



NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED
(MINISTRY OF ROAD TRANSPORT & HIGHWAYS)
GOVT. OF INDIA

Name of Work: Hiring of 1 nos of Scorpio Vehicle on monthly basis for Regional Office-Aizawl, NHIDCL in the state of Mizoram (Retender).

CONTRACT PACKAGE NO: NHIDCL/RO/Aizawl/Veh-Tender

Tender Inviting Authority
Executive Director (Projects), Regional Office-Aizawl, Mizoram
November, 2020

Name of Work:- Hiring of 1 nos of Scorpio Vehicle on monthly basis for Regional Office-Aizawl, NHIDCL in the state of Mizoram (Retender).

Bid Security : ₹ 10,000/-
Cost of Bid Documents : ₹ 500/-
Time Period : one Years (extendable by 1 year on satisfactory performance)

1. Sealed quotations are invited from established, experienced, and reputed agencies having adequate experience in the work mentioned above for providing 1 nos of Vehicle on Monthly basis as detailed below.

Type of Vehicle	Nos	Total Running
Providing, running & maintenance of 1 no of vehicle namely Mahindra Scorpio (S5 or above) [Travel upto 30000 km per year per vehicle i.e. average 2500 km per month per vehicle] for the NHIDCL Regional Office-Aizawl.(#)	1 nos	2500 Kms p.m

RO-Aizawl is already having a Scorpio as a pool vehicle and is in requirement for an another Scorpio Vehicle. The rate being paid to the existing vehicle is Rs 53,000/- Pm (Exclusive of GST). Therefore, Ceiling limit of Rs 53,000/- PM is hereby fixed and bidders above this quote will be disqualified.

2. The bids can be viewed/downloaded from the website of NHIDCL from 05.11.2020 to 23.11.2020 (1400 Hrs).

3. The participating bidder is required to pay an amount of Rs 500/- (Rupees Five Hundred only) towards the cost of bid document in the form of DD in favour of Executive Director (P), NHIDCL, RO-Aizawl payable at Aizawl, Mizoram.

4. Interested Companies/Firms/Agencies/Individual may submit the quotation duly complete with all respect along with Earnest Money Deposit (EMD) of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft pledged in favour of Executive Director (P), NHIDCL, RO-Aizawl payable at Aizawl, Mizoram and other requisite documents on or before 28.10.2020 by 1400 (Hours) to the Regional Office-Aizawl, Mizoram. No bid shall be entertained after the deadline under any circumstances whatsoever.

5. The quotations shall be opened at 1600 Hrs on 23.11.2020.

6. NHIDCL reserves the right to amend or withdraw any of the terms and conditions contained in the Bid Document or to accept or reject any or all the bids without assigning any notice or reason whatsoever and without incurring any liability to the effected bidders. The decision of the National Highways and Infrastructure Development Corporation Limited, Regional Office- Aizawl, Mizoram in this regard shall be final and binding on all.

7. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned upto 1400 Hrs on 23.11.2020 and quotation will be opened on 23.11.2020 at 1600 Hrs by Evaluation Committee constituted for this purpose in the presence of intending bidders.

Executive Director (Projects)
Regional Office-Aizawl, 3rd Floor, T-86,
Tuikhuahtlang, Aizawl, Mizoram-796001
Email:ro-mizoram@nhidcl.com

General Conditions of Contract

1. Vehicle shall be operating with/without All India Permit.
2. The Condition of Vehicle being provided should be in excellent working conditions and the model should not be older than 3 years and with proper maintenance for reliable performance.
3. **BID SECURITY:** -The Bidders shall furnish, as part of the quotation Bid Security of Rs 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft in favour of **Executive Director(P), NHIDCL** payable at **Aizawl, Mizoram**. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 7 days of opening of Bids. The Bid Security of the Successful Bidder shall be converted into Performance Security upon signing of the Agreement. The Bid shall remain valid for 120 days from date of opening. The Bid Security will be forfeited:
 - (a) If the Bidder Withdraws the Bid after its submission ;or
 - (b) If the Bidder does not accept the arithmetic correction of the bid price ;or
 - (c) In the case of a Successful Bidder if the Bidder fails to sign the Agreement
4. The Performance Security shall be refunded after the successful completion of the contract.
5. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.

Procedure for Submission of Quotation for “Hiring of 1 nos of Scorpio Vehicle on monthly basis for Regional Office-Aizawl, NHIDCL in the state of Mizoram”

1. The Bidder is required to download the documents from the website of NHIDCL i.e www.nhidcl.com.
2. A DD of Rs 500/- (Rupees Five Hundred Only) is to be made in the form of Demand Draft pledged in favour of **Executive Director (P), NHIDCL, RO-Aizawl** payable at **Aizawl, Mizoram**.
3. An Earnest Money Deposit (EMD) of Rs 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft pledged in favour of **Executive Director (P), NHIDCL, RO-Aizawl** payable at **Aizawl, Mizoram** is to be prepared.
4. The bidder is required to fill the necessary details in the BOQ given and fill the rates carefully and sign as per the format given in **Annexure A**.
5. The bidder is required to accept the “TERMS AND CONDITIONS” and sign the **Annexure B**.
6. The Supporting documents for Vehicle should be provided as per **Annexure C**.
6. Consequent upon completion, the bidder is required to place in an envelope the 5 types of documents i.e. (i) DD of Rs 500/- (Rupees Five Hundred Only) (ii) Earnest Money Deposit (EMD) of Rs. 10,000/-(Rupees Ten Thousand only) (iii) duly filled and signed Annexure A (iv) Signed Annexure B and (v) Copy of Vehicle documents as per Annexure C. The envelope is to be sealed.
7. The envelope is to be further Superscribed as “Quotations for Hiring of 1 nos of Scorpio Vehicle on monthly basis for Regional Office-Aizawl, NHIDCL in the state of Mizoram”.
8. The envelope should be addressed to “**Executive Director (Projects),Regional Office-Aizawl, 3rd Floor, T-86,Tuikhuahtlang, Aizawl, Mizoram-796001**” and should reach on or before **23.11.2020 by 1400 (Hours)**. No bid shall be entertained after the deadline under any circumstances whatsoever.
9. Bids shall be opened on 23.11.2020 at 1600 Hrs by the Evaluation Committee constituted for this purpose in the presence of intending bidders.

Bill of Quantity

Submission of quotation in respect of 'Hiring of 1 nos of Scorpio Vehicle on monthly basis for Regional Office-Aizawl, NHIDCL in the state of Mizoram'

I _____, S/o _____,

Address _____ hereby submit the following rates and accepts all the terms and Conditions as mentioned in the proposal of NHIDCL.

Sr. No.	Name of Item	No of Vehicle(s)	Duration (In Months)	Amount quoted by bidder per vehicle per month excluding taxes.	
				In Figure	In Words
1	Providing, running & maintenance of 1 no of vehicle namely Mahindra Scorpio (S5 or above) [Travel upto 30000 km per year per vehicle i.e. average 2500 km per month per vehicle] for the NHIDCL Regional Office-Aizawl.	01	12		

Name, Signature & Seal of Bidder

TERMS AND CONDITIONS

1. The vehicles should be new.
2. Proposals are invited from reputed agencies/individuals who can provide 1 nos Mahindra Scorpio (latest variants) to the office Executive Director (P), Office at Aizawl, Mizoram as detailed in BOQ on monthly hire basis.
3. The vehicles should be in good running condition.
4. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance coverage for the vehicle. All the cases related to accident/damages/compensation shall be the responsibility of vehicle owner.
5. The vehicles shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
6. The driver should be in sound mental and physical condition.
7. The drivers should be having valid driving license.
8. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month & his related expenses for duty.
9. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 3000/-per day for each vehicle shall be affected from the bills of Agency.
10. The rate applicable for extra Km of travel beyond total run in a month shall be paid @16/- per Km for vehicle mentioned at sl no. (i) and @14/- per km for vehicle mentioned at Sl no (ii) of the BOQ.
11. The Agency should ensure that sufficient fuel is always available for travel.
12. The quoted rates shall be inclusive of taxes including of applicable GST.
13. Vehicle/Vehicles can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
14. The Agency should submit their bills in duplicate along with logbook within 1st week of every month for payment.
15. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of two years from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
16. The Agency should be able to supply the required vehicles within fifteen days from the date of Letter of Acceptance.
17. The supply of vehicles is initially for duration of two years only from the date of agreement. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
18. The Jurisdiction of vehicles moving is Mizoram and other North Eastern States.

Name, Signature & Seal of Bidder

Documents of the proposed vehicles being provided are to be annexed.