

**NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.**

Ministry of Road Transport & Highways, Government of India

Branch Office: - P.N Complex, Gurkhabasti, Agartala Tripura-799006.

Tel: +91-381-2328776, Fax :+91-381-2308594

E-mail: [nhidclagt@gmail.com](mailto:nhidclagt@gmail.com)



A GOVT OF INDIA UNDERTAKING

F.NHIDCL/BO Agt. / Estt. /1(8)/2014-15/1304

Date: - 15-12-2015

To  
**Dr. Vaibhav Saxena**  
**The Manager (Finance)**  
**3<sup>rd</sup> Floor, PTI Building**  
**4-Parliament Street,**  
**New Delhi- 110001**

**Sub: - Notice inviting quotation for uploading in website.**

Ref: - F.NHIDCL/BO Agt. / Estt. /1(8)/2014-15/1285 dated 10-12-2015

Sir,

I am re-submitting herewith notice inviting quotation no. NHIDCL/BO Agt. / Estt. / 1(8)/2014-2015/04 (**2<sup>nd</sup> call**) dt. 15-12-2015 (**4 pages**) for hiring of Pool Vehicle for Manager of this branch office, Agartala, Tripura as per latest norms of NHIDCL for hiring of vehicle in respect of Branch Office, in supersession of earlier letter under reference. Revised quotation has been prepared as per NHIDCL guidelines as discussed telephonically, bidders are to be quoted the amount excluding service tax.

You are requested to upload the same in the website [www.nhidcl.com](http://www.nhidcl.com) as early as possible

Enclo: As stated above.

Yours faithfully,

(Akil Ahmad)

General Manager (Project)



F.NHIDCL/BO Agt. / Estt. /1(8)/2014-15/04 (2<sup>nd</sup> call)

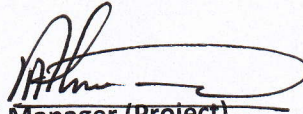
Date: - 15-12-2015

## **QUOTATION NOTICE**

Name of work: RFP for Hiring of Vehicle on Monthly Basis for NHIDCL Branch Office, Agartala (2<sup>nd</sup> call)

Bid Security	: Rs. 10,000/-
Cost of Bid Documents	: Rs. 500/-
Time Period	: One Year

1. Sealed quotations are invited from established, experienced, and reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned on any working day from **16-12-2015 to 22-12-2015**. The cost of bid document will be Rs. 500.00 (Rupees Five Hundred) only and should be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Branch Office, Agartala upto **22.12.2015**.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned up to **12:00 Hrs** on **23-12-2015** and quotation will be opened on **23-12-2015 at 15.00 Hrs.** by Evaluation Committee constituted for this purpose in the presence of intending bidders.

  
**General Manager (Project)**  
National Highways & Infrastructure  
Development Corporation Limited  
Branch Office, Agartala  
P.N. Complex, Gurkhabasti,  
Agartala, West Tripura, Pin- 799006  
Contact No. + 91-381-2328776  
Fax: - + 91-381-2308594  
E-mail:- [nhidclagt@gmail.com](mailto:nhidclagt@gmail.com)



**BILL OF QUANTITY**

Bid Security : Rs. 10,000.00  
Cost of Bid Documents : Rs. 500.00  
Time Period : 1 (One) Year  
Name of Work : RFP for Hiring of Vehicle on Monthly Basis for NHIDCL Branch  
Office, Agartala (**2<sup>nd</sup> call**)

Sl No.	Name of Item	Unit	Qty	Rate	Amount quoted by Bidder	
					In Figure	In Words
1.	Providing, running & maintenance of Vehicle on monthly basis <b>Scorpio/Bolero</b> or equivalent category (Travel up to 3500 Km. per month) as per terms and conditions	Vehicle Months	12			

Note:

1. The total amount quoted in words shall be guiding factor for financial evaluation of bidders.
2. Annexure-‘A’ for terms & conditions shall be the part the bid and hence shall be duly signed by the Bidder.
- 3 Vehicle shall be operating with/without All India Permit.
4. The rate applicable for extra Km of travel beyond 3500 Km in a month shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.

**Name, Signature & Seal of Bidder**



**Page No. 3**  
**BID SECURITY**

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000/- in the form of Demand Draft in favour of General Manager (Project) National Highways & Infrastructure Development Corporation Limited payable at Agartala Branch. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 28 days of opening of Bids. The Bid Security of the Successful Bidder shall be converted in to Performance Security upon signing of the Agreement. The Bid shall remain valid for 30 days from date of opening.

The Bid Security will be forfeited:

- A. If the Bidder Withdraws the Bid after its submission; or
  - B. If the Bidder does not accept the arithmetic correction of the bid price; or
  - C. In the case of a Successful Bidder if the Bidder fails to sign the Agreement
- The Performance Security shall be refunded one month after the successful completion of the contract.

I accept the terms and conditions attached at Annexure – 'A'.

**Name, Signature & Seal of Bidder**

**Annexure – 'A'**

---

**Contd. Page No. 4**



**TERMS AND CONDITIONS**

1. The vehicles should not be less than 2 years old and driven not more than 30,000 kms.
2. The vehicles should be in good running condition.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL, Agartala Branch for all days regularly in a month.
5. The vehicles should be having valid driving license.
6. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
7. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2500/- per day for each vehicle shall be affected from the bills of Agency.
8. The Agency should quote their rates on monthly basis. In case of excess km. run in a month, it shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.
9. The vehicles provided should have permit travel in the entire State of Tripura.
10. The Agency should ensure that sufficient fuel is always available for travel.
11. The quoted rates shall be inclusive of all other taxes except service tax.
12. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL, Agartala Branch.
13. The Agency should submit their bills in duplicate along with logbook within 1<sup>st</sup> week of every month for payment
14. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid for period of one year from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
15. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.
16. The supply of vehicles is initially for duration of one year only from the date of issue of letter of Acceptance. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL, Agartala Branch and agreed by the bidder.