



**National Highways & Infrastructure Development Corporation Ltd. (Under Ministry of
Road, Transport & Highways, Govt. of India)**

Request for Proposal (RFP)

for

Invitation of Bid

for

Hiring of Vehicles on Monthly Basis

for

NHIDCL, RO-Jammu, PMUs & Site Offices

Executive Director (P)

NHIDCL, Regional Office, Jammu, (UT of J&K), 180015

Email: rojammunhidcl@gmail.com

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National Highways & Infrastructure Development Corporation Ltd
(A Public Sector Undertaking under the Ministry of Road Transport and Highways,
Govt. of India)

**H.No. 261, Sector 6, Channi Himmat
Jammu, (UT of J&K) 180015**

NHIDCL/RO(JMU)/Tender (Vehicle)/01/2023-24

TENDER FOR

Providing & supplying of commercial vehicles on monthly basis through GeM

**National Highways & Infrastructure Development Corporation Limited
(NHIDCL)**

H.No. 261, Sector 6, Channi Himmat
Jammu, (UT of J&K) 180015

Approximate Annual cost of the tender	Rs. 1.60 Crore
Earnest Money Deposit	Rs. 10,000/-
Performance Security Deposit	Performance Security Deposit shall be furnished @3% of Contract Amount

The information provided by the bidders in response to this Tender Document will become the property of NHIDCL and will not be returned. NHIDCL reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them. Any amendment/ addendum/ corrigendum shall be notified only on the website of NHIDCL and GeM Portal.

Notice Inviting Tender

NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.

(Ministry of Road, Transport & Highways, Government of India)
National Highways & Infrastructure Development Corporation Limited.
Regional Office, H.No. 261, Sector 6, Channi Himmat, Jammu-180015

NOTICE INVITING TENDER

Name of work: Providing & supplying of commercial vehicles (SUV such as Toyota Fortuner, Innova Crysta, Scorpio, and Bolero, on monthly basis for NHIDCL, RO-Jammu, PMUs and its Site Offices in the States of (UT of J&K).

The National Highways and Infrastructure Development Corporation Limited is inviting bids from companies, firms, agencies, and individuals under a two-bid system, i.e., a technical bid and a financial bid. Vehicles will be needed for each PMU, Site Office, and RO at Regional Office - Jammu, a PSU under the Ministry of Road Transport & Highways of the Government of India, initially for a term of one year from the date of contract award, which may be extended based on performance. Vehicles shall be required for each PMUs, Site Office and RO -Jammu. The office address and pertinent information are provided below.

Vehicle Requirement		
Location/Office	No of Vehicle	Vehicle type
RO-Jammu	3	1 Toyota Fortuner, 2 Innova Crysta
PMU-Akhnoor	3	1 Innova Crysta & 2 Scorpio/Bolero
PMU-Doda	3	1 Innova Crysta & 2 Scorpio/Bolero
PMU-Kishtwar	3	1 Innova Crysta & 2 Scorpio/Bolero
SO-Chenani	2	Innova Crysta /Scorpio/Bolero
SO-Khellani	2	Innova Crysta /Scorpio/Bolero
SO-Chattoo	1	Innova Crysta /Scorpio/Bolero
SO-Hasti	2	Innova Crysta /Scorpio/Bolero

Sl. No.	Name of work	Tentative Nos of Vehicles Required	Total Cost of Services for 01 Year	EMD/Bid Security	Period of Contract
1	Providing & supplying of commercial vehicles (SUV for RO Head)	01 vehicle	1.60 Cr.	Rs. 10,000/-	01 Year
2	Providing & supplying of Innova Crysta, Scorpio, Bolero, on monthly basis for NHIDCL, RO-Jammu, PMUs and Site Offices	18 (approx.) [Note: Vehicles quantity might increase or decrease as per the requirement]			

1. Interested Companies/Firms/Agencies/Individual may submit tender documents complete in all respect along with Earnest Money Deposit (EMD) of ₹ 10,000/- (Rupees Ten Thousand Only), and other requisite documents on or before 12.08.2023 to the Executive Director (Projects), Regional Office: Jammu. No tender shall be entertained after this

deadline under any circumstances whatsoever.

2. The Bidder shall furnish (EMD) ₹ 10,000/-(Rupees Ten Thousand Only),, in the form of DD and RTGS-NEFT must be in the Establishment Account of Executive Director (Projects), NHIDCL payable at RO-Jammu as tabulated below:).

Account Name	NHIDCL ESTB RO JAMMU
Account No.	76411010002171
IFSC Code	CNRB0002975
Bank Name & Branch	Channi Himmat, Jammu

3. The Technical Bid & Financial Bid of bidders will be opened in the presence of authorized representative.

4. None of the staff of NHIDCL, their relatives or any of the contractor/vendor /agencies assigned works/contracts in NHIDCL will be considered for bidding for hiring of vehicles. A certificate in this regard should be furnished by the bidder along with Technical Bid.

5. Every page of Technical as well as Financial Bid should be duly signed by the authorized representative. NHIDCL reserves the right to accept or reject any bid if it is not duly signed.

6. NHIDCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to accept or reject any or all the bids without assigning any notice or reason whatsoever and without incurring any liability to the effected bidders. The decision of the National Highways and Infrastructure Development Corporation Limited, Regional Office-Jammu, in this regard shall be final and binding on all.

7. Number of each vehicle are tentative and may decrease/increase as per the requirement

The tentative locations of vehicles areas under:

Type of the Vehicle	Tentative Location
Toyota Fortuner, Innova Crysta, Scorpio, Bolero, etc.	RO-Jammu, Akhnoor, Chenani, Khellani, Doda, Kishtwar, Chatroo, Hasti.

8. Bid documents can be seen at and downloaded from the website www.nhidcl.com and www.gem.gov.in. Tendering shall be done through GeM portal only.

9. Schedule of tendering Process is given below:

S.No.	Description	Period
1	Date of issue of RFP	22.07.2023
2	Bid due date	12.08.2023(1600 Hrs.)
3	Date of Opening of Technical Bid	12.08.2023 (1630Hrs.)
4	Date of Opening of Financial Bid of qualified bidder.	Will be Communicated later on
5	Validity of Bid	120 days

- Amendments/corrigendum if any would be hosted on NHIDCL website only.
- Bids not submitted online on GeM portal shall not be considered at all.
- Bidders may also submit hard copy of tender documents and other requisite documents on or before 12.08.2023 to the Executive Director (Projects), Regional Office: Jammu. (H.No. 261, Sector 6, Channi Himmat, Jammu-180015).

Executive Director (Projects)
National Highways & Infrastructure Development Corporation Limited.
Regional Office, Jammu
H.No. 261, Sector 6, Channi Himmat
Jammu-180015
Email: rojammunhidcl@gmail.com

Letter of Invitation (LOI)

Subject: Hiring of Vehicles on Monthly Basis for RO-Jammu, PMUs, Site Office, NHIDCL- reg.

1. Introduction

1.1 NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT COPORTATION LTD. (Ministry of Road, Transport & Highways, Government of India), invites bids, process containing Technical and Financial Bids] from Firms/Tour & Travel Agents/Individuals for Hiring of Vehicles on Monthly Basis for RO-Jammu, PMUs & Site Office, NHIDCL with the following details:

Vehicle Requirement	VehicleMake	Qty	Duration	Monthly running limit	Remarks
SUV for RO Head	Toyota Fortuner (Bucket Seat-Top Model)	01	12 Months, which can be extended as per performance.	3000 Km for each vehicle.	The vehicle should not be more than 01 year old on the date of NIT and should not have run more than 10,000 Kms.
Innova/Scorpio/Bolero/ for site related activities of RO, PMUs and SOs	(i) Innova (ii)Scorpio (iii) Bolero	18			The vehicles should not be more than Three years old on the date of NIT and should not have run more than 35,000 Kms.(rates shall be quoted for Innova, Scorpio & Bolero, separately)

1.2 The brief description of the assignment and its requirements are given inthe “**Terms of Reference**”.

1.3 The proposals are invited **through GeM** (on-line bid submission) for this assignment.

1.4 Financial Proposals will be opened only for the firms found to be technically responsive. The selection of the assignment **will** be done through Least Cost System i.e. **the lowest quoted bidder will be selected.**

1.5 Please note that the Client is not bound to accept any of the proposals submitted and reserves the right to reject any or all proposals without assigning any reasons.

2 Preparation of Proposal

The proposal must be prepared in two parts viz.

Part 1: Technical Bid

Part 2: Financial Bid

2.1 Document in support of Technical Bid:

- 2.2 The following documents must be uploaded along with the Technical Bid:
- (a) Copy of Registration Certificate/ Proforma Invoice of each vehicle.
 - (b) Experience Certificates.
 - (c) PAN No. of the company/ Firm/ Agency/ Individual allotted by the Income Tax Department (Please attach self-certified copy)
 - (d) GST Registration No. (Please attach self-certified copy)
 - (e) Bank Account Details (1st page of Passbook containing information or cancelled cheque).
 - (f) Aadhar Proof (Voter ID, Aadhar Card etc.) (Please attach self-certified copy)
 - (g) Details of the vehicle offered:
 - i) Registration No.
 - ii) Owner Name
 - iii) Model No./Year
 - iv) Kms run till date
 - v) Colour of the vehicle
 - vi) Other information (if any)(Details to be provided for each vehicle separately: separate sheets may be attached if required. In case the vehicles are not in own name, notarized agreement with the owner may be attached)
 - (h) Undertaking on stamp paper for providing vehicles in case of award of work.
 - (i) Earnest money details DD No. RTGS/NEFT and name of issuing bank.

2.2.1 **Document fee:** Not Applicable.

2.2.2 **Bid Security:** **Applicable**

2.2.3 The technical proposal must not include any financial information, else the bid shall be summarily rejected.

2.2.4 In case the vehicle is not owned by the bidder, a notarized contract may be executed between the vehicle owner and bidder, which shall be uploaded along with the Technical Bid as a supporting document for proof of ownership.

2.2.5 2.2.5. MSME having valid NSIC registration certificates issued for providing similar services of hiring of vehicles will be allowed exemption from EMD, etc. as per the Govt. policy, subject to submission of valid registration certificate with the Bid.

2.2.6. "In case the participating bidder is an MSME and certain relaxations in terms of experience/ turnover, etc. are applicable on account of various policies of Govt. of India, the bidder is required to bring out the same along with the relevant policy circular. In case, the relevant policy circular is not uploaded by the bidder, the said relaxation will not be considered to be applicable."

2.3 Financial Bid

2.3.1 The Financial bid should include the costs associated with the assignment. The financial bid should be prepared strictly in accordance of the format specified in “FINANCIAL BID”. The financial bid should clearly indicate the amount without any assumptions of conditions attached to such amount. Conditional offer or the proposal not furnished in the said format shall be considered non-responsive and is liable to be rejected.

2.3.2 The financial bid shall be inclusive of all taxes.

2.3.3 Costs shall be expressed in Indian Rupees.

3 Submission of Proposals

3.1 The Bidder shall submit the Technical Bid & Financial Bid online through Government e-market, i.e. GeM Portal.

3.2 Bids documents must be submitted both, soft copy in portal and hard copy in RO-Jammu, address

3.3 Your proposal must be valid for the number of days (Bid Validity) stated in the Data Sheet from the closing date of submission of proposal

4 Proposal Evaluation

4.1 Evaluation of Technical Bid

The proposals would be evaluated by an Evaluation Committee. A two-stage procedure will be adopted in evaluating the proposal. In the first stage the Technical bid will be opened by the Evaluation Committee of RO-Jammu, NHIDCL and will be examined as to whether:

- (i) The documents are properly signed by the bidder.
- (ii) The proposal has been received on or before the dead line of submission.
- (iii) The information to be furnished by the bidder regarding details of the vehicles being offered should be complete in all respect and should be in conformity with the manner in which the information has been sought in the “TECHNICAL BID”.

In case answers to any of the above items is ‘No’ the bid shall be declared as non-responsive and shall not be evaluated further.

After examining the proposal on above grounds, the Committee shall short - list Bidders on the basis of information provided in their Technical Bid corresponding to the requirements set forth. The decision of the committee shall be final and binding.

Financial Bids of only those bidders shall be opened and evaluated further which have been declared “Pass” in Technical Evaluation by the Committee.

4.2 Evaluation of Financial Bid

For financial evaluation, the monthly fixed rent quoted by the bidder for each vehicle shall be considered. However, before issue of LoA, the offered vehicles and drivers shall be called for demonstration and in case any vehicle/driver being offered by a bidder is found unsatisfactory to the Client, the bid shall be rejected summarily. Further, in case of two or more "Selected Bidders" i.e two or more bidders quoting same lowest total amount for a month, the "Selected Bidder" shall be finalized on the basis of total kilometers run, vehicle production month and year, past performance if any, previously worked at NHIDCL, priority shall be given to bidders from (UT of J&K). The Client has sole discretion in this regard and the decision shall be final.

5 Performance Security

The Selected Bidder shall submit **Performance Security amounting to 3%** of the contract value in form of a Fixed Deposit Receipt from a nationalized bank in favor of ED (P), RO Jammu.

6 Signing of Agreement

The Client will sign Agreement with the Selected Bidder to whom the LoA has been issued within 7(seven) working days from the date of LoA.

7. Client's Right to Accept Any Proposal and To Reject Any or All Proposals. The Client reserves the right to accept or reject any proposal, and to cancel the bidding process and reject all proposals, at any time, without there by incurring liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Client's action.

Encl. as above

Thanking you.

Yours sincerely,

Executive Director (Projects)
National Highways & Infrastructure Development Corporation Limited.
Regional Office, Jammu
H.No. 261, Sector 6, Channi Himmat, Jammu-180015
Email: rojammunhidcl@gmail.com

Instruction to bidders

1. Bidders are advised to study the procedures related to e-procurement by Government of India, carefully before submission of Bids. For this, Bidders may refer the Bidders Manual Kit available in the G e M P o r t a l
2. “TECHNICAL BID” is meant only for all technical details as mentioned in LoA. Please note that Monthly Rent, etc. should not be indicated in the Technical Bid. In case any financial detail is found, the Bid shall be declared as “TECHNICALLY NON-RESPONSIVE”.
3. “FINANCIAL BID” is meant only for all Financial Details of the offered Vehicles.
4. Points in the Bid forms (Technical & Financial Bids) are to be answered only and no separate sheet should be used. Bidder is expected to furnish all information required in both the Bids. Failure to furnish all information required for the evaluation of Bids (Technical Bid and Financial Bid) in every respect may result rejection of the Bid.
5. Bidder should put full Signature on all the pages of the Bid.
6. Over writing/white inking of any word/figure in the Bid Forms, unless duly Authenticated by the Bidder, are liable to be rejected at the discretion of the RO-Jammu, NHIDCL.
7. Any Bid uploaded after the time and date specified in Bid notice will be rejected.
8. After Technical Bids are opened a Committee of RO-Jammu, NHIDCL shall shortlist Bidders on the basis of information provided in their bids. The decision of the committee shall be final and binding.
9. Client reserves the right to reject any or all the bids without assigning any reason whatsoever.
10. The Committee reserves right to seek confirmation/clarification of any document from the bidder/issuing authority of such document during the process of evaluation.
11. Only one bid is expected from a bidder. In case a same bidder is found to have uploaded more than one bid, all bids of that bidder shall be summarily rejected.

Data Sheet

1. The Name of the Work:

Hiring of Vehicles on Monthly Basis for RO-Jammu, NHIDCL with the following details:

Vehicle Requirement	Vehicle Make	Qty	Duration	Monthly running limit	Remarks
SUV for RO Head	Toyota Fortuner (Bucket Seat-Top Model)	01	12 Months, which can be extended as per performance	3000 Km for each vehicle.	The vehicle should not be more than 01 year old on the date of NIT and should not have run more than 10,000 Kms.
Innova/Bolero/Scorpio for site related activities of RO	(i) Innova Crysta (ii) Scorpio (iii) Bolero	18			The vehicles should not be more than Three years old on the date of NIT and should not have run more than 25,000 Kms.

2. The Name and Address of the Client:

Executive Director (P)
NHIDCL, RO-Jammu,
H.No. 261, Sector 6, Channi Himmat
(UT of J&K), 180015,
Email: rojammunhidcl@gmail.com

3. Cost of Bid Document: Nil

4. Bid Validity period (Number of days): 120 days

5. Power of Attorney:

The Power of Attorney has to be submitted at the following address:

Executive Director (P)
NHIDCL, Regional Office, Jammu, (UT of J&K), 180015,
Email: rojammunhidcl@gmail.com

6. Commencement of Assignment:

The assignment shall commence from the next working day (Excluding Saturday), from the date of signing of Agreement.

Terms of Reference

1. Vehicles should be commercially registered. The details viz. make of vehicle, monthly running limit, duration of engagement, etc. have been specified in the NIT. Further, all vehicles shall have AC working fully along with thermostatic control. All vehicles should be in good running condition and well maintained with preferably top safety features like Airbags, Fog Lamps, Parking Lights/Indicators, etc. suited for extensive running on high traffic density highway, kutcha roads, non-metallic roads, khadir area and Civil Construction Site. There shall not be any lapse on safety aspect, for which selected bidder will be solely responsible.

2. The monthly running limit for each vehicle has been specified in the NIT. There is a provision of additional monthly payment on account of extra running (as per actual), beyond the specified running limit of each vehicle. For calculating extra kilometer run during the month, the average running of all the vehicles, having similar hiring charges, deployed at same location shall be taken. The rate of extra running shall be derived by the formula:

$$\text{Rate per km (in INR) of extra running} = \frac{\text{Monthly rates quoted}}{3000 \text{ kilometer}}$$

For Example: RO-Jammu, suppose 03 vehicles are hired for the particular office and their hiring rates are similar. So the extra kilometer shall be beyond $3000 \times 3 = 9000$ Kilometer run Payment for actual extra running of vehicles shall be made accordingly.

1. All vehicles shall be available for duty at any time for all days regularly in a month. Further, the vehicles shall be used for outstation travel and other cities as well. No extra payment shall be made to the driver/owner on account of outstation travel/night halt (if any).

2. The rate for each vehicle shall be inclusive of all taxes, Driver's Salary & other benefits, Repair & Routine Maintenance of the vehicle. The payment of GST will be made by NHIDCL on RCM basis. However, toll charges, if any will be reimbursed on production of receipt. NO INCREASE IN RATE shall be accepted due to increase in prices of diesel, petrol, etc. during the tenure of the Contract. No payment in addition to the quoted rates on any account whatsoever shall be made/reimbursed unless it is specifically mentioned in the bid.

3. Each vehicle shall have valid Registration Certificate, Pollution Certificate, Valid Permits, Vehicle Fitness Certificate, Requisite Insurance Cover and other necessary documents as per norms. All necessary taxes for operating the vehicles shall be fully paid by the Bidder/Owner as per prevailing Motor Vehicles Act with Comprehensive Insurance Cover for each vehicle. The Driver should have valid Driving License duly issued by the State Transport Authority and Mobile Phone. The necessary papers must be provided in the vehicle itself.

4. The selected bidder shall bear all expenses required for keeping the vehicle in smooth running condition such as fuel, lubrication oil and other consumables, necessary service, repair & maintenance, driver & replacements, insurance, replacement of parts, etc. The rate quoted shall be inclusive of all these provisions. It is also to be ensured by the selected bidder that sufficient fuel is available for travel.

5. In the event of any vehicle being put off the road for maintenance, break down or on any account, the selected bidder shall provide a substitute vehicle immediately. If the substitute vehicle is not provided, a penalty of Rs. 2500/- per vehicle per day shall be affected from the monthly bills.

6. RO-Jammu, NHIDCL shall not have any obligation to the following
- (i) No Liability whatsoever for payment of wages/salaries, other benefits and allowances to the Driver that might become applicable under any Act or Order of the Govt. in this regard and the Selected Bidder shall indemnify RO-Jammu, NHIDCL against any/all claims which may arise under the provisions of various Acts, Government Orders, etc. and any breach of such laws or regulations shall be deemed to be breach of this contract.
 - (ii) No direct or indirect liability arising out of such negligence, rash and impetuous driving which is an offence under any section of IPC and any loss caused to RO-Jammu, NHIDCL to be suitably compensated by the bidder.
 - (iii) Not be responsible for theft, burglary or any other mischievous deeds by the Driver.
 - (iv) The Selected Bidder shall be the Employer for the Drivers and RO- Jammu, NHIDCL shall not be held responsible fully or partially for any dispute that may arise between the selected bidder and the driver under Labour Law.
 - (v) All the cases related to any accident/damage/compensation shall be the responsibility of the Selected Bidder/Owner.
7. The firm/individual must have PAN No. /GST No. under IT Act/ GST Act and Income Tax/GST shall be deducted at the applicable rate. The provisions/stipulations related to Goods and Services Tax (GST) shall be governed by THE CENTRAL GOODS AND SERVICES TAX ACT, 2017 and its subsequent amendments/ clarifications/ incorporation issued by the Government from time to time.
8. The selected bidder will have to enter into an agreement with RO-Jammu, NHIDCL on a non-judicial stamp paper of Rs. 100/-. The cost of the Stamp Paper has to be borne by the Selected Bidder. The Contract can be terminated on culmination of the specified duration or at any time if the performance of service is not satisfactory without notice. However, the selected bidder can terminate the Contract any time with a notice of 90 days.
9. The Selected Bidder should submit its bill in duplicate (on pre-printed bill sheets) along with log-book of each vehicle within 1st week of every month for payment. It is the responsibility of the selected bidder to maintain the log book for every vehicle on day-to-day basis and get it signed from the user of the vehicle, after completion of duties. The payment will be made within 10 days from the receipt of bill.
10. RO-Jammu, NHIDCL reserves all the rights to curtail/modify/ halt/cancel/reject any or all offers at any stage without assigning any reasons and no claims of whatsoever nature will be entertained on this account
11. Specific requirement (if any) has been stipulated in the technical and financial bid document.
12. All disputes would lie within the jurisdiction of Jammu Courts only.
13. In case the vehicle is not owned by the bidder, a notarized contract may be executed between the vehicle owner and bidder, which shall be uploaded along with the Technical Bid as a supporting document for proof of ownership.
14. IN WITNESS WHEREAS the parties have here to act and subscribe their respective hands and/or seals the day and year respectively mentioned against irrespective signatures.

15. If the vehicle is not provided continuously for 03 days, RO-Jammu, NHIDCL reserves the right to terminate the contract immediately.

16. In case the client finds that any of the deployed vehicle does not meet the requirement of TOR, the vehicle has to be removed within 2(two) days, failing which as per day fine of Rs. 5,000.00 (Rupees Five Thousand), shall be imposed till the vehicle is replaced.

Technical Bid

TECHNICAL BID FOR HIRING OF VEHICLE:
(To be submitted subscribing “Technical Bid”)

Name of work: Providing & supplying of commercial vehicles (SUV such as Toyota Fortuner, Innova Crysta, Scorpio, and Bolero, on monthly basis for NHIDCL, RO-Jammu, PMUs and its Site Offices in the States of (UT of J&K).

1.	Name of the Companies/Firms/Agencies/Individual with full address with pin code, telephone no & e-mail etc.	
2.	Address Proof (Voter ID, Aadhar Card etc.) (Please attach self-certified copy)	
3.	PAN No. of the Companies/Firms/Agencies/Individual allocated by the Income Tax Department. (Please attach self-certified copy)	
4.	GST Registration No. (Please attach self-certified copy)	
5.	Details of experience in the field (Please mention name of the client served along with period of service and attach the self-certified copy of job order/service certificate/Exp. Certificate/Contract Agreement from any of the agencies).	
7.	Details of Demand Draft on account of bid document	
8.	Details of Demand Draft (DD) on account of Bid Security (Earnest Money). DD must be placed in the envelope containing the technical bid.	
9.	Undertaking on Stamp paper for providing vehicles in case of award of work	

Signature of authorized person with Date & Seal _____

Name & full address _____

Undertaking

Name of work: Providing & supplying of commercial vehicles (SUV such as Toyota Fortuner, Innova Crysta, Scorpio, and Bolero, on monthly basis for NHIDCL, RO-Jammu, PMUs and its Site Offices in the States of (UT of J&K).

1. I/We hereby certify that the information furnished above is true and correct in all respect to the best of my/our knowledge. I understand that in case any deviation is found in the above Statement at any stage; I/We will be blacklisted and will not have any dealing with the department in future.
2. I/We undertake that, I/We have carefully studied all the terms and conditions as indicated in Annexure-I and understood the parameters of the proposed requirement of vehicle and shall be abided.
3. If the bids is accepted, I/We hereby agree to abide by and fulfill all the terms and provisions of the said conditions as indicated in Annexure-I so far as applicable.
4. I/We have not blacklisted by any Organization/Department as on the date of submission of bid.
5. It is certified that I/We are not working in NHIDCL and none of the staff members are related to me/us. It is also certified that no employee of NHIDCL is directly or indirectly related in our agency.

Signature of authorized person with Date & Seal

Name & full address

Offer/Proposal Letter to be the Technical Bid for Vehicles being offered to be hired on Monthly Basis for NHIDCL, RO-Jammu and its PMUs/Site offices at various locations under Jammu Division (UT of J&K)

TECHNICAL DETAILS

From

To

Executive Director (P)
 NHIDCL, Regional Office, Jammu, (UT of J&K), 180015
 Email: rojammunhidcl@gmail.com

Sub: Hiring of Vehicles on Monthly Basis for NHIDCL, RO-Jammu, PMUs & Site Offices. -Reg.

Dear Sir,

I/We, in reference to your advertisement on GeM Portal, dated offer vehicles described here below with the following Technical details duly complying the terms and conditions stipulated in the RFP:

Vehicle Requirement	Vehicle Make as per NIT	Registration Number/Proforma Invoice Details	Copy of RC/Proforma Invoice attached (Yes/No)
SUV for RO Head	Toyota Fortuner (Bucket Seat-Top Model)		
SUV for site related activities of RO	Innova Crysta Scorpio/Bolero		
	Innova Crysta Scorpio/Bolero		

DECLARATION FOR TECHNICAL BID

1. I, Son/Daughter/Wife of Shri, am competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

Signature

Place:

Full Name:

Financial Bid

Offer/Proposal Letter to be the Financial Bid for Vehicles being offered to be hired on Monthly Basis for NHIDCL, RO-Jammu and its PMUs/Site offices at various locations under Jammu Division (UT of J&K)

FINANCIAL DETAILS

From

To

Executive Director (P)
 NHIDCL, Regional Office, Jammu, (UT of J&K), 180015
 Email: rojammunhidcl@gmail.com

Sub: Hiring of Vehicles on Monthly Basis for RO-Jammu, NHIDCL -Reg.

Sir,

I/We, refer to your advertisement on GeM Portal, dated, offer vehicles on monthly hire basis with rates described here below, for your office i.e. RO-Jammu, NHIDCL duly complying the terms and conditions stipulated in the RFP:

Vehicle Requirement	Vehicle Make as per NIT	Monthly Rent (in Rs.) (in Figures and words)	Total (in Rs.) (in Figures and words)
SUV for RO Head	Toyota Fortuner (Bucket seat-Top Model)		
Innova/Scorpio/Bolero for site related activities of RO	Innova/Scorpio/Bolero		
	Innova/Scorpio/Bolero		

DECLARATION FOR FINANCIAL BID

1. I, Son/Daughter/Wife of Shri am competent to sign declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature

Date:

Full Name:

DETAILS OF BANK ACCOUNT

(RTGS/NEFT facility for receiving payments)

Sl.No.	Particulars	To be filled by the bidder
1.	Name(s) of Account Holder(s)	
2.	Address of Account Holder(s)	
3.	Name of the Bank	
4.	Name and Address of Branch	
5.	IFSC Code	
6.	MICR Code	
7.	Account Number	
8.	Type of Account	

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/we would not hold NHIDCL responsible.

(Signature(s) of account holder(s))
Name(s) of Account holder(s)

**SIGNATURE OF BIDDER/ Authorized
representative**