

Date of advertisement : 20/11/2014

**NATIONAL HIGHWAYS AND INFRASTRUCTURE DEVELOPMENT CORPORATION  
LIMITED (NHIDCL)**

(A company under the Ministry of Road Transport & Highways)

Transport Bhawan, 1, Parliament Street,  
New Delhi - 110001

The Government of India has set up a company, namely National Highways and Infrastructure Development Corporation Limited (NHIDCL) under the Ministry of Road Transport and Highways, inter-alia, for construction/upgradation/widening of National Highways and creation of other infrastructure in the regions that share international boundaries with neighboring countries.

2. NHIDCL had earlier invited applications from dynamic, effective and experienced eligible officers working/retired in the Ministries/Departments of the Central Government/State Government/Public Sector Undertakings/Autonomous Bodies/State Government Public Undertakings etc. for filling up the posts of Deputy General Manager (Human Resource) and Deputy General Manager (Finance) on deputation/contract basis. Since the response against the earlier advertisement for filling up these posts was not sufficient, it has been decided to re-invite applications from eligible candidates:

S.N.	Name of the post	No. of posts	Pay band/Pay scales and Grade pay in CDA pattern
1.	Deputy General Manager (Human Resource)	02	(PB-3) ₹15600-39100/- plus grade pay of ₹7600/-
2.	Deputy General Manager (Finance)	02	(PB-3) ₹15600-39100/- plus grade pay of ₹7600/-

The details of qualifications, eligibility and other terms and conditions of service are available at the website of the Ministry <http://www.morth.nic.in> and [www.nhidcl.com](http://www.nhidcl.com).

All those persons who had applied in response to the earlier advertisement need to apply afresh.

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Applications were invited from dynamic, effective and experienced eligible officers, working in the Ministries/Departments of the Central Government/Autonomous Body/Public Sector Undertaking/State Government Departments/ State Government Public Undertakings, on deputation/contract basis.

2. NHIDCL had earlier invited applications from dynamic, effective and experienced eligible officers working in the Ministries/Departments of the Central Government/State Government/Public Sector Undertakings/Autonomous Bodies/State Government Public Undertakings etc. for filling up the posts of Deputy General Manager (Human Resource) and Deputy General Manager (Finance) on deputation/contract basis. Since the response against the earlier advertisement for filling up these posts was not sufficient, it has been decided to re-invite applications from eligible candidates.

S.N.	Name of the post	No. of posts	Pay band/Pay scales and Grade pay in CDA pattern
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2.	Deputy General Manager (Finance)	02	(PB-3) ₹15600-39100/- plus grade pay of ₹7600/-

3. The details of qualifications and experience required for these posts are given below. The terms and conditions and pay & allowances of the officers selected for appointment on deputation basis will be governed as per the provisions contained in the Government of India instructions, as amended from time to time.

**Details of eligibility conditions**

Name & Number of the post (s)	Educational qualifications	Experience
(1)	(2)	(3)
<b>Deputy General Manager (Human Resource)</b> <b>2 Posts.</b>	Degree of a recognised university.  <i>Desirable:</i> (i) Degree in Law or (ii) Master in Business Administration, or (iii) Post graduate diploma in Public Administration.	Officers in a central Government Department/Autonomous Body/Public Sector Undertaking/State Government Department/ State Government Public Undertaking holding analogous posts or with three years regular service in the pay band-3 ₹15600-39100/- plus grade pay ₹6600/- (CDA pattern) or having nine years regular service in pay band-3 ₹15600-39100 plus grade pay ₹5400/- (CDA pattern) and having nine years experience in a responsible senior position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Administration/ Establishment.

Name & Number of the post (s)	Educational qualifications	Experience
(1)	(2)	(3)
<b>Deputy General Manager (Finance)</b> <b>2 Posts.</b>	(a) Degree from a recognised University or Institute; and (b) Final exam of the Institute of Chartered Accountants of India; or (c) Final exam of the Institute of Cost and Works Accountant of India; or (d) Degree in Business Management with Finance as the major subject; or (e) Member of any organized Accounts Service of the Central Government.	Officers in a Central Government Department/ Autonomous Body/ Public Sector Under / State government Department/ State Government Public Undertaking holding analogous posts or with three years' regular service in the scale of pay band-3, ₹15600-39100/- plus grade pay of ₹6600/- (CDA pattern) or having nine years regular service in pay band-3 ₹15600-39100/- plus grade pay ₹5400/- (CDA pattern) and having nine years experience in a responsible senior position in an Organized service of the Government of India or equivalent level post or higher and well versed in the field of Finance and Accounts. Should be well versed with the Financial Rules and Accounting procedures to be followed for major projects in particular approval of tenders, processing of contractor's claims and other contractual matters.

- (4) As the above posts can also be filled on contract basis, the retired employees who satisfy the eligibility criteria may also apply in the prescribed proforma.
- (5) The initial period of deputation/contract shall be three years, which can be extended for a further period of two years or curtailed with the approval of the Competent Authority subject to the condition that no official shall hold office after he/she has attained the age of sixty five years.
- (6) Applications of eligible and willing officers in the prescribed proforma as at Annexure may be submitted through proper channel to Director (Administration & Finance), NHIDCL, Room No. 101, Transport Bhawan, 1, Parliament Street, New Delhi – 110001 by 5.00 pm on 12<sup>th</sup> December, 2014.
- (7) Following documents should be forwarded alongwith the application through proper channel:
- (i) NOC from the parent employer i.e. concerned Government Department/Ministry etc.
  - (ii) CR Dossier/Attested copies of the ACR/APAR of the applicant for the last five years.

(iii) Vigilance clearance, integrity certificate and details of penalties imposed, if any, during the last 10 years on the officer. This should be duly signed by the authorised officer.

- (8) Incomplete applications or those received after the last date shall be summarily rejected.
- (9) All those persons who had applied in response to the earlier advertisement need to apply afresh.

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**ANNEXURE**

**BIO-DATA PROFORMA FOR SUBMISSION OF APPLICATION**

1.	<b>Name and Address in Block letters</b>	
2.	<b>Name of the Post applied for with Advertisement No. and date</b>	
3.	<b>Date of Birth (in Christian era)</b>	
4.	<b>Date of retirement under Central Government rules</b>	
5.	<b>Educational Qualification</b>	
6.	<b>Whether other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).</b>	
<b>Qualification/Experience required for deputation</b>		<b>Qualification/Experience possessed by the officer</b>

7.	<b>Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.</b>	
8.	<b>Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.</b>	

<b>Office/Instt./Orgn.</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of pay/pay band &amp; grade pay and basic pay.</b>	<b>Nature of duties.</b>

9.	<b>Nature of present employment, i.e., ad hoc or temporary or permanent.</b>	
10.	<b>In case the present employment is held on deputation/contract basis, please state-</b>	
	<b>(a) The date of initial appointment on deputation</b>	
	<b>(b) Period of appointment on deputation/Contract</b>	
	<b>(c) Name of the parent office/organisation to which belong.</b>	
11.	<b>Additional details about present employment Please state whether working under</b>	
	<b>(a) Central Government</b>	
	<b>(b) Autonomous Organisation</b>	
12.	<b>Total emoluments per month now drawn</b>	
13.	<b>Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.</b>	
14.	<b>Whether belongs to SC/ST</b>	
15.	<b>Remarks.</b>	

Signature of the Candidate

\*Address with Telephone No. and Date

\*Email.:

\* This should be filled compulsorily.