

Circular

Sub:- Fixation Of Timelines for E-Tendering

In line with directives received from the Ministry of Road Transport & Highways, it has been decided that the following timelines for award of Works through e-tendering process shall be adhered to with immediate effect:

S.No.	Description	Period
1.	Date of issue of NIT	1 st Day
2.	Date of start of Sale of Tender documents	1 st Day
3.	Date of close of sale of Tender Documents (through online)	44 th Day (up to 5PM)
4.	Date of receipt of pre-bid queries	25 th Day
5.	Date of pre-bid meeting	25 th Day
6.	Date of uploading of reply to the pre-bid queries	30 th Day
7.	Date of submission of Tender/Bid (online & hard copy)	45 th Day (upto 11 AM)
8.	Date of uploading of list of Technically Qualified Applicants	60 th Day
9.	Date of Opening of Financial Bids of Qualified Applicants	68 th Day
10.	Date of issue of Letter of Award (LOA) in cases where NHIDCL is competent	75 th Day
11.	Date of issue of LOA after obtaining approval from Competent Authority in MoRTH, where NHIDCL is not competent	100 th Day
12.	Validity of Bid	120 Days

2. The Wednesday of every week is fixed for uploading of NIT. Opening of technical and financial bids will be done on the fixed dates as per above mentioned timelines. In case any of these days happen to fall on a public holiday, bid/tender will be opened on the next working day. Where time extension is given for submission of bids, the extended date shall fall on next Wednesday.

3. All Divisions/Branch Offices of NHIDCL are directed to ensure strict compliance of the aforesaid timelines for award of Works through e-tendering process.

4. This issues with the approval of the Competent Authority.

Yours faithfully



(ANUP PURKAYASTHA)
General Manager (HR)


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Copy to:

1. PS to Hon'ble Minister (RT&H)
2. PS to Secretary (RT&H)
3. The AS & FA
4. The DG (RD) & SS
5. PS to Chairman, NHIDCL
6. PS to MD, NHIDCL
7. PS to Director (A&F), NHIDCL
8. The SE (EAP) with reference to his letter No. RW/NH-37010/4/2010/PIC-EAP
(Printing) dated: 8th July, 2016.


13/7/2016