

NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED
(3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001)

No.2/NHIDCL/HQ/Legal Consultant/HR/2015-16

06th January, 2017

EXPRESSION OF INTEREST (EOI)

FOR EMPANELMENT OF LEGAL COUNCIL(S)/ CONSULTANTS FOR NHIDCL

National Highways & Infrastructure Development Corporation Limited (NHIDCL) is a fully owned PSU of the Ministry of Road Transport & Highways, Government of India. NHIDCL's Corporate Office is located in Delhi at 3rd Floor, 4-Parliament Street, New Delhi-110001. Further, details of the organization can be obtained from our website www.nhidcl.com. This organization has been mandated to take up large number of projects of strategic and National importance and is staffed by senior functionaries from government and outside all over the country.

2. NHIDCL invites "Expression of Interest" from Advocates on Record/ Law Firms for High Courts and Supreme Court and member of BAR Association of India, for empanelment as consultants/ consulting firms for serving 'Show Cause Notices', 'Legal Notice', 'Drafting of Petitions', 'Drafting of Replies', 'Written Statement', 'Application for Direction', 'Stay', etc., 'Special Leave Petitions (SLPs)', 'Counter Affidavit in Special Leave Petition (SLP)', 'Rejoinder/ 'Replication', 'Conference/ 'Meeting with Senior Advocate'/ 'Client(s)', Appearance (Advocate with 15 years of practice) and allied legal matters.

3. The fixed schedules of charges for the said services are as under:-

Sl. No.		SC	HC	DC
1	Show Cause Notice	-	-	2500
2	Legal Notice	-	-	5000
3	Drafting of Petition	-	11000	7500
4	Drafting of Replies/ Written Statement	-	7500	5000
5	Application for Direction, Stay etc.	10000	5000	2500
6	Special Leave Petition (SLP)	11000	-	-
7	Counter Affidavit in Special Leave Petition (SLP)	7500	-	-
8	Rejoinder/ Replication	5000	5000	2500
9	Conference/ Meeting with Senior Advocate/ Client	7500	5000	2500
10	Appearance (Advocate up to 15 years of practice)	9000	9000	2500

4. Please note that schedules of charges as has been indicated are fixed. Applicants/ Firms are required to give their proposals in writing providing their credentials and requests for empanelment with NHIDCL on the above mentioned schedule of charges.

5. The Applicants/ Firms must possess minimum qualifying criteria of having 5 years' of experience in providing legal services in Highways/ Infrastructure Sector, atleast three (3) qualified Lawyers (who are enrolled in respective State Bar Council) are engaged in the firm and having annual turnover of more than one crore. Preference will be given to the applicants/ firms who have engaged professional(s) with B. Tech (Civil)/ Diploma in Civil engineering.

6. The proposals so received from the applicants/ firms shall be evaluated on the following criteria. Please note that only those applicant/ firms shall be considered for empanelment that would score a minimum of 70 marks out of 100 marks of the following criteria;

Sl. No.	Parameters	Marks
1.	Length of experience of providing legal services in Highway/ Infrastructure Sector of Govt. of India/ State Govt./ Autonomous Bodies. (The applicants/ firms have to submit documentary proof thereof and a list of clients)	Maximum 30 marks as follows: i. Above 15 years = 30 marks ii. From 10 to 15 years = 25 marks iii. From 08 to 10 years = 15 marks iv. From 06 to 08 years = 10 marks v. From 05 to 06 years = 05 marks vi. Below 05 years zero (0)marks
2. (a)	Number of qualified Lawyers enrolled in respective State Bar Council <u>(Please indicate enrolled number and enclosed a copy of the same)</u> engaged in the firm, having experience of more than 10 years in providing legal services in Highways/ Infrastructure sector of Govt. of India/ State Govt./ Autonomous Bodies. (The applicants/ firms have to furnish CV's of the Lawyers/ Law consultant firm engaged in the firm).	Maximum 20 marks as follows: i. 11 and above persons – 20 Marks ii. Upto 10 persons – 15 marks iii. Upto 08 persons – 10 marks iv. Upto 06 persons – 08 marks v. Upto 03 persons – 05 marks
2 (b)	Number of professional(s) having B. Tech (Civil)/ Diploma in Civil engineering engaged in the firm. (The applicants/ firms must submit proof thereof alongwith their proposals and enclose CV's of such professional).	Maximum 10 marks as follows: i. 03 persons – 10 Marks ii. 02 persons – 08 marks iii. 01 persons – 05 marks
4.	Level of Client Satisfaction (Certificate from client's organization to be attached)	Maximum 20 marks as follows: (Only First 4 Certificates shall be taken into consideration). i. 5 marks for each client Certificate with Outstanding/ Excellent, ii. 3 marks for Very Good, and iii. 2 marks for satisfactory service. <i>Applicants/ Firms are advised to place their best certificate's only</i>
5.	Sound Financial standing of the Applicants/ Firms in terms of annual turnover, during the last three years i.e. 2013-14, 2014-15, 2015-16 (relevant certificate from CA must be appended.	Maximum 20 marks as follows: i. More than 05 Crore = 20 Marks ii. Upto 05 Crore = 15 Marks iii. Upto 04 Crore = 10 Marks iv. Upto 03 Crore = 05 Marks v. Upto 02 Crore = 03 Marks vi. Below 01 Crore zero (0) Marks

7. The complete proposals may be addressed and sent to **Dy. GM (HR), National Highways & Infrastructure Development Corporation Limited, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi-110001. The last date of receipt of proposal is 31.01.2017.**

8. The Pre Bid Meeting shall be held on 18th January, 2017 at 3.00 pm at the NHIDCL, HQ at 3rd Floor, PTOI Building, 4-Parliament Street, New Delhi-110001

9. National Highways & Infrastructure Development Corporation Limited, reserves all rights to reject one or all the proposals without assigning any reason thereof

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**(Pradeep Chawla)
Dy. GM (HR)**

Copy to:

PS to MD & Director (A&F), NHIDCL

IT Cell – for display in NHIDCL website