

National Highways & Infrastructure Development Corporation Limited
(A Public Sector Undertaking under the Ministry of Road Transport and Highways,
Govt. of India)

3rd Floor, PTI Building
4- Parliament Street
New Delhi-110001

F.No. NHIDCL/HQ/Admn./Civil/Furniture/2020 (e-190565)

Date: 17.08.2021

Tender Notice

Sub: Tender for award of rate contract for repair and maintenance (including supply of requisite material/parts) of office furniture& fixture and misc day to day items, plumbing, carpentry work, etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi.

National Highways & Infrastructure Development Corporation Limited is a Public Sector Enterprise under the Ministry of Road Transport and Highways, Government of India. National Highways & Infrastructure Development Corporation Ltd. is mandated to promote, survey, establish, design, build, operate, maintain and upgrade National Highways and Strategic Roads including interconnecting roads in parts of the Country which share international boundaries with neighbouring countries. Further details about NHIDCL are available on NHIDCL's website www.nhidcl.com.

2. NHIDCL intends to empanel agency for the subject work and invites offers/bids from interested parties. This tender notice has accordingly been issued for this purpose.
3. The complete Tender Document can be downloaded from the website of NHIDCL www.nhidcl.com.
4. NHIDCL invites e-tenders through CPP Portal under Two Bid System: Technical Bid and Financial Bid from reputed, experienced and financially sound companies/firms (henceforth called Agency) for subject tender. **The technical bids are to be submitted by both ways i.e. Online on CPP portal as well as a physical copy on or before notified date and time.** The physical sealed copy containing self-attested copies of technical documents super scribed "**Technical bid for repair and maintenance (including supply of requisite material/parts) of office furniture& fixture and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi**" should be dropped in the Tender Box kept for the purpose at the reception of NHIDCL at 3rd Floor, PTI Building, 4 Parliament Street, New Delhi-110001 on or before the prescribed time and date. **Bids not given through CPP Portal will not be accepted.**
5. MSME registered /NSIC registered agencies for doing similar work/service are exempted from payment of EMD, as per Govt policy, subject to submission of valid registration certificate with the bid. Such registration should be for the services intended to be awarded through this tender.

6. The Financial Bid should be submitted only through online process at <https://eprocure.gov.in>. In case of assistance in this regard, please contact Sh. Amit Saini on his mobile number # 9667403278.

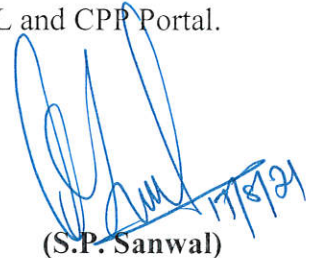
N.B.- Approx annual cost of the tender is Rs.5,00,000/- (Rupees Five Lakh only), which is based on the average cost for such works in the past. The actual expenditure/cost of the tender may be less than or more than the estimated cost depending upon volume of actual work done.

7. Interested Companies/ Firms/ Agencies may submit their bids complete in all respects along with **Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five Thousand only)** in the form of DD/Pay Order from Indian Scheduled/Nationalized Bank drawn in favor of NHIDCL payable at New Delhi and other requisite documents on or before notified date and time **and also send a hard copy of the requisite documents uploaded on the CPP Portal along with the DD/Pay order to DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001. No bid shall be entertained after this deadline under any circumstance, whatsoever.**

The Technical Bids will be opened at **notified date and time** and Financial Bids of only technically qualified bidders will be opened on a date to be notified later on.

8. NHIDCL reserves the right to amend or withdraw any of the terms & conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the National Highways & Infrastructure Development Corporation Limited in this regard shall be final and binding on all the bidders. NHIDCL also reserves the right to call for fresh tenders in the event of non-receipt of adequate number of tenders or non-acceptance of the tenders received.

9. Any corrigendum/addendum shall be issued only on the website of NHIDCL and CPP Portal.



(S.P. Sanwal)

Deputy General Manager (Admin)
NHIDCL, 3rd Floor, PTI Building
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A. GENERAL INSTRUCTIONS FOR BIDDERS

1. National Highways & Infrastructure Development Corporation Limited invites e-tenders through CPP Portal under **Two Bid System** i.e. Technical Bid and Financial Bid for **repair and maintenance (including supply of requisite material/parts) of office furniture & fixture misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi.**
2. The initial period of contract would be for a period of **two years** from the date of award of the contract, extendable up to a further period of one year on satisfactory performance, on the same terms & conditions. It could be curtailed/ terminated at any time before expiry of contract period depending upon requirement and decision of NHIDCL.
3. The tenders are invited under two bid system i.e. Technical Bid and Financial Bid. **The technical bids** are to be submitted in the prescribed format at **Annexure-I** by both ways i.e. **Online on CPP portal as well as a physical copy on** or before notified date and time. The physical sealed copy containing self attested copies of technical documents super scribed **“Technical bid for repair and maintenance (including supply of requisite material/parts) of office furniture & fixture and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi”** should be dropped in the Tender Box kept for the purpose at reception of NHIDCL at 3rd Floor PTI Building, 4 Parliament Street, New Delhi-110001 on or before the prescribed time and date. **Bids not given through CPP Portal will not be accepted.**
4. **The Financial Bid should be submitted only through online process at <https://eprocure.gov.in>** in the BoQ given therein, as per items details given under **Annexure-II**. GST shall be paid separately as applicable. In case of assistance in this regard please contact **Sh. Amit Saini on his mobile number # 9667403278.**
5. Interested Companies/ Firms/ Agencies may submit their bids complete in all respect along with **Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five Thousand only)** in the form of DD/Pay Order from Indian Scheduled/Nationalized Bank drawn in favor of NHIDCL payable at New Delhi and other requisite documents on or before **notified date and time and also send a hard copy of the requisite documents uploaded on the CPP Portal along with the DD/Pay order to DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001. No bid shall be entertained after this deadline under any circumstance, whatsoever.**

The Technical Bids will be opened at **notified date and time** and Financial Bids of only technically qualified bidders will be opened on a date to be notified later on, in the presence of authorized representative of the Bidders who wish to be present.

6. Conditional bids shall **not** be considered and will be summarily rejected in the very first instance.

7. The complete Tender Documents can be downloaded from the website of NHIDCL www.nhidcl.com.
8. NHIDCL reserves the right to amend or withdraw any of the terms & conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the National Highways & Infrastructure Development Corporation Limited in this regard shall be final and binding on all the bidders. Any corrigendum/addendum shall be issued only on the website of NHIDCL & CPP Portal.
9. The **various crucial dates/ time** related to the tender are as under:

(a)	Date of issue of tender on CPP portal	17.08.2021 (Tuesday) at 5 pm
(b)	Pre-Bid Conference	25.08.2021 (Wednesday) at 11 am
(c)	Clarification on the Pre-Bid Conference (to be posted on www.nhidcl.com and CPP Portal)	27.08.2021 (Friday) by 6 pm
(d)	Last date and time for submission of Tender documents	09.09.2021 (Thursday) by 11 am
(e)	Date and time for opening of Technical Bids	10.09.2021 (Friday) at 3 pm
(f)	Date and time for opening of Financial Bids	To be notified later on

10. Interested Bidders seeking any clarification about any aspect of the tender may participate in Pre-Bid conference or send their queries, if any, by email before the pre-bid conference date. The written reply, if any, to these clarifications shall be posted on the Company website www.nhidcl.com and CPP Portal as per schedule above. No communication/request for clarification in this respect shall be entertained thereafter.
11. The **Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five Thousand Only)**, refundable (without interest) should be necessarily kept in the sealed cover containing Technical Bid of the Agency in the form of Demand Draft/ Pay Order drawn separately in favour of "NHIDCL", payable at New Delhi, and sent to **DGM (A), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001, failing which the tender shall be rejected summarily.** A scanned copy must be uploaded on CPP portal along with scanned copy of technical bid documents.

N.B.: MSME registered /NSIC registered agencies for doing similar work are exempted from payment of EMD, as per Govt policy, subject to submission of valid registration certificate with the bid.

The earnest money shall be forfeited if the contractor does not accept the work for any reason, whatsoever. The EMD of all the unsuccessful bidders shall be returned (without interest) immediately after the successful bidder submits the performance security as per the order. If the successful bidder fails to submit the performance security, the EMD of that bidder will be forfeited and the bidder shall be debarred from NHIDCL's tenders for three years.

12. The successful bidder shall furnish a **Performance Security** of an amount of **Rs.15,000/-**(Rupees Fifteen Thousand only)in the form of Demand Draft/ Pay Order drawn separately in favour of “National Highways & Infrastructure Development Corporation Limited, New Delhi, payable at New Delhi” or Fixed Deposit Receipt (FDR) made in the name of the Agency but hypothecated to the **Managing Director, National Highways & Infrastructure Development Corporation Limited, New Delhi** or Bank Guarantee issued in favour of **Managing Director, National Highways & Infrastructure Development Corporation Limited, New Delhi** covering two months in addition to the initial period of contract. On subsequent renewal/ extension of the contract, the FDR/ BG shall accordingly be renewed by the successful bidder for two months in addition to the extended contract period.

FDR should be on a scheduled commercial bank on a branch in Delhi/NCR and it should be clear which bank branch has issued the FDR. FDR should be in the name of the bidder with name of the NHIDCL also. The bidder should discharge the FD by affixing the requisite revenue stamp and signature of the authorized signatory in the bank of the bidder. Further, the bidder should provide a certificate from their bank indicating the following:

- FD No..... issued in favour of can be encashed by NHIDCL without any reference to(name of the bidder)
-(name of the bidder) shall not be allowed to encash this FD without NOC from NHIDCL.
- Interest shall accrue to the(Name of the bidder).

In case of BG, as per the general practice and prudence, the BG should be on a bank with minimum Net worth of ₹1000 crore.

In case of breach of any of the terms and conditions attached to this contract, the Performance Security Deposit of the Agency will be liable to be forfeited by the National Highways & Infrastructure Development Corporation Limited, besides annulment of the contract and the agency become liable for blacklisting/debarment from participation in any tender of NHIDCL for a period of three years.

13. **Termination** of the Contract/Agreement: NHIDCL reserves the right to terminate the contract without assigning any reasons therefore. NHIDCL shall have the right to terminate the contract with a prior written notice of 30 (thirty) days. Such notices shall be served by the registered post or email or by hand at the respective address.
14. **Arbitration**: In the event of any dispute arising after award of work/the execution of the Contract Agreement, the parties hereby agree to resolve the issues through Arbitration and shall follow the procedures as laid down in the Arbitration and Conciliation Act, 1996 (as amended from time to time). It is agreed that the disputes shall be referred to the Sole Arbitrator to be appointed with the consent of the parties. It is also agreed that the seat of Arbitration shall be at Delhi. Except where otherwise provided for in the contract, all questions and disputes, claims, rights, matters or things whatsoever in any way arising out of or relating to the contract thereof shall be referred to the ‘Conciliation Committee of Independent Experts before taking recourse to resolution of dispute through Arbitration. In case dispute is not resolved at Conciliation Committee of Independent Experts and still persists, the same shall be referred to the Sole Arbitrator to be appointed with the consent of the parties. The Arbitrator to whom the matter is originally referred is either transferred or vacates his office or is unable to act for any

reason, another Arbitrator shall be appointed in accordance with the terms of the contract. Provision of the Arbitration and Conciliation Act, 1996, as amended or any statutory modification or re-enactment thereof and the rules made there under, and for the time being in force, shall apply to the arbitration proceedings under this clause. It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.

15. **Legal Jurisdiction:** The courts at Delhi/New Delhi shall have exclusive jurisdiction to try and entertain matters arising out of this tender.
16. (i) All entries in the tender form should be legible and filled clearly. If the space for furnishing the information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. Non-adherence to this stipulation shall render the bid as non-responsive.

(ii) Technical Bid must be Indexed and page numbered.

(iii) All the pages of the tender document must be signed and duly affixed with the rubber-stamp of the firm as an acceptance of all the terms & conditions contained therein, by an authorized signatory.

(iv) In case the signatures are made by a person other than Proprietor or designated Official of the firm, an authority letter in his/her name must be attached in original. In case the signatures are made by a person other than Proprietor or designated Official of the firm an authority letter or Board Resolution/Power of Attorney thereby in support of his authority to sign in his/her name must be attached in original or certified copy thereof.

17. INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The Instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

REGISTRATION

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.

As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Upon enrolment, the bidders will be required to register their valid Digital Signature Certificates (Class II or Class III Certificates with signing key usage) issued by any

Certifying Authority recognized by CCA India (e.g.Sify/nCode/eMudhra etc.), with their profile.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse. Bidder then logs in to the site through the secured log-in by entering their user ID/ Password and the password of the DSC/eToken.

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.

The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification /help from the Helpdesk.

PREPARATION OF BIDS

Bidder should take into account any corrigendum published on the tender document before submitting their bids.

Please go through the tender notice and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents(e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" as available.

SUBMISSION OF BIDS

Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues. The bidder has to digitally sign and upload the required bid document one by one as indicated in the tender document.

Bidder has to select the payment option as “Offline” to pay the applicable EMD and enter the details of the instrument.

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders.

Bidders are required to download the BoQ file, open it and complete the colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

The server time (which is displayed on the bidder’s dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidder should follow this time during bid submission.

All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to asymmetric encryption using buyers/ bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for tender or the relevant contact person indicated in the tender.

2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk OR Toll Free Number 1800-3070-2232 and **Sh. Amit Saini on his mobile number # 9667403278.**

B. Qualifying / Eligibility Criteria:

An agency, not meeting any one of the following criteria shall be summarily rejected and shall not be considered for evaluation. Documentary evidence in this regard shall be given for correctness of the information. Canvassing in any form will attract disqualification.

i) Agency must be in the same business having average annual turnover for providing similar services not less than Rs.2,00,000/- (Rupees Two Lakh only), during the financial years 2018-19, 2019-20 and 2020-21 (audited figures). If the Audited Annual Turnover is not available for the year 2020-21, then the AAR for 3 years ending 2019-20 should be provided. A certificate of Average Annual Turnover duly signed by a Chartered Accountant with UDIN No. should be attached. **A certificate not carrying UDIN Number shall not be entertained and such bid shall be treated as invalid.**

ii) The Company's Corporate Office/ Head Office should be in NCT of Delhi. A self attested certificate shall be attached along with supporting documents such as Electricity Bill/Landline Bill, etc.

iii) The agency shall be registered with the Competent Authority for GST, etc. A self attested certificate shall be attached.

iv) The agency shall have clients' profile with Government organizations/PSUs/reputed private organizations etc. with national presence. A list of clients duly self attested shall be attached.

v) The agency shall submit an affidavit of self declaration stating that it has not been black listed by any Central/State Govt. Ministry/Deptt. or PSU/reputed private organizations etc. during the last three years.

vi) The Bidder must have experience of successful completion of similar work of one work of at least Rs.04 Lakh or two works costing not less than Rs.03 Lakh or three works costing not less than Rs.02 Lakh during the last 07 years ending 31.07.2021.

vii) The agency must provide self attested copy of PAN No. of firm or proprietor.

viii) Agency should be registered with appropriate registration authority.

ix) The agency must have following Technical manpower on its role:

- a) A Plumber having trade diploma from ITI or equivalent
- b) A Carpenter having trade diploma from ITI or equivalent

NB: Proof of the Technical manpower shall be submitted alongwith the requisite trade certificate, Aadhar Card and employment letter issued to them.

Attested copies of the documents indicating compliance with the above specifications/ requirements should be kept in a sealed envelope containing Technical Bids and dropped in the tender box along with EMD document as uploaded on CPP Portal.

NB: Relaxation in prior turnover and prior experience shall be given to Micro and Small Enterprises and Startups in terms of Government of India, Ministry of Finance OM No. F.20/2/2014-PPD (Pt.) dated: 25.07.2016, MSME Circular No.1 (2) (1) 2016- MA dated: 10.03.2016. More-over provisions of Public Procurement order No. P - 45021/2/2017- PP (BE-II) dated: 04.06.2020 (as amended vide Order No. P-45021/2017-PP (BE-II) dated: 16.08.2020) issued by Department for Promotion of Industry and Internal Trade, Government of India shall also be allowed.

C. Evaluation Criteria:

1. All the applications will be scrutinized to assess their eligibility based on the “Eligibility Criteria” as mentioned above. The offers not meeting the said criteria shall be summarily rejected.
2.
 1. Please note that the Financial Bid is to be submitted with online process only at <https://eprocure.gov.in>. In case of assistance in this regard, please contact Sh. Amit Saini on his mobile number #9667403278. However, the Technical bids are to be submitted by both ways i.e. physical as well as online.
 2. The requirement is tentative and is subject to actual requirement, as may be decided by NHIDCL. Items given in the BoQ are required on need basis. It is not necessary that orders will be placed for all items for which rates have been asked. The items and quantity ordered may vary.
 3. The amount so quoted should include all liabilities of the agency towards delivering the item at NHIDCL. Please note no separate conveyance/ transportation charges etc. shall be admissible.
 4. It is mandatory for the bidders to quote for all the items, failing which the bid shall be liable to be treated as non-responsive.
 5. **Final selection shall be based on L-1 basis in Financial Bid. Please note that the work shall be awarded to the agency which stands L-1 in overall quote.**
 6. (i) There are 6 groups of items for invitation of bids. If L-1 rate for each group is different, contract may be awarded to the bidder who quoted the L-1 rate for the group items taken together.
(ii) However, the bidder who quotes the L-1 rate for maximum groups shall be given opportunity to match the remaining group L-1 rates. In case such bidder agrees to match, the contract shall be awarded to this bidder for all such agreed groups, otherwise the work for such group shall be awarded to the L-1 party for the group.
 7. In case of tie in financial quotes, the award of work will be given to the agency having higher average annual turnover.
 8. In case L-1 defaults, NHIDCL reserves the right to forfeit the EMD of defaulter and award the work to next lowest bidder till L-3, (i.e. L-2 & L-3 in that order), provided the agency agrees to match the quote(s) of L-1, if their quoted price(s) are higher.
 9. Financial bids of only technically qualified and eligible bidders would be opened.
 10. Conditional Bids are liable to be rejected.
 11. N.B. In case rate of any item appears very low/ unrealistic viz, free of cost / complementary, the same shall not be entertained.
 12. The rate of upholstery work should be indicated inclusive of all other material such as cotton, nails, jute, riorin cloth springs, wheels foam, patti and daries etc.

D. Other Requirements and Terms and Conditions of the Tender

Details of the requirements

- a) The Scope of work relates to **repair and maintenance (including supply of requisite material/parts) of office furniture& fixture and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi.**
- b) It will be the **responsibility of the contractor to depute a skilled carpenter, and plumber with requisite helper(s) (all with working mobile numbers)** in NHIDCL office for doing the day to day repair / maintenance works, as and when required. The person so deployed must have qualified trade examination from an ITI or equivalent. If the carpenter, plumber, helper(s) etc fail to attend the required work, as per given timelines, the work will be got done by the NHIDCL at the cost of contracted agency. The services may be required on Saturdays/Sundays/Holidays on need basis. The order placed by NHIDCL shall be carried out strictly as per terms and conditions of contract and any delay / non delivery or deviation / deficiency in the quality from written agreement and if the carpenter, plumber, helper do not report in NHIDCL in time may attract monetary **penalty** of Rs.500/- for each day of non-compliance.
- c) The work is to be carried out in the premises of National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building, its office at Jeevan Tara Building and any other office space in Delhi/New Delhi, as per requirement of NHIDCL.
- d) Only such works which cannot be done in the office premises would be allowed to be done outside. No extra charges will, however, be payable on this ground.
- e) The personnel engaged by the firm will not have any claim for appointment in NHIDCL under any circumstances. There shall be no employer-employee relationship nor any Principal-agent relationship between such workers and NHIDCL
- f) The contractor will use his/her own transport mode/facility for this purpose and no claim for providing this facility or transportation charges will be entertained by NHIDCL.
- g) Any bad workmanship will be liable to be rejected and no payment on this account will be made. The work shall be carried out in a manner that it will not cause disturbance of any kind.

Other Terms and Conditions

1. The contract will be valid for a period of two years from the date of award, which may be extended for another 1 year at the sole discretion of NHIDCL.
2. NHIDCL reserves the right to terminate the contract without assigning any reasons therefore. NHIDCL shall have the right to terminate the contract with a prior written notice of 30 (thirty) days. Such notices shall be served by the registered post or email or by hand at the respective address.
3. The contracting Agency shall not be allowed to transfer, assign, pledge or sub-contract the work under this contract to any other agency. The Agency shall not appoint any sub-contractor to carry out any obligation under the contract.
4. The Agency shall bear all taxes, rates, charges, levies or claims, whatsoever, as may be imposed by the Central Government or any local body or authority. The agency shall furnish such proof of payment of compliance or the obligations, including registration certificates, receipts licenses, clearance certificates etc.

5. The Agency shall be solely responsible for compliance of all statutory provisions like payment of minimum wages to the personnel deployed, ESI, Insurance, PF, etc. Amendments made to these laws/ acts by the Central Government will be automatically applicable for compliance by the Service Provider without any separate sanction for the same.
6. The Agency is responsible for compliance to the provisions of various labour and industrial laws relating to the personnel deployed by it for the purpose or for any accident caused to them and NHIDCL shall not be liable to bear any expense in this regard.
7. NHIDCL shall not be held responsible for any statutory non-compliance on the part of the Agency with respect to the Labour Laws including PF, ESI, Workman Compensation, Insurance, Minimum Wages Act, Labour Safety, etc. or otherwise.
8. The Tax Deducted at Source (TDS) shall be deducted as per the provisions of the Income Tax Department, as amended from time to time and a certificate to this effect shall be provide to the agency by the National Highways & Infrastructure Development Corporation Limited.
9. **The unrealistic rates viz, free of cost / complementary shall not be entertained.** Rates (Rs. IPSE/Running Ft. /per unit) as sought vide proforma only may be furnished without any cutting.
10. Right to call upon Information Regarding Status of Work etc.: The NHIDCL will have the right to call upon any information pertaining to the work at any point of time and the firm will be bound to provide the information on receipt of the NHIDCL in this regard.
11. Terms of payments: The payment will be made after satisfactory completion of the jobs and on furnishing of necessary compliance slips/receipts from the concerned staff/section.
12. Advance Payment will not be made. All payments will be released after satisfactory service and supply of materials/work done at NHIDCL. In case of any delay due to unforeseen circumstances or improper bills submission, no interest shall be paid on late payment.
13. In the event of any loss incurred by NHIDCL on account of the negligence of agency/firm/contractor or its staff, the latter shall compensate the loss either by replacement or by payment of adequate compensation.
14. The Agency shall be responsible for the conduct and behavior of its employee(s).
15. The Agency / firm / contractor shall also not appoint any close relative of any employee of NHIDCL for carrying out the work in any manner whatsoever.
16. In the event of the contractor failing to perform any of the work with regard to material and quality to the satisfaction of and the timelines fixed by the NHIDCL etc., the security deposit money is liable to be forfeited by the NHIDCL and the contract may be terminated immediately at any time without assigning any reason. In this regard, **the decision of NHIDCL will be final and binding on the contractor.** The contractor shall be liable to make good the loss(es), if any, that may be suffered by the NHIDCL, due to his/her actions and/or omissions at the time of executing the work.
17. The persons deputed by the firm for work in NHIDCL should not be changed frequently without prior knowledge and consent of NHIDCL.
18. **The agency shall provide only ISI mark item/material for use in repair/maintenance/fixtures/hardware items, etc.** The packing box of such items carrying ISI certificate shall be provided to the authorized officer upon fixing/preparing/use. If any item is of ISI mark is not available, NHIDCL may decide the make/model of such items.

TECHNICAL BID

Tender for rate contract for repair and maintenance (including supply of requisite material/parts) of office furniture and fixtures and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi

SI. No	Particulars	Details to be filled by the Agency	Ref. Page No.
1.	Name of the Firm/Agency		
2.	Registered office/business address of the Agency. Is Corporate Office/Head Office in NCT of Delhi (Yes/No)		
3.	Name of Contact Person		
4.	Corporate Office/Head Office Address with telephone, Fax numbers, Email and name(s) (proof of address self-attested)		
5.	Year of Incorporation/Constitution of the Firm/Agency (attach proof self-attested)		
6.	Income Tax - PAN No. (Attach copy of PAN self-attested) of firm or proprietor		
7.	GST. (Attach copy of GST No. self-attested)		
8.	Whether registered with Registrar of Companies. Date of Registration (Attach copy of Registration Certificate attested by CA)		
9.	Length of Experience of providing similar services to Govt. Departments/PSUs/reputed private organizations, etc. (Attach copy of orders/any other documentary proof)		
10.	Whether the agency is providing/has provided similar services to Central Government/State Government/any PSU/ reputed private organizations, etc. (Attach copy of Orders / proof duly self-attested)	YES/NO	
11.	Names, address & telephone numbers of minimum Two Govt. corporate clients may be provided for obtaining necessary confirmation regarding the standard of service and other relevant detail regarding client satisfaction.		
12.	Whether the agency has achieved average annual turnover for providing similar services of Rs.02 Lakh during the last three financial years i.e. FY 2018-19/2019-20/2020-21 (audited figures). If the Audited Annual Turnover is not available for the	YES/NO Turnover for :- FY 2018-19 Rs. FY 2019-20 Rs. FY 2020-21	

	year 2020-21, then the AAR for 3 years ending 2019-20 should be provided.(Audited figures) duly signed by CA with UDIN No.	Rs.....	
13.	Level of client satisfaction (certificate from client organization to be attached, proof duly self-attested) from Government Organizations/PSUs/reputed Pvt Orgns. A certificate carrying details of more than one contract shall be treated as a single certificate		
14.	Whether the bidder has experience of successful completion of similar work of one work of at least Rs.4,00,000/- or two works costing not less than Rs.3,00,000/- or three works costing not less than Rs.2,00,000/- during the last 07 years ending 31.07.2021.	YES/NO	
15.	Whether affidavit of self declaration stating agency has not been blacklisted during the last 3 years by any Central/State Govt Ministry/Dept/PSU/reputed private organization has been provided (provide self attested proof)	YES/NO	
16.	Detail of Technical Manpower	i) Plumber:- Name: Qualification: Address: ii) Carpenter:- Name: Qualification: Address:	

16. Details of EMD (Rs.5,000/-), Payable At New Delhi, in favour of NHIDCL:

Demand Draft/Pay Order No....., Date of issue....., Name of issuing bank.....

17. Verification — It is certified that all the details furnished in the application are true and correct to the best of my knowledge and in case any information is found false/ incorrect or if any material information has been found to be suppressed, the application shall be liable for rejection, besides initiation of penal proceedings by NHIDCL as it deems fit.

Date:

Place:

Signature of authorized signatory
(with Full Name and Seal)

BoQ

Validate

Print

Help

Item Rate BoQ

Tender Inviting Authority: National Highway & Infrastructure Development Corporation Ltd.

Name of Work: Tender for award of rate contract for repair and maintenance (including supply of requisite material/parts) of office furniture & fixture misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi.

Contract No: NHIDCL/HQ/Admn./Civil/Furniture/2020

Name of the Bidder/ Bidding Firm / Company :

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PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUM BER #	TEXT #	NUM BER #	NUM BER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BAS IC RATE In Figures To be entered by the Bidder in Rs.	TOTAL AMOUNT (Exc ludi ng GST)	TOTAL AMOUNT In Words

				P (Exc ludi ng GST)		
1	2	4	5	13	54	55
1.000	Category-1 Repair and Maintenance of (RMO) Furniture Items/Steel Table/Cabinet/Almirah/Cupboard, etc.					
1.001	1. RMO STEEL ALMIRAH					
1.002	P/F of new lock (including keys)	1.00	Each		0.00	INR Zer o Onl y
1.003	P/F of new Handle	1.00	Each		0.00	INR Zer o Onl y
1.004	Providing extra key	1.00	Each		0.00	INR Zer o Onl y
1.005	Repair of lock	1.00	Each		0.00	INR Zer o Onl y
1.006	Adjustment of shelves	1.00	Each		0.00	INR Zer o Onl y
1.007	Repairing the locking system of Compacter	1.00	Each		0.00	INR Zer o Onl y
1.008	Replacement of Base	1.00	Each		0.00	INR Zer

						o Onl y
1.009	Minor repair	1.00	Each		0.00	INR Zer o Onl y
1.010	2. RMO STEEL TABLE					
1.011	P/F of lock (including keys)	1.00	Each		0.00	INR Zer o Onl y
1.012	P/F of drawers	1.00	Each		0.00	INR Zer o Onl y
1.013	Adjustment of drawers	1.00	Each		0.00	INR Zer o Onl y
1.014	Keyboard drawer repair	1.00	Each		0.00	INR Zer o Onl y
1.015	Providing extra key	1.00	Each		0.00	INR Zer o Onl y
1.016	Minor repair	1.00	Each		0.00	INR Zer o Onl y
1.017	P/f of Drawer Lock	1.00	Each		0.00	INR Zer o Onl y
1.018	Dismantle of table	1.00	per Square Feet		0.00	INR Zer o Onl y

1.019	3. RMO STEEL CABINET					
1.020	P/F of new lock (including keys)	1.00	Each		0.00	INR Zero Only
1.021	Providing extra key	1.00	Each		0.00	INR Zero Only
1.022	Providing of Three drawer lock set	1.00	Each		0.00	INR Zero Only
1.023	Repairing the locking system	1.00	Each		0.00	INR Zero Only
1.024	Overhauling & Greasing	1.00	Each		0.00	INR Zero Only
1.025	Minor repair	1.00	Each		0.00	INR Zero Only
1.026	Replacement of Handle	1.00	Each		0.00	INR Zero Only
1.027	Repair of handle	1.00	Each		0.00	INR Zero Only
1.028	P/F of new drawer	1.00	Each		0.00	INR Zero Only

1.029	P/f of Drawer Lock	1.00	Each		0.00	INR Zero Only
1.030	P/F of new channel	1.00	Each		0.00	INR Zero Only
1.031	P/F of push button	1.00	Each		0.00	INR Zero Only
1.032	Dismantle of steel cupboard	1.00	per Square Feet		0.00	INR Zero Only
1.033	Re-fixing of steel cupboards with all required other material/cutting/resizing etc.	1.00	per Square Feet		0.00	INR Zero Only
1.034	4. RMO WOODEN TABLE					
1.035	Replacement of lock (including keys)	1.00	Each		0.00	INR Zero Only
1.036	Keyboard Drawer/Tray Repair	1.00	Each		0.00	INR Zero Only
1.037	Providing extra key	1.00	Each		0.00	INR Zero Only
1.038	P/f of Drawer Lock	1.00	Each		0.00	INR Zero Only
1.039	Providing/fixing of drawer/Key board Wheel Channel	1.00	Each		0.00	INR Zero

						o Onl y
1.040	Minor repair	1.00	Each		0.00	INR Zer o Onl y
1.041	Providing/fixing of drawer knob/handle	1.00	Each		0.00	INR Zer o Onl y
1.042	Providing/fixing new wooden key board	1.00	Each		0.00	INR Zer o Onl y
1.043	Providing side table (wooden)	1.00	per Square Feet		0.00	INR Zer o Onl y
1.044	Dismantling table	1.00	per Square Feet		0.00	INR Zer o Onl y
1.045	Resizing and fixing of table	1.00	per Square Feet		0.00	INR Zer o Onl y
1.046	5. RMO WOODEN CUPBOARD/ ALMIRAH					
1.047	Replacement of new lock (including keys)	1.00	Each		0.00	INR Zer o Onl y
1.048	Providing new handle	1.00	Each		0.00	INR Zer o Onl y
1.049	Providing/fixing Kunda Chhapka	1.00	Each		0.00	INR Zer o Onl

						y
1.050	P/f of Drawer Lock	1.00	Each		0.00	INR Zero Only
1.051	Minor repair	1.00	Each		0.00	INR Zero Only
1.052	P/F New wooden cupboards with doors, lock system, handles made with 18 mm commercial block board both side laminated, edge binding with PVC tape all modular fitting and hardware's locking system, chrome finished 100 mm handles etc.	1.00	per Square Feet		0.00	INR Zero Only
1.053	Removal of Wooden Cupboard	1.00	per Square Feet		0.00	INR Zero Only
1.054	Dismantling of wooden cupboard	1.00	per Square Feet		0.00	INR Zero Only
1.055	Re-sizing and re-fixing of wooden cupboard with all required other material/dismantling/cutting/ etc.	1.00	per Square Feet		0.00	INR Zero Only
1.056	6. RMO Steel Rack					
1.057	P/F/ Replacement of lock	1.00	Each		0.00	INR Zero Only
1.058	Providing key	1.00	Each		0.00	INR Zero Only

1.059	P/F/replacement of handle	1.00	Each		0.00	INR Zero Only
1.060	P/f of Knobs/handle	1.00	Each		0.00	INR Zero Only
1.061	P/F of glass panes	1.00	Each		0.00	INR Zero Only
1.062	P/f of new Drawer Unit	1.00	Each		0.00	INR Zero Only
1.063	P/F of new chennel	1.00	Each		0.00	INR Zero Only
1.064	P/f of push button	1.00	Each		0.00	INR Zero Only
1.065	Minor repair	1.00	Each		0.00	INR Zero Only
1.066	3 drawer lock set	1.00	Each		0.00	INR Zero Only
1.067	7. RMO WOODEN WORKSTATION, CABINS					
1.068	Providing of new work station	1.00	per Square Feet		0.00	INR Zero Only
1.069	Removal of workstation	1.00	per Square Feet		0.00	INR Zero

						Only
1.070	Dismantle of workstation	1.00	per Square Feet		0.00	INR Zero Only
1.071	Re-sizing and re-fixing of work station with all required other material/ cutting/ etc.	1.00	per Square Feet		0.00	INR Zero Only
1.072	Repair of workstation	1.00	per Square Feet		0.00	INR Zero Only
1.073	P/F Lock with key	1.00	Each		0.00	INR Zero Only
1.074	Repair of Lock with Key	1.00	Each		0.00	INR Zero Only
1.075	Keyboard Drawer Repair	1.00	Each		0.00	INR Zero Only
1.076	P/f of drawer/key board wheel channel	1.00	Each		0.00	INR Zero Only
1.077	P/F of handles	1.00	Each		0.00	INR Zero Only
1.078	Repair of handles	1.00	Each		0.00	INR Zero Only
1.079	P/F of Aluminum cabins (new)	1.00	per Square		0.00	INR Zero

			Feet			Onl y
1.080	Removal of cabins	1.00	per Square Feet		0.00	INR Zer o Onl y
1.081	Re- sizing of Aluminum cabins with all required other material/cutting/ etc.	1.00	per Square Feet		0.00	INR Zer o Onl y
1.082	Re-fixing of Aluminum cabins with all required other material/cutting/resizing etc.	1.00	per Square Feet		0.00	INR Zer o Onl y
1.083	Category-2 Repair and Maintenance of (RMO) all types of Chairs/Sofa Sets					
1.084	1. REVOLVING CHAIR					
1.085	Providing of steel base wheel	1.00	Each		0.00	INR Zer o Onl y
1.086	Replacement of wheel	1.00	Each		0.00	INR Zer o Onl y
1.087	Replacement of pu arm	1.00	Each		0.00	INR Zer o Onl y
1.088	Replacement of arm(PVC)	1.00	Each		0.00	INR Zer o Onl y
1.089	Replacement of wheel(ISI-Mark)	1.00	Each		0.00	INR Zer o Onl y

1.090	Replacement of new base	1.00	Each		0.00	INR Zero Only
1.091	P/f of New Hydraulic	1.00	Each		0.00	INR Zero Only
1.092	Minor repair .	1.00	Each		0.00	INR Zero Only
1.093	Dry Cleaning of Chair	1.00	Each		0.00	INR Zero Only
1.094	2. RENOVATION/REPAIR OF SOFA SETS/REVOLVING CHAIR VISITOR CHAIR					
1.095	2.1 Sofa Set (3 seater single piece					
1.096	1. with cushions	1.00	Each		0.00	INR Zero Only
1.097	2. Without cushions	1.00	Each		0.00	INR Zero Only
1.098	2.2 Sofa Set (2 Seater single piece)					
1.099	1. with cushions	1.00	Each		0.00	INR Zero Only
1.100	2. Without cushions	1.00	Each		0.00	INR Zero Only

1.101	2.3 Sofa Chair (Single)					
1.102	1. with cushions	1.00	Each		0.00	INR Zero Only
1.103	2. Without cushions	1.00	Each		0.00	INR Zero Only
1.104	2.4 Rate of cloth (per meter)					
1.105	Plain/fixing	1.00	per Meter		0.00	INR Zero Only
1.106	Acrylic	1.00	per Meter		0.00	INR Zero Only
1.107	Cord	1.00	per Meter		0.00	INR Zero Only
1.108	Velvet	1.00	per Meter		0.00	INR Zero Only
1.109	Foam leather	1.00	per Meter		0.00	INR Zero Only
1.110	Jute Cloth	1.00	per Meter		0.00	INR Zero Only
1.111	Paper base Cloth	1.00	per Meter		0.00	INR Zero

						Only
1.112	Any Other	1.00	per Meter		0.00	INR Zero Only
1.113	Category-3 All Painting work					
1.114	1. SPRAY PAINTING OF STEEL ITEMS					
1.115	Steel Revolving Chair	1.00	Each		0.00	INR Zero Only
1.116	Steel Chair	1.00	Each		0.00	INR Zero Only
1.117	2. SPIRIT POLISHING OF FURNITURE (PSF)					
1.118	Tables, bookshelves etc.	1.00	per Square Feet		0.00	INR Zero Only
1.119	Wooden floor	1.00	per Square Feet		0.00	INR Zero Only
1.120	Sofa Chair	1.00	per Square Feet		0.00	INR Zero Only
1.121	Chair	1.00	per Square Feet		0.00	INR Zero Only
1.122	3. PAINTING/WHITEWASH WORK					

1.123	Acrylic paint with required repair including putty primer, etc.	1.00	per Square Feet		0.00	INR Zero Only
1.124	Painting with Velvet paint of approved brand and manufacture of required colour to give an even shade	1.00	per Square Feet		0.00	INR Zero Only
1.125	Whitewash (with OBD)	1.00	per Square Feet		0.00	INR Zero Only
1.126	Category 4 Door Items					
1.127	Repair of door closer	1.00	Each		0.00	INR Zero Only
1.128	P/F new door closer 'ISI-mark'	1.00	Each		0.00	INR Zero Only
1.129	P/F of Aluminum Door Handle	1.00	Each		0.00	INR Zero Only
1.130	P/F of Door Stopper	1.00	Each		0.00	INR Zero Only
1.131	P/f of Door Lock	1.00	Each		0.00	INR Zero Only
1.132	Repair of Door Lock	1.00	Each		0.00	INR Zero Only
1.133	Door Repair	1.00	Each		0.00	INR Zero

						Only
1.134	P/F of Locking Bolt	1.00	Each		0.00	INR Zero Only
1.135	P/f of Tower Bolt	1.00	Each		0.00	INR Zero Only
1.136	Dismantling of door	1.00	Per square feet		0.00	INR Zero Only
1.137	Repair of aluminium sliding door	1.00	Each		0.00	INR Zero Only
1.138	Sliding door bracket (Aluminum)	1.00	Each		0.00	INR Zero Only
1.139	P/F floor swing machine	1.00	Each		0.00	INR Zero Only
1.140	P/F Glass door lock	1.00	Each		0.00	INR Zero Only
1.141	Glass door handle	1.00	Each		0.00	INR Zero Only
1.142	Glass door Repair	1.00	Each		0.00	INR Zero Only
1.143	Category 5 Other Miscellaneous Items					

1.144	Providing/fixing new Godrej/Harrison Secret Lock	1.00	Each		0.00	INR Zero Only
1.145	Repair of Security Lock	1.00	Each		0.00	INR Zero Only
1.146	P/f of FM Lock	1.00	Each		0.00	INR Zero Only
1.147	Repair of F/M Lock	1.00	Each		0.00	INR Zero Only
1.148	Replacement of handle lock	1.00	Each		0.00	INR Zero Only
1.149	Repair of Handle Lock	1.00	Each		0.00	INR Zero Only
1.150	Replacement of handle set	1.00	Each		0.00	INR Zero Only
1.151	P/Fixing of Blind Clip	1.00	Each		0.00	INR Zero Only
1.152	P/F name plate – Steel Acrylic	1.00	per Square Inch		0.00	INR Zero Only
1.153	Providing/fixing new curtain rods	1.00	per Square Feet		0.00	INR Zero Only

1.154	Fixing of mirror on wall with plugs	1.00	Each		0.00	INR Zero Only
1.155	Providing/fixing wall mirror	1.00	per Square Feet		0.00	INR Zero Only
1.156	Providing coat stand/hanger	1.00	Each		0.00	INR Zero Only
1.157	Providing adjustable writing plank (complete in all respects) 2 X 2	1.00	Each		0.00	INR Zero Only
1.158	Providing nonadjustable writing plank	1.00	Each		0.00	INR Zero Only
1.159	Fixing maps/photographs	1.00	Each		0.00	INR Zero Only
1.160	Fixing /removal of rack (glass)	1.00	Each		0.00	INR Zero Only
1.161	Providing of white board with marker	1.00	Each		0.00	INR Zero Only
1.162	Repair of aluminum/steel notice board with beading and accessories	1.00	Each		0.00	INR Zero Only
1.163	Repair of wooden notice board with beading and accessories	1.00	Each		0.00	INR Zero Only

1.164	P/F new notice board (aluminium/steel)	1.00	per Square Feet		0.00	INR Zero Only
1.165	P/F new notice board (wooden)	1.00	per Square Feet		0.00	INR Zero Only
1.166	P/F new notice board (glass)	1.00	per Square Feet		0.00	INR Zero Only
1.167	Providing and fixing of Pinup board with good quality fabric	1.00	per Square Feet		0.00	INR Zero Only
1.168	Providing / fixing New Wooden partition with toughened wooden frame and both side 10 mm plywood laminate.	1.00	per Square Feet		0.00	INR Zero Only
1.169	Providing / fixing New glass partition	1.00	per Square Feet		0.00	INR Zero Only
1.170	Repair of Wooden/Aluminum Partition with help of drill machine and using hardware material like tape, nails, screw, pvc, plugs, and Fixing of Board properly	1.00	per Square Feet		0.00	INR Zero Only
1.171	Repair of gypsum partition	1.00	per Square Feet		0.00	INR Zero Only
1.172	Dismantling of Existing Board of Partition,	1.00	per Square Feet		0.00	INR Zero Only
1.173	Resizing of Partition, Pre Lam Board	1.00	per Square Feet		0.00	INR Zero Only

1.174	Refixing of Partition with other required hardware material to refix existing pre lam Board with Providing and Fixing of Aluminum Bidding. Glazing Plate, EPDB rubber and to make finished and fixed properly for even look.	1.00	per Square Feet		0.00	INR Zero Only
1.175	Providing/fixing of new ply board/Teak wood/MDF Board	1.00	per Square Feet		0.00	INR Zero Only
1.176	P/F of 19 mm commercial board	1.00	per Square Feet		0.00	INR Zero Only
1.177	P/F of 25 mm commercial board	1.00	per Square Feet		0.00	INR Zero Only
1.178	P/F 18 mm ply board	1.00	per Square Feet		0.00	INR Zero Only
1.179	P/F 12 mm ply board	1.00	per Square Feet		0.00	INR Zero Only
1.180	P/F 09 mm ply board	1.00	per Square Feet		0.00	INR Zero Only
1.181	P/F 06 mm Ply board	1.00	per Square Feet		0.00	INR Zero Only
1.182	P/F of 04 mm ply board	1.00	per Square Feet		0.00	INR Zero Only
1.183	Providing/fixing of Sunmica (ordinary)	1.00	per Square Feet		0.00	INR Zero

						Onl y
1.184	Providing/fixing of Sunmica (Special)	1.00	per Square Feet		0.00	INR Zer o Onl y
1.185	Providing fixing window Glass 5mm thick (per sq.ft.)	1.00	per Square Feet		0.00	INR Zer o Onl y
1.186	Providing fixing Normal Glass 8mm thick (per sq.ft.)	1.00	per Square Feet		0.00	INR Zer o Onl y
1.187	Providing fixing Normal Glass 10mm thick (per sq.ft.)	1.00	per Square Feet		0.00	INR Zer o Onl y
1.188	Providing fixing of Bevalled glass with Brown colour including grindig 8mm	1.00	per Square Feet		0.00	INR Zer o Onl y
1.189	Providing fixing of Bevalled glass with Brown colour including grindig 12mm	1.00	per Square Feet		0.00	INR Zer o Onl y
1.190	Providing and fixing New toughned on Glass in Officer Toilet with Tinted glass film size 4X2 including making hole and grinding of corner with labour charges.	1.00	per Square Feet		0.00	INR Zer o Onl y
1.191	Remove glass film	1.00	per Square Feet		0.00	INR Zer o Onl y
1.192	P/F glass film	1.00	per Square Feet		0.00	INR Zer o Onl y
1.193	Fixing of glass with glass putty	1.00	per Square Feet		0.00	INR Zer o

						Only
1.194	Providing and installing of frosted glass film including costing of designing, laser cutting and pasting	1.00	per Square Feet		0.00	INR Zero Only
1.195	P/F Flooring Sheet (PVC) (10mm)	1.00	per Square Feet		0.00	INR Zero Only
1.196	Brass polishing of Name plate	1.00	Each		0.00	INR Zero Only
1.197	Brass polishing of any other item	1.00	per Square Feet		0.00	INR Zero Only
1.198	Providing fixing vertical blinds (per brand name) i. Mack	1.00	per Square Feet		0.00	INR Zero Only
1.199	Providing fixing vertical blinds (per brand name) ii. Deck	1.00	per Square Feet		0.00	INR Zero Only
1.200	Providing fixing vertical blinds (per brand name) iii. Amstrong	1.00	per Square Feet		0.00	INR Zero Only
1.201	Providing fixing rolling blinds	1.00	per Square Feet		0.00	INR Zero Only
1.202	Re-Fixing vertical/rolling Blinds	1.00	Each		0.00	INR Zero Only
1.203	Repair of Blinds	1.00	per Square Feet		0.00	INR Zero

						Only
1.204	False Ceiling/Roofing (Providing new)					
1.205	False Ceiling with Gypsum board	1.00	per Square Feet		0.00	INR Zero Only
1.206	False ceiling with 2x2 Grid type	1.00	per Square Feet		0.00	INR Zero Only
1.207	False Ceiling/Roofing (Repair)	1.00	per Square Feet		0.00	INR Zero Only
1.208	P/F wooden paneling including moulding	1.00	per Square Feet		0.00	INR Zero Only
1.209	Dry cleaning Sofas, carpets, other items not included above	1.00	per Square Feet		0.00	INR Zero Only
1.210	P/F Aluminium grill	1.00	per Square Feet		0.00	INR Zero Only
1.211	Providing/fixing of Hinges	1.00	Each		0.00	INR Zero Only
1.212	Supply of Carpet of Approved Colour – 10 mm thick	1.00	per Square Feet		0.00	INR Zero Only
1.213	P/F Acrylic Floor Plate Size	1.00	per Square Feet		0.00	INR Zero Only

1.214	P/F movable TV Stand	1.00	Each		0.00	INR Zero Only
1.215	P/F Set Top Box Stand	1.00	Each		0.00	INR Zero Only
1.216	Replacement of tiles	1.00	per Square Feet		0.00	INR Zero Only
1.217	Tile fixing & cutting/Repair of tiles	1.00	per Square Feet		0.00	INR Zero Only
1.218	Cleaning of Tiles	1.00	per Square Feet		0.00	INR Zero Only
1.219	Providing and Fixing shelf- wooden	1.00	Each		0.00	INR Zero Only
1.220	Providing and Fixing shelf- steel	1.00	Each		0.00	INR Zero Only
1.221	P/f Tower Bolt	1.00	Each		0.00	INR Zero Only
1.222	P/F Sliding Bolt	1.00	Each		0.00	INR Zero Only
1.223	P/f of New Pad Lock	1.00	Each		0.00	INR Zero Only

1.224	Repair of Pad Lock	1.00	Each		0.00	INR Zero Only
1.225	P/F footrest	1.00	Each		0.00	INR Zero Only
1.226	Repair of footrest	1.00	Each		0.00	INR Zero Only
1.227	P/F 'L' Patti	1.00	Each		0.00	INR Zero Only
1.228	Main Gate standing set purchasing & fixing	1.00	Each		0.00	INR Zero Only
1.229	Disposal of Dismantled Items					
1.230	Aluminum section	1.00	per Square Feet		0.00	INR Zero Only
1.231	Ply / MDF/Particle Board	1.00	per Square Feet		0.00	INR Zero Only
1.232	Wooden Board	1.00	per Square Feet		0.00	INR Zero Only
1.233	Any other item (Glass/Gypsum/GI)	1.00	per Square Feet		0.00	INR Zero Only
1.234	Category 6 Plumbing Items					

1.235	P/F Health Faucet /Hand Shower/ Jet Spray	1.00	Each		0.00	INR Zero Only
1.236	Repair of Health Faucet /Hand Shower/ Jet Spray	1.00	Each		0.00	INR Zero Only
1.237	P/F Connection Chain for above (S.S.)	1.00	Each		0.00	INR Zero Only
1.238	P/f Waste Pipe	1.00	Each		0.00	INR Zero Only
1.239	P/F Urinal Pot	1.00	Each		0.00	INR Zero Only
1.240	Repair of Urinal Pot	1.00	Each		0.00	INR Zero Only
1.241	Dismantling/Removal of Urinal Pot	1.00	Each		0.00	INR Zero Only
1.242	P/F Urinal Sensor	1.00	Each		0.00	INR Zero Only
1.243	Repair of Urinal Sensor	1.00	Each		0.00	INR Zero Only
1.244	Repair Toilet Sensor Battery	1.00	Each		0.00	INR Zero Only

1.245	P/F Half Turn Plug	1.00	Each		0.00	INR Zero Only
1.246	P/F Syphon Washer	1.00	Each		0.00	INR Zero Only
1.247	Repair of Syphon Washer	1.00	Each		0.00	INR Zero Only
1.248	P/F Bottle set Trap	1.00	Each		0.00	INR Zero Only
1.249	Repair of Bottle Trap	1.00	Each		0.00	INR Zero Only
1.250	Repair of Choked Drain/Cleaning of blocked pipe	1.00	Each		0.00	INR Zero Only
1.251	P/F, Replacement of Flushing cistern	1.00	Each		0.00	INR Zero Only
1.252	P/F Flush Cock	1.00	Each		0.00	INR Zero Only
1.253	P/f Valve Cock	1.00	Each		0.00	INR Zero Only
1.254	P/F PVC Connecting pipes 600mm	1.00	Each		0.00	INR Zero Only

1.255	P/F Tap Phase	1.00	Each		0.00	INR Zero Only
1.256	Flush Tank Servicing& repair	1.00	Each		0.00	INR Zero Only
1.257	P/F Washbasin pillar cock	1.00	Each		0.00	INR Zero Only
1.258	Tap repair	1.00	Each		0.00	INR Zero Only
1.259	P/F new tap long body	1.00	Each		0.00	INR Zero Only
1.260	P/F Two Way Tap	1.00	Each		0.00	INR Zero Only
1.261	P/F angle valve	1.00	Each		0.00	INR Zero Only
1.262	Replacement of Rubber washer (2")	1.00	Each		0.00	INR Zero Only
1.263	P/F waste jali (sink cap)	1.00	Each		0.00	INR Zero Only
1.264	P/F Mixer Tap (2 in 1)	1.00	Each		0.00	INR Zero Only

1.265	Repair of hand dryer	1.00	Each		0.00	INR Zero Only
1.266	Fixing of dispenser in the washroom	1.00	Each		0.00	INR Zero Only
1.267	P/f Waste Wash Basin Pipe	1.00	Each		0.00	INR Zero Only
1.268	Providing and fixing toilet seat	1.00	Each		0.00	INR Zero Only
1.269	P/F Metal Plug	1.00	Each		0.00	INR Zero Only
1.270	P/F Washbasin	1.00	Each		0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				

I/We accept all the terms and conditions given in the tender.

Signature of Proprietor / Authorized signatory with date
(Seal of Firm)

ACCEPTANCE LETTER (to be put in the cover)

(To be given on Company Letter Head)

The Deputy General Manager (Admin),
NHIDCL,
3rd floor, PTI Building
4-Parliament Street
New Delhi – 110 001

ACCEPTANCE OF NHIDCL'S TENDER DOCUMENT – Tender for rate contract for repair and maintenance (including supply of requisite material/parts) of office furniture& fixture and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New DelhiSir,

1. The tender document for the work for **repair and maintenance (including supply of requisite material/parts) of office furniture& fixture and misc day to day items, plumbing, carpentry work etc. at National Highways & Infrastructure Development Corporation Ltd (NHIDCL) at its office at Ground, 2nd, 3rd Floor of PTI Building & its office at Jeevan Tara Building, New Delhi and any other office space in Delhi/New Delhi** for National Highways & Infrastructure Development have been downloaded from NHIDCL website and I/We hereby certify that I/We have understood the entire terms and conditions of the tender document. I/We shall abide by the conditions/clauses contained therein.
2. I,..... Son/Daughter/Spouse of Shri/Ms..... Authorized signatory of the company/ agency/ firm mentioned above, is competent to sign this declaration and execute this tender document.
3. I have carefully read and understood all the terms and the condition of the tender and undertake to abide by them.
4. I undertake to indemnify any sort of loss incurred by NHIDCL due to any act of omission or commission by the manpower deployed in NHIDCL by my company.
5. My Company/ Agency/ Firm has not been blacklisted/ debarred from participating in tender of any Ministry/ Department/ PSU/Autonomous Body of Govt. of India in the last three years.
6. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
7. **I/We hereby unconditionally accept the tender conditions of NHIDCL's tender documents in its entirety for the above work.**

8. The contents of clauses of the tender documents have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebate on quoted rates). In case, this provision of the tender is found violated after opening the cover, I /We agree that the tender shall be rejected and NHIDCL shall, without prejudice to any other right or remedy, be at liberty to forfeit the earnest money absolutely,
9. I undertake that I shall not indulge in any unlawful activities for award of the tender or during execution of the tender.
10. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stages, besides forfeiture of Earnest Money/ Security Deposit and liabilities towards prosecution under appropriate law.
11. I/We understand that in case any deviation is found in the above statement at any stage, my/ our concern/firm/ co. shall be blacklisted and shall not have any dealing with the Department in future.
12. The required Earnest Money (EMD) amounting to Rs.5,000/- (Rupees Five Thousand only) by way of Demand draft/Pay Order No/Dated.....Drawn onpayable atis enclosed here with.
13. We assure compliance with all statutory liabilities relating to taxes /GST etc.

Date:

Signature of the authorized Signatory of the
Firm/Company/ Organization

Place:

Office Stamp/ Seal:

UNDERTAKING

I/We hereby undertake that the damage caused, if any either to the items under repair and maintenance (including supply of requisite material/parts) of office furniture & fixture and misc day to day items, plumbing, carpentry work etc. of the NHIDCL, due to our negligence or otherwise shall bear our risk and responsibility and that we shall make good the financial or any other loss that is resultantly sustained by the Government. We also undertake to agree that the decision of the DIR (A&F), NHIDCL in this context or any other matter related with this contract shall be final and binding on us.

2. I/We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information/documents would lead to rejection of my/our tender at any stage, besides liabilities towards prosecution under appropriate law.

Signature (in full)-----

Stamp of the firm-----

DETAILS OF BANK ACCOUNT

(RTGS/NEFT facility for receiving payments)

Sl.No.	Particulars	To be filled by the bidder
1.	Name(s) of Account Holder(s)	
2.	Address of Account Holder(s)	
3.	Name of the Bank	
4.	Name and Address of Branch	
5.	IFSC Code	
6.	MICR Code	
7.	Account Number	
8.	Type of Account	

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/we would not hold NHIDCL responsible.

(Signature(s) of account holder(s)) Name(s) of
Account holder(s)

SIGNATURE OF BIDDER/ Authorized representative