

Minutes of Meeting of Empowered Technical Bid Evaluation Committee (ETEC)

Date: 31.07.2019 at NHIDCL, Branch Office- Jammu

Name of work: Providing of manpower services e.g. PA/Stenographer, Accountant, Office Assistant, Data Entry Operator, Multi-Tasking Staff (MTS), Chowkidar (Fulltime) and Safaiwala (Part time) etc. (un-skilled, semi -skilled and skilled) to NHIDCL, Branch Office - Jammu

1. ETEC noted that the documents submitted by the bidders w.r.t. the minimum eligibility/qualification criteria as per RFP are tabulated as under:

Sl. No.	Description	Agency 1	Agency 2
		M/s. Jazz Gurung C/o VIT Placement Services	M/s. ABN Personnel Network
1	Self attested copy of Registration Certificate	Submitted	Submitted
2	Self attested copy of PAN Card	Submitted	Submitted
3	Self-attested copy of latest IT return filed by the agency for last three years	Submitted	Submitted
4	Self-attested copy of the GST registration letter/certificate.	N/A	Submitted
5	Self-attested copy of the PF registration letter/certificate.	Not Submitted	Submitted
6	Self-attested copy of the ESI registration letter /certificate.	Submitted	Submitted
7	Self attested copy of Experience certificate	Submitted	Submitted
8	Certified document in support of financial turnover of the agency during the last 3 years.	Not Submitted	Submitted
9	Labour license(s) of last 05 years from Central Labour Department of not less than 125 manpower.	Not Submitted	Submitted but not as per RFP for 01 year i.e. 2014-15
10	'Near relative certificate' for no near relative in NHIDCL.	Submitted	Submitted
11	Solvency certificate from bank of amount not less than 15 Lakh.	Not Submitted	Submitted
12	Firm should give the undertaking that their firm is not blacklisted on affidavit.	Not Submitted	Submitted
13	Declaration of all statutory Compliances on firm's letter head.	Submitted	Submitted
14	Power of Attorney, if applicable.	Not Submitted	NA
15	Details of litigation history, if any.	--	--

2. ETEC has examined the documents received from the bidders as per the requirement of RFP and the Committee observed the following:

2.1 M/s VIT Placement Services:

The documents submitted by the bidder have been examined by the ETEC and it is observed that:

- a) Technical Bid Application Form submitted by the bidder is not complete. Details of Financial Turnover and Experience details are not mentioned.
- b) The registration of the firm is valid only up to 31.03.2019.
- c) The firm does not have any prior working experience with NHAI/NHIDCL/MoRT&H. (No work experience certificate has been submitted in this regard)
- d) The Annual Turn Over of the firm is less than 5 Crore from last 03 years.
- e) The Labour Registration of the firm has not renewed after 06.05.2013.


ETEC observed that the bidder does not fulfill the eligibility criteria as per RFP. Hence, ETEC recommends that the bid cannot be considered.

2.2 M/s ABN Personnel Network:

The documents submitted by the bidder have been examined and it is observed by the ETEC that as per Labour Registration Certificate submitted by the bidder, the labour license of bidder for the year 2014-15 is for less than 125 manpower, which is not consistent with the terms and conditions of RFP.

3. The committee observed that sufficient numbers of bids are not eligible for financial opening. Hence, the committee after due deliberations recommends that the tender needs to be re-floated.


Tajamul Ajaz Mintoo
(G.E)


Pushp Dev Narayan
Manager (P)


Zeeshan Firdous
(G.E)


Negi Ram
Manager (Fin)