



National Highways & Infrastructure Development Corporation Limited
(Under Ministry of Road, Transport & Highways, Govt of India)

**Name of Work: Hiring of 02 nos. of Highway Patrolling Vehicle
(Canter Pick-up van -Tata Xenon, Isuzu-D Max,
Mahindra Bolero/Scorpio Camper or equivalent, and
two Patrol Manager on Monthly Basis, travel up to
6000 km/month for Regional Office of NHIDCL at
Kohima, Nagaland-3rd Call.**

BID DOCUMENT

November, 2020

NOTICE INVITING TENDER

Name of Work: Hiring of 02 nos. of Highway Patrolling Vehicle (Canter Pick-up van-Tata Xenon, Isuzu-D Max, Mahindra Bolero/Scorpio Camper or equivalent, and two Patrol Manager on Monthly Basis, travel up to 6000 km/month for Regional Office of NHIDCL at Kohima, Nagaland-3rd Call.

Bid Security	:	₹ 10,000/-
Cost of Bid Documents	:	₹ 500/-
Time Period	:	Up to 31.03.2021

1. Sealed quotations are invited from established, experienced, and reputed agencies having adequate experience in Highway Patrolling fitted with vehicle tracking system which can be monitored through GPS, siren/hooter, emergency LED light bars, spot/search lights along with first aid kit, safety cones, torch and all necessary equipment to deal in emergencies.
2. The blank BoQ with terms & conditions for the above may be obtained from the office of the undersigned from 03.11.2020 (12:00 Hours) to 17.11.2020 (upto 12.00 Hours) and website www.nhidcl.com. The cost of Bid Document will be Rs. 500.00 (Rupees Five Hundred Only) and will be paid through RTGS into bank a/c no "50100338508010" maintained in the name of "R O KOHIMA NHIDCL PROJECT ACCOUNT" with HDFC Bank, Kohima, Nagaland having IFSC code "HDFC0002015".
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned upto 12:00 Hrs. on 17.11.2020 and quotation will be opened on 17.11.2020 at 15.00 Hrs. by the Evaluation Committee constituted for this purpose in the presence of intending bidders.

National Highways & Infrastructure Development Corporation Limited Regional Office
Address:

Executive Director (Projects)
NHIDCL,
Regional Office- Kohima
PWD Rest House,
PWD Colony, Kohima,
Nagaland-797001
Email: edpkohimaoffice.com
Phone: 0370-2950023

BILL OF QUANTITY

Bid Security : ₹ 10,000/-
Cost of Bid Documents : ₹ 500/-
Time Period : Upto 31st March 2021

Name of Work: Hiring of 02 nos. of Highway Patrolling Vehicle (Canter Pick-up van -Tata Xenon, Isuzu-D Max, Mahindra Bolero/Scorpio Camper or equivalent, and a Patrol Manager on Monthly Basis, travel up to 6000 km/month for Regional Office of NHIDCL at Kohima, Nagaland - 3rd Call.

Sl. No.	Name of Item	Unit	Qty.	Amount quoted by bidder for Vehicle per Month inclusive of all Taxes	
				In Figure	In Words
1	Hiring of 02 nos of Highway Patrolling Vehicle (Canter Pick-up van -Tata Xenon, Isuzu-D Max, Mahindra Bolero/Scorpio Camper or equivalent, on Monthly Basis, travel up to 6000 km/month for Regional Office of NHIDCL at Kohima, Nagaland	Vehicle nos./ Months	02		

Sl. No.	Name of Item	Unit	Qty.	Amount quoted by bidder for Vehicle per Month inclusive of all Taxes	
				In Figure	In Words
1	Providing a Patrol Manager who should be graduate and is fluent in the local languages of Nagaland	No. of Persons	02		

Note:

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & conditions shall be the part of bid and hence shall be duly signed by the Bidder.
3. Vehicle shall be operating with/without All India Permit.
4. The rate applicable for each Km of travel beyond/less than 6000 Km (each vehicle) in a month shall be paid/reduced @ ₹ 16/- per Km.

Name, Signature & Seal of Bidder

BID SECURITY

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000.00 (Rupees Ten Thousand Only) in through RTGS into Bank A/c no ""50100338508010" maintained in the name of "R O KOHIMA NHIDCL PROJECT ACCOUNT" with HDFC Bank, Kohima, Nagaland having IFSC code "HDFC0002015". Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 28 days of opening of Bids. The Bid Security of the Successful Bidder shall be converted into Performance Security upon signing of the Agreement. The Bid shall remain valid for 120 days from date of opening.

2. The Bid Security will be forfeited:
 - (a) If the Bidder Withdraws the Bid after its submission; or
 - (b) If the Bidder does not accept the arithmetic correction of the bid price; or
 - (c) In the case of a Successful Bidder if the Bidder fails to sign the Agreement.
3. The Performance Security shall be refunded after the successful completion of the contract.
4. I accept the terms and conditions as attached at Annexure-A.

Name, Signature & Seal of Bidder

TERMS AND CONDITIONS

Vehicle & Driver:

1. The vehicles should not be older than six months.
2. Proposals are invited from reputed agencies who can provide vehicles to Regional Office of NHIDCL at Kohima, Nagaland for Highway Patrolling fitted with vehicle tracking system which can be monitored through GPS, along with siren/hooter, emergency LED light bars, spot/search lights along with first aid kit, safety cones, torch and all necessary equipment to deal in emergencies and/or as detailed in BOQ on monthly hire basis.
3. The vehicles should be in good running condition with **NHIDCL** (on the bonnet, side doors) marked in bold and atop **HIGHWAY PATROL** board (either retro-reflective or power-supplied), (Ref. Annexure B).
4. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance coverage for the vehicle. All the cases related to accident/damages/compensation shall be the responsibility of vehicle owner.
5. The vehicles shall be available in serviceable condition day and night (24 hours) as required by NHIDCL for all days regularly in a month.
6. The driver should be in sound mental and physical condition with a valid driving license.
7. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month & his related expenses for duty.
8. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided, penalty of Rs. 6,000/-per day for each vehicle shall be deducted from the bills of Agency.
9. The rate applicable for each Km of travel beyond/less than 6000 Km (each vehicle) in a month shall be paid/reduced @ ₹ 16/- per Km.
10. The Agency should ensure that sufficient fuel is always available for travel.
11. Service receiver will deposit the GST itself and TDS will be deducted from invoice of service provider @ 1% on quoted rate in case of individual owner and 2% for limited company.
12. Vehicle/Vehicles can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
13. The Agency should submit their bills in duplicate along with logbook within 1st week of every month for payment.
14. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid till 31st March 2021 from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
15. The Agency should be able to supply the required vehicles within 7 (seven) days from the date of Letter of Acceptance.
16. The supply of vehicles is initially till **31.03.2021** from the date of agreement. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
17. The Jurisdiction of vehicles moving is Nagaland and other North Eastern States. **(Cont.)**

Patrol Manager:

1. The vehicles should have a Patrol Manager each who should be a graduate and is fluent in the local languages of Nagaland.
2. His charter of duties shall be;
 - To report any incident or accident & immediately take proper course of action as/when the situation warrants.
 - To develop healthy liaison/coordination amongst the local district administration/police to get prompt help in exigencies such as evacuation of casualties/vehicle.
 - Immediately report of any trespassing of NHIDCL entrusted land/properties.
 - Any other tasks assigned by the concerned RO/PMUs.
3. The Agency shall ensure that competent personnel are entrusted with the job. NHIDCL, RO-Kohima reserves the right to dismiss the services of the individual if found unsatisfactory. Replacement shall be provided by the Agency within 7 days.

Name, Signature & Seal of Bidder

To be clearly marked as **HIGHWAY PATROL** on a retro-reflective or power-supplied board



To be changed to **NHIDCL**

Emergency **LED bars**



(On letterhead)

Declaration

I/We hereby declare that none of the staff of NHIDCL and their relatives or any of the Contractor/vendor/agencies assigned for works/contracts under NHIDCL is related with me/us.

Date:

Name, Signature & Seal of Bidder