sikkim invites limited tender in form of financial bid from authorised dealers/manufacturers for supply of various furniture items for establishment of its branch office at 1st Floor, 5th Mile, M.P.Golai, Tadong, Opp. Mount Zion School Kidzee, Gangtok, Sikkim-737102.
2. Last date for the receipt of complete tenders in the office of undersigned is 14.12.2015 upto 13:00 Hours.
3. For further details, please visit NHIDCL Website www.nhidcl.com.

**General Manager (Projects)
NHIDCL, Gangtok, Sikkim**

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1st Floor, 5th Mile, M.P.Golai, Tadong, Opp. Mount Zion School Kidzee, Gangtok, Sikkim-737102

27.11.2015

Subject: Limited Tender for supply of Furniture items.

The General Manager (Projects), NHIDCL, Gangtok, Sikkim invites limited tenders in form of financial bid from authorised dealers/manufacturers for supply of various furniture items for establishment of its branch office at 1st Floor, 5th Mile, M.P.Golai, Tadong, Opp. Mount Zion School Kidzee, Gangtok, Sikkim-737102.

Terms & Conditions

1. Scope of Work

Providing of furniture items at 1st Floor, 5th Mile, M.P.Golai, Tadong, Opp. Mount Zion School Kidzee, Gangtok, Sikkim-737102 as per specifications detailed below:-

| Sl.No. | Item | Description (Brand/Make) | Technical Specification | Quantity Required |
|--------|-----------------|-----------------------------|---|----------------------|
| 1 | 2 | 3 | 4 | 5 |
| 1. | Executive Table | Reputed Brand | The executive table of size 2000*1000*760 mm. Table top made veneer finish on MDF board in two tones duly polished in melamine finish & duly anti-termite treated with cable manager on top with a 03-drawer mobile pedestal for one side, other cupboard pedestal on other side & a mobile foot rest, all drawers are provided on telescopic channel. The front tie is made in wood veneer finish, the complete table is duly polished with melamine finish. | 01 |
| 2. | Executive Table | Reputed Brand | The executive table of size 1800*1000*760 mm. Table top made veneer finish on MDF board in two tones duly polished in melamine finish & duly anti-termite treated with cable manager on top with a 03-drawer mobile pedestal for one side, other cupboard pedestal on other side & a mobile foot rest, all drawers are provided on telescopic channel. The front tie is made in wood veneer finish, the complete table is duly polished with melamine finish. | 01 |

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|----|---|---------------|--|----|
| 3. | Conference Table (Boat Convex Shape) | Reputed Brand | The conference table size 3600*1200*750 mm. Table top and base made of 19 mm commercial board duly polished & duly anti-termite treated. | 01 |
| 4. | Executive Chair (High Back & Revolving) | Reputed Brand | Executive high back chair wooden base duly anti-termite treated and arm with torsion bar mechanism seat/back: The adjustable height regulated by the hydraulic mechanism. The seat and back are made up of 12 mm thick hot pressed plywood, upholstered with fabric and U foam. The back foam should be designed with contoured lumber support for extra comfort. The chair is high back U foam: The U foam is moulded with density = 45+/-2 kg/m ³ and hardness = 20 +/-2 kg. on Hampden machine at 25% mpression. Armrest: One piece wooden armrest made of teak wood duly polished in melamine finish. | 02 |
| 5. | Meeting / Conference Chair (low-Back & Revolving) | Reputed Brand | The meeting/conference chair low back PU arm, PP base with tilting mechanism. The seat is made of 12mm hot pressed plywood, upholstered with fabric/ leatherite having U foam. The chair is low back. Back: The seat back is made of 12mm hot pressed plywood, upholstered with fabric/leatherite having U foam. The back of the foam is designed with cotoured lumber support for extra comfort. | 12 |
| 6. | Chair (For Work Station, low-Back & Revolving)) | Reputed Brand | Chair (revolving) is low back PP base, PU arm, PU seat back, PP seat and back cover with push back & adjustable height. The seat is made of 12mm hot pressed plywood, upholstered with fabric & moulded polyurethane foam, together with injection moulded seat covers. Seat back is made of plastic injection moulded inner and outer, upholstered. The back of the foam is designed with contoured lumber support for extra comfort. | 06 |

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|--------|-------------------------|---------------|--|--------|
| 7. | Sofa Set (3+1+1 set) | Reputed Brand | Sofa set frame made of good quality seasoned teakwood duly anti-termite treated. Seat made of good flat steel spring used in seat frame duly covered with coir, jute cloth and markeen fixed with 4" thick ISI mark pinhole rubber cushion. Back & Arm rest made of flat steel spring, covered with coir, jute cloth & markeen fixed with 2" thick ISI mark pinhole rubber and high density 'U' foam for giving shape in back and arm rests. | 01 set |
| 7.(i) | Centre Table | Reputed Brand | Wooden designer centre table matching with sofa set and size 48"*24"*17". Table frame made out of teak wood duly polished top made out of 19mm commercial board+4mm OST straight veneer finish ply pressed above. Shelf provided at the bottom duly polished with melamine finish & duly anti-termite treated. | 01 |
| 7.(ii) | Side Table | Reputed Brand | Wooden designer side table matching with sofa set and size 24"*24"*17". Table frame made out of teak wood duly polished top made out of 19mm commercial board+4mm OST straight veneer finish ply pressed above. Shelf provided at the bottom duly polished with melamine finish & duly anti-termite treated. | 01 |
| 8. | Book Case (Steel) | Reputed Brand | Steel book case of size 66"*33"*12" body case made of 20 gauge side, back, bottom and shelves made of 22 gauge CRCA sheet. Front made of 04-tarnsparent glass doors of 5mm thickness having sliding shutters. The book case is fitted with 06-lever brass lock with duplicate SS keys. Book case finished by removing all dents, burns & Sharp edges from various components and then immediately after pickling all mild steel parts are given phosphate treatment in dust free atmosphere, duly rust free treatment and then duly painted. | 01 |

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|----|--------------------------------|---------------|--|----|
| 9. | Almirah without locker (Steel) | Reputed Brand | Steel Almirah of size 78"*36"*19" metal shelving cabinet i.e. steel almirah with shelves (adjustable type) Door-20 gauge Body & shelves 22 gauge 1980*910*480 mm (78"*36"*19") with 04-shelves making 05-compartments without locker. The steel almirah is fitted with 06-lever brass lock with duplicate SS keys. steel almirah finished by removing all dents, burns & Sharp edges from various components and then immediately after pickling all mild steel parts are given phosphate treatment in dust free atmosphere, duly rust free treatment and then duly painted. | 03 |
|----|--------------------------------|---------------|--|----|

2. Earnest Money Deposit

Earnest Money Deposit (EMD) of Rs. 35,000/- (Rupees Thirty Five Thousand only) in the form of Demand Draft or Bankers Cheque drawn in favour of General Manager (Projects), NHIDCL, Gangtok, Sikkim payable at Gangtok, Sikkim is required to be attached with the bid.

3. Resolution of Dispute

In case of dispute, the decision of General Manager (Projects), NHIDCL, Sikkim shall be final in the matter.

4. Payment

The Bills in duplicate shall be submitted to NHIDCL, Sikkim for payment, The payment shall be released after satisfactory supply of material as per specification through Cheque/DD/ECS/RTGS/NEFT Income Tax and other applicable taxes, if any, shall be deducted from the bill.

5. Submission of Financial Bid

The interested bidders may submit their bids in sealed in envelope addressed to General Manager (Projects), NHIDCL, Gangtok, Sikkim latest by 14/12/2015 upto 01:00 PM only in the prescribed pro-forma provided at Annexure-A. Bids not received in the prescribed pro-forma or incomplete bids are liable to be rejected.

6. Opening of Tender

The Financial Bids shall be opened at 02:00 PM on the last day of receipt of tender in the presence of prospective bidder or their authorised representatives.

**General Manager (Projects)
NHIDCL, Gangtok, Sikkim**

Financial Bid

Subject : Limited Tender for supply of furniture items.

| Sl. No. | Item | Description (Brand/Make) | Technical Specification | Rate per unit (Amount to be quoted on FoR Basis inclusive of all taxes levied freight and other charges) | Quantity Required | Total Amount (In Rupees) in figures & words |
|----------------|-----------------|---------------------------------|---|---|--------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1. | Executive Table | Reputed Brand | The executive table of size 2000*1000*760 mm. Table top made veneer finish on MDF board in two tones duly polished in melamine finish & duly anti-termite treated with cable manager on top with a 03-drawer mobile pedestal for one side, other cupboard pedestal on other side & a mobile foot rest, all drawers are provided on telescopic channel. The front tie is made in wood veneer finish, the complete table is duly polished with melamine finish. | | 01 | |
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1. The Lump-sum rate shall be mentioned in both figures and words and should be on FoR basis inclusive of all taxes levied freight and other charges. The figures mentioned in words, shall be treated as final, in case of any dispute over rates.
2. The quotations shall be valid for a period of a month after the last date of submission of bids.
3. Quotes are required to be made as lump-sum amount for all items (Whole quantity) together. The selection of the bidder would be on the basis of the lowest quoted Lump-sum amount for the entire indicated products and quantities.
4. The material shall be supplied within 21 (Twenty One) days of issuance of the purchase order.
5. The defective material, if any, shall have to be replaced by the agency within 07 (Seven) days at their risk and cost.
6. NHIDCL, Gangtok, Sikkim reserves the right to reject any or all the tenders without assigning any reason.
7. The quantity can be decreased or increased at the time of placing of purchase order.

Certificate :-

I have understood the scope of work and agree to the terms & conditions laid down in the letter inviting bids.

**Signature of Authorised Signatory
Name of the Agency with Seal**